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**CITY OF LAKE SAINT CROIX BEACH  
WASHINGTON COUNTY, MINNESOTA  
PARKS BOARD MEETING  
October 9, 2018**

**MINUTES**

**MEMBERS PRESENT:** Chair Nicole Runge, Bruce Albrecht

**MEMBERS ABSENT:** Colter Manley, Joe Riley

**ALTERNATE MEMBERS PRESENT:** Johannes Sandom, Tom Runge

**ALTERNATE MEMBERS ABSENT:** Dave Witzel, Christopher Smith

**STAFF PRESENT:** Deputy Clerk Kathy Laur, Park Manager Bob Shearer

**STAFF ABSENT:** Clerk Dave Engstrom

**OTHERS PRESENT:** Mayor Tom McCarthy

**N. Runge** called the regular meeting to order at 6:00pm.

**PUBLIC COMMENTS:** No public comments.

**APPROVE AGENDA**

*Albrecht/Sandom unanimous to approve the Agenda for the October 9, 2018 Parks Board meeting.*

**APPROVE MINUTES:**

*Runge/Sandom unanimous to approve the minutes of the September 11, 2018 Parks Board regular meeting.*

**Boat/Structure Inspections:** Chair Nicole Runge confirmed that there was one permit holder who was non-compliant all 2018 season. This clears up the outstanding question from last month.

**Newsletter Notices:** Determined to continue posting of 1) boat/structures removed by November 1, 2) removal of personal property from Shoreland Park by November 1, 3) no fires on public beach, 4) playground donation opportunity. **Deputy Clerk Laur** will send an email blast on high water, removal of boats, structures and personal property.

**Parks 2019 Budget:** Deputy Clerk Laur reported City Council approved an additional \$5K for playground equipment from additional parking revenue generated from raising rates in 2019. There were also \$6.2K of donations to the playground fund in September. This brings the available funds to \$21.7K. The price of materials and installation is approximately \$30K. **Deputy Clerk Laur** has identified some additional city reserve funds that will be requested to use for the playground improvement at the next City Council

43 meeting. She has also submitted for matching grants to a couple other organizations. **Deputy Clerk**  
44 **Laur** suggested we place the equipment order in November to ensure availability and we can store in  
45 the city garage. Everyone agreed to move forward with this plan to secure the discounted pricing.  
46 Fundraising efforts can continue over the winter months to close the gap on funding needed to  
47 complete the project in 2019. Discussed placement of the new park equipment per the drawing  
48 submitted.

49 **November/December Parks Meetings: Chair Nicole Runge** suggested not having Parks Board meetings  
50 in November and December due to lack of agenda items. Staff can notify the Parks Chair if there are  
51 any time sensitive issues that come up which requires a meeting to be called and posted.

52 ***Runge/Sandom** unanimous to approve not having the November and December Park Board meetings  
53 and directed staff to post accordingly.*

54 **Parks Budget/Expense Report: Chair Nicole Runge** updated us on budget. **Park Manager Shearer**  
55 updated the parking revenue ended at nearly \$39K which is a new record.

56 **PARK STAFF/MEMBER REPORTS:**

57 **Park Manager Bob Shearer:** Discussed some ideas for updated signage at beach for 2019. The parking  
58 ticket machine is 4-5 years old and has a life of 10-12 years. The machine cost \$15K new. It was  
59 discussed the City should consider setting up a reserve account to save for a replacement machine.

60 **Nicole Runge:** Nothing to report

61 **Bruce Albrecht:** Working on a surface water flowage management plan.

62 **Jo Sandom:** Nothing to report

63 **Tom Runge:** Nothing to report

64 **Deputy Clerk Kathy Laur:** Nothing to report

65 **Mayor Tom McCarthy:** Pettitt Park banners are down and stored in City garage. Identified a few new  
66 businesses who may be interested in a banner for 2019.

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68 **ADJOURNMENT: *Albrecht/Sandom* unanimous to adjourn the Park Board meeting @7:08pm.**

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71 Nicole Runge - Chair

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73 **ATTEST:**

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75 Kathy Laur – Deputy City Clerk