



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

6:00PM June 15, 2020

Meeting VIA Teleconference

Because of COVID -19 Declared Emergency

(425) 436-6319 – Access Code 131002#

No Public Allowed in City Hall

1. **CALL TO ORDER**
2. **APPROVE AGENDA**
3. **CONSENT AGENDA** Roll Call Vote. *(Consent Agenda items, listed are defined as routine business, not requiring discussion and approved by a roll call vote. Councilmembers may elect to pull a Consent Agenda item(s) for discussion and/or separate action)*
 - A. Minutes of the City Council – May 18, 2020
 - B. Approval of Park Commission recommendations for 2020 Boat Permits
 - C. Draft Planning Commission Minutes June 3, 2020
 - D. Copier Contract – Metro Sales
4. **PUBLIC SAFETY REPORTS**
 - A. Law Enforcement
 - B. Emergency Response and Fire (Annual Report)
 - C. Animal Control.
5. **CITY STAFF REPORTS**
 - A. City Treasurer Mary Paul –
 1. May Financial Report and Approval of Claims and Supplemental Claims.
 - B. City Engineer Parotti –
 1. Quinlan Update
 2. Bluffland Update
 - C. City Attorney Sandstrom – Continuation of Meetings under COVID-19 Guidelines
 - D. City Clerk - Administrator Engstrom – Beach Patrol/Parking Options
 - E. Deputy Clerk Treasurer – Clean Up Day Update
 - F. Building Permit Activity – Report Attached
6. **OLD BUSINESS**
7. **COUNCIL REPORTS AND REQUESTS**

Councilmember Armstrong
Councilmember Bluesky
Councilmember Ludwig
Councilmember Bulera – MSDS – Beachfront Park Spraying
Mayor McCarthy

8 **ADJOURN**

Agenda Item 3(A)

CITY OF LAKE ST. CROIX BEACH
16455 20TH STREET SOUTH
WASHINGTON COUNTY, MINNESOTA

REGULAR CITY COUNCIL MEETING MINUTES
(via teleconference)
May 18, 2020
6:00 p.m.

MEMBERS ONLINE: Tom McCarthy, JP Armstrong, Dawn Bulera, Noah Bluesky

ABSENT: Pete Ludwig

STAFF ONLINE: City Administrator/Clerk Dave Engstrom, Deputy City Clerk Kate Piscitello, Attorney Kevin Sandstrom, City Engineer John Parotti, City Treasurer Mary Paul, Lower St. Croix Valley Fire Chief Jim Stanley

1. CALL TO ORDER:

Mayor McCarthy called the meeting to order at 6:04 p.m.

2. APPROVE AGENDA

M/S/P (McCarthy / Bulera) to approve the May 18, 2020 Agenda as presented. Roll call vote: McCarthy aye; Armstrong aye; Bulera aye; Bluesky aye. Motion passed 4-0; Ludwig absent.

3. CONSENT AGENDA

M/S/P (McCarthy / Bulera) to approve the Consent Agenda as presented. Roll call vote: McCarthy aye; Armstrong aye; Bulera aye; Bluesky aye. Motion passed 4-0; Ludwig absent.

A. Minutes of the City Council – April 20, 2020

B. Approval of Park Commission Recommendations for 2020 Boat Permits

4. PUBLIC SAFETY REPORTS

A. Law Enforcement –

Council Member Armstrong reported there were 21 ICRs in the City in April 2020; no citations issued.

B. Emergency Response and Fire -

Council Member Armstrong reported 6 runs for LSCB reported in April, 21 calls total year to date.

Jim Stanley, LSCVF, provided a COVID-19 update: Department personnel has been responding normally; they have made changes to responses; public events in Afton, Stillwater, Oakdale, and Woodbury have been canceled for the summer, and the fire department won't be participating in any events; would recommend canceling LSCB Heritage Day; LSCVFD will continue to do birthday drive-byes;

plan to send copies of the audit report this month or next with representative available for questions and/or concerns once cities have had a chance to review; will not be asking for benefit level increase [down 8% from prior year].

C. Animal Control –

Council Member Bulera reported one welfare complaint received for April 2020; outcome unfounded as barking likely came from a different house. Quarterly report from the Animal Humane Society received; no charges – no animals.

5. CITY STAFF REPORTS

A. City Treasurer Report (*Supplemental Claims distributed 5.18.2020*)

1. Accountant Mary Paul provided a statement of operations for April 2020 noting significant receipts and expenses for the month; Mary and Deb have researched taxes the City has paid for beach parking and Xcel, Comcast, and CenterPoint billings with a \$10,000 net recovery to the City [tax exempt].

M/S/P (Armstrong/Bluesky) to approve the total Claims to be Approved: April 21, 2020 through May 18, 2020 of \$64,641.67 as presented. Roll call vote: McCarthy aye; Armstrong aye; Bulera aye; Bluesky aye. Motion passed 4-0; Ludwig absent.

B. City Engineer Parotti

1. Street Rejuvenation

City Engineer Parotti provided two bids from Corrective Asphalt Materials, LLC (CAM, LLC) for the Asphalt Rejuvenator Project: \$7,985.80 for 19th Street, and \$8,716.40 for various south end streets and City Hall parking lots; bids are good for 30 days with projects to be completed in June or July; if all three (3) municipalities of Lakeland Shores, St. Mary's Point, and Lake St. Croix Beach accept proposals, a discount of \$0.02 will be given. Mayor McCarthy suggested doing the south side of the City and City Hall parking lot and 19th Street when Quinlan project done, year 1 or 2. Accountant Mary Paul assisted with discussion of budget concerns and funds available.

M/S/P (Bluesky / McCarthy) to approve the proposals from Corrective Asphalt Materials, LLC [CAM, LLC] to - 1) apply Reclamite® Maltene Based Rejuvenating Agent to 7,178 SY of 19th Street at a cost of \$7,985.80, and 2) apply Reclamite® Maltene Based Rejuvenating Agent to 7,924 SY of south end streets and City Hall parking lots in the amount of \$8,716.40. Roll call vote: McCarthy aye; Armstrong aye; Bulera aye; Bluesky aye. Motion passed 4-0; Ludwig absent.

2. City Speed Limit Update

At Council Member Armstrong's request, the City Engineer has researched the Statutory 25 mph residential speed limits and provided preliminary expenses that could be planned in the budget for next year. Suggestion made for Council Members to do get the legwork onboard for this year reaching out to other cities in the Valley, and implement in 2021. City Attorney Sandstrom noted speed zones other than statutory speed limits can only be established on the basis of an engineering study that includes an analysis of the current speed distribution of free

flow vehicles.

M/S/P (Bluesky / Armstrong) to investigate reducing the speed limit on City streets to 20 mph, moving this forward for implementation next year. Roll call vote: McCarthy aye; Armstrong aye; Bulera aye; Bluesky aye. Motion passed 4-0; Ludwig absent.

City Engineer Parotti updated the Quinlan Project – contract has circulated with staff and contracts tentatively will begin after July 4 to mid-July (contract flexible on start time but once started must be completed within six weeks); gas company has been out to relocate gas mains – September operation. Regarding 13th Street & Riviera, has had discussion over the past few weeks with the WMO and DNR on optimum tree removal period depending on high water; looking at fall construction; will finalize engineering plan and put out to bid in June/July for September/October construction. Typically has an open house for residents re: Quinlan Avenue Project that was awarded to OMG Midwest DBA MN Paving & Materials, Rogers, MN last month; could use mailings or virtual meeting to answer resident questions; will work with City Clerk/Administrator on approach for this project. City Clerk/Administrator Engstrom indicated CenterPoint Energy pulled a utility permit that was finalized today. Parotti continued the marks on the bluff on 13th Street are for inventory of trees; no trees will be removed until fall; they are to survey site for reference points only.

C. City Attorney Sandstrom

City Attorney noted with the Governor's Order starting to reopen the State, if changes should be made relevant to City parks and City Hall. City Clerk/Administrator Engstrom said measurements of City Hall have been taken in chambers (City Council meetings) and alternative options are being researched (plexiglass partitions).

M/S/P (McCarthy / Armstrong) to follow the resolution passed on March 16, 2020, and maintain the City Hall closed to the public until further notice. Roll call vote: McCarthy aye; Armstrong aye; Bulera aye; Bluesky aye. Motion passed 4-0; Ludwig absent.

City Attorney Sandstrom suggested keeping this an agenda item for some level of discussion until further notice.

D. City Clerk, Dave Engstrom

1. Heritage Days

City Clerk/Administrator suggested postponing Heritage Day planned for August 4, to the National Night Out day of October 6. Council Member Bulera expected a schedule change and suggested the tentative October 6 date and willingness to work on the social distancing issue; would also like to advertise in upcoming newsletters for donations.

2. Beach Parking

Discussed with the Mayor and City Parks Director to follow Washington County's lead of closing until June 15; beach is open, but parking is closed that will result in no non-resident use of the beach; also provided email to both he and Mayor McCarthy from Alex McKinney, Parks Manager from Washington County Public

Works, providing Washington County Park Guidelines and examples of updated beach signs and playground advisory signs. Issue of parking on streets and resident's property was discussed with instruction to call the Sheriff Department non-emergency # [651.439.9381].

3. Legislative Update from Minnesota Association of Small Cities

Special Session will be called for June 12, 2020 to address the Bonding Bill that was not signed; worth just over \$1 billion and will be distributed per capita to replace income lost due to expense of COVID-19.

4. Property Use Agreement - VAA

M/S/P (McCarthy / Bulera) to follow the Parks Commission recommendation to approve the Property Use Agreement for Pettitt Park by the VAA [Valley Athletic Association], reviewed by the City Attorney. Roll call vote: McCarthy aye; Armstrong aye; Bulera aye; Bluesky aye. Motion passed 4-0; Ludwig absent.

E. Building Permits – Report on file at City Hall

6. OLD BUSINESS - none

7. **COUNCIL REPORTS AND REQUESTS** –

Council Member Armstrong – no additional report

Council Member Bluesky – no additional report

Council Member Ludwig – absent

Council member Bulera – Asked if trash/recycling containers could be placed by both stairways on 20th and 19th (recycling grant). City Clerk/Administrator will speak with Parks Director.

Mayor McCarthy – Provided bid from Natural Shore Technologies, Inc. for site design, prep, plants, erosion control, and maintenance for 2 years on 300 SF on the River slope down from Saint Francis of Assisi church at a cost of \$2,737.00; will piggyback previous request. In accordance with Council Member Bulera's request, City Clerk/Administrator Engstrom will provide a plant listing.

M/S/P (McCarthy / Bluesky) to approve the bid from Natural Shore Technologies, Inc. for restoration of 300 SF on the River slope down from 16770 13th Street South (in addition to the original slope work) in the amount of \$2,737.00. Roll call vote: McCarthy aye; Armstrong aye; Bulera aye; Bluesky aye. Motion passed 4-0; Ludwig absent.

Mayor McCarthy reminded everyone:

- City Clean-Up on June 13 from 8 to noon
- Brush days provided by Aggregate Industries have been canceled until further notice due to COVID-19
- Governor Walz has requested flags at half staff from dawn to dusk on the

19th days of the month; he will facilitate.

8. ADJOURN

Motion made by Mayor McCarthy to adjourn the meeting. Meeting adjourned at 7:52 p.m.

Respectfully submitted by:

Kate Piscitello, Deputy Clerk

DRAFT

Agenda Item
3(B)

At their June 9, 2020 meeting, the Parks Board approved and recommended the City Council approve the following:

- **Approve Permit 37E – application complete**
- **Approve Permit 46E – application complete**
- **Approve deferment requests for 2020 for the following:**
 - 1A**
 - 6A**
 - 48E**

Agenda Item 3(C)



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

PLANNING COMMISSION MINUTES

Via Teleconference

June 3, 2020

7:00 p.m.

Members Present: Linda O'Donnell, John Sievert, Warren Burger, Steve Zigan, Mary Ashby

Council Liaison: Noah Bluesky

Others: Council Member Dawn Bulera, Chris Smith, Dave Engstrom, Kate Piscitello

1. CALL TO ORDER at 7:02 p.m. by Chair Ashby

2. APPROVE AGENDA – Passed 5-0. Zigan/Sievert

3. DISCUSSION – Multi-Family and Duplex in St. Croix Riverway

Dave Engstrom introduced. Linda O'Connell provided that land use regulations can be adjusted to meet changing housing needs based on City's demographic trends and possible recommendations to PC.

Consensus to move forward on housing definitions (including Airbnb), working with City Attorney Sandstrom. Dave Engstrom and Linda O'Donnell will work on options that will be presented at the next PC meeting/workshop on July 1. Item will be continued in July Agenda. City Clerk/Administrator will provide LSCVF ordinance requesting the issuance of licenses for rental units for review.

4. DISCUSSION – Impervious Surface Variance

No application has been submitted currently for a building permit, but discussion is requested from PC on consideration involving exceeding impervious surface in a request to build. Building would be built on same impervious surface at 35% pre-existing non-conformance that was previously granted a variance, and if request would require another variance or a building permit could be issued w/o variance.

After discussion, consensus was made an additional variance would not be required, and issues such as water velocity, impervious surface, and other concerns could be addressed with a review by the Middle St. Croix Watershed Management Organization [MSCWMO] included in the building permit process.

5. COMMISSIONER REPORTS – none

6. ADJOURNMENT – Passed 5-0. Zigan/Sievert. Meeting adjourned at 7:46 p.m.

Respectfully Submitted

Kate Piscitello
Deputy Clerk/Treasurer

Agenda Item 3(D)

June 9th, 2020



Lake St. Croix Beach City Hall

Current Costs

Current Monthly Black & White Toner Costs (1,500 pg/ mo @ \$.0103)	\$15.45 / mo
Current Monthly Color Toner Costs (1,015 pg/ mo @ \$.073)	\$74.10/ mo
Current Monthly Lease	\$180.00/ mo

Total Monthly Current Costs **\$269.55/ mo.**

Proposed Upgrade Costs

Monthly Lease	\$199.95 / mo.
Monthly Black & White Maintenance Agreement (1,500 pg/ mo @ \$.0103)	\$15.45 / mo
Monthly Color Maintenance Agreement (1,015 pg/ mo @ \$.0593)	\$60.19/ mo.

Total Monthly Upgrade Costs **\$275.59 / mo.**

Total Monthly Investment **\$6.04 / mo.**

Service & Supply Program

- All Service, Preventative Maintenance, Parts, Labor, and **Unlimited Toner**
- 0-3 Hour Service Call Response Time Guarantee
- No Hidden Fees: No Shipping Charges, Handling Charges, Fuel Surcharges, Property Surcharges, Lease Increases, etc.
- Ability to rewrite Maintenance Agreement if Volume Changes

Cameron Fallahi
Account Executive
cfallahi@metrosales.com
(612) 798-1282

B	Customer	St Croix Beach City Hall
I	Contact	
L	Address	16455 20th Street South
T	City, State, Zip	Lakeland, MN 55043

S	Customer	St Croix Beach City Hall
I	Contact	
P	Address	16455 20th Street South
T	City, State, Zip	Lakeland, MN 55043

IN CONSIDERATION OF FULL PAYMENT, METRO SALES, INC. WILL PERFORM MAINTENANCE SERVICE ON THE EQUIPMENT DESCRIBED, SUBJECT TO THE TERMS BELOW

Maintenance Terms and Equipment Covered

Billings Per Year: Quarterly (4)	Allowance	Rate	Base
Agreement Term: 12 months	Black and White: 3,000	\$0.0103	\$31.00
Includes Supplies: Yes	Color: 0	\$0.0593	\$0.00
Contract Start Date: Install Date	Total Base Charge Per		\$31.00

Equipment ID	Model	Serial Number	Beginning Meter Black	Beginning Meter Color
	Ricoh IM C3000			

- This agreement allows for an unlimited number of unscheduled maintenance calls, provided the calls are not a result of operator negligence. Metro Sales, Inc's responsibility with this agreement ceases if the equipment covered is repaired or adjusted by any person other than an authorized Metro Sales, Inc. technical representative, or the supplies used are not authorized or approved by Metro Sales, Inc.
- Service shall be provided without additional charge 8:00 a.m. to 5:00 p.m. Monday through Friday (except National holidays).
- The maintenance service plan includes all necessary parts with the following exceptions:
 - Parts damaged by fire, water, other acts of nature, misuse or negligence on the part of the customer or operators of the equipment.
 - Photoconductors (master units) are considered supply items, not parts. Agreements include photoreceptor (drum) unless otherwise specified.
 - Any software system or related connectivity support.
- It is the customer/user's responsibility to provide power that meets the specific equipment needs as well as proper service access space around the equipment. If either one or both of these conditions are not met, Metro Sales, Inc reserves the right to suspend this protection plan until the power deficiency is corrected and / or adequate service space is provided.
- Maintenance with supplies agreements include toner, developer and master units. Supplies remain the property of Metro Sales, Inc. Supplies included are intended for the use in the machines referenced on this agreement. These agreements do not include paper and staples.
- This agreement will become effective as of the start date listed above and is a non-cancelable agreement. This agreement will be automatically renewed for 12 month periods at the prevailing rates at the time of expiration of the term unless canceled in writing thirty (30) days prior to the expiration of the agreement. Maintenance agreement rates may be subject to an annual rate adjustment. Metro Sales, Inc. may terminate this agreement upon written notice prior to any renewal.
- In the event that Metro Sales, Inc. takes action to collect from customer/user any amounts due under the terms of this agreement or otherwise, it is agreed that customer/user shall pay all collection costs and disbursements including reasonable attorneys' fees. Interest on any unpaid balance shall accrue at the rate of 1% per month.
- If a customer does not pay all maintenance charges or other charges owing under this agreement when due, Metro Sales, Inc. may (i) refuse to further service the serviced equipment until such default is fully cured, or (ii) furnish Service on a C.O.D "Per Call" basis at Metro Sales, Inc's then prevailing rates, at the time of Service. If Customer defaults in its obligations hereunder, Metro Sales, Inc. may, in addition to any other remedies available at law or equity, require Customer to immediately pay to Metro Sales, Inc. all past due payments under this agreement.
- Remote Monitoring Services: Remote monitoring services is software that permits automatic monitoring of the office machine (for example, a copier or printer) installed on the device or server/workstation. Current or future versions of remote monitoring services will provide the following types of functionality: remote meter reading, supply usage, reporting of malfunction/error codes, machine adjustments or firmware upgrades (the ""Data""). Remote monitoring services cannot and does not collect customer/user document content or user information. Except for the limited Data captured by the software, this Agreement does not grant Metro Sales, Inc. any rights to your documents or information. The Data will be transmitted via the Internet to a remote server maintained by Metro Sales, Inc. and/or its subcontractors, which servers may be located either within the United States, or at locations outside the United States. Metro Sales, Inc. uses reasonably available technology and reasonable security procedures to maintain the security of the Data; however, You acknowledge that no provider can absolutely prevent interception of data or guarantee security of information maintained on computers and on the Internet. Metro Sales, Inc. retains all rights, title and interest to the Data, which it may use or provide to third parties authorized by Metro Sales, Inc. in order to provide better service to You. Metro Sales, Inc. may also use the Data for its regular business purposes including but not limited to product development and marketing research, however, the Data will not be provided to market research consultants in a form that personally identifies you. Metro Sales Inc. may dispose of the Data at any time when it is no longer necessary for Metro Sales Inc. own business purposes and without notice to You. Remote monitoring services are intended only for your internal use and only on the machine, workstation or server on which it is installed. All remote monitoring service technology is confidential and proprietary information of the manufacturer and/or its licensors protected by copyright, trade secret and other laws and treaties, Metro Sales, Inc. retains full ownership of all intellectual property associated with any remote monitoring service.

Comments: Includes a \$100 maintenance agreement credit

Authorized By (Please Print): _____ Title: _____

Signature for Approval _____ Date: _____ PO: _____

Meter Contact Name (First & Last): _____ Meter Contact Email: _____



APPLICATION NO.

AGREEMENT NO.



Dealer Lease Agreement

Send Account Inquiries to: 1310 Madrid Street, Suite 101 • Marshall, MN 56258 • Phone: (800) 328-5371 • Fax: (800) 328-9092
Send Payments to: P.O. Box 790448 • St. Louis, MO 63179-0448

The words "Lessee," "you" and "your" refer to Customer. The words "Lessor," "we," "us" and "our" refer to U.S. Bank Equipment Finance, a division of U.S. Bank National Association ("U.S. Bank Equipment Finance").

CUSTOMER INFORMATION

FULL LEGAL NAME: City of Lake Saint Croix Beach
STREET ADDRESS: 16455 20th Street South
CITY: Lakeland STATE: MN ZIP: 55043 PHONE: 651-436-7031 FAX:
BILLING NAME (IF DIFFERENT FROM ABOVE):
BILLING STREET ADDRESS:
CITY: STATE: ZIP: E-MAIL:
EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE):

SUPPLIER INFORMATION

FULL LEGAL NAME: Metro Sales, Inc.
STREET ADDRESS:
CITY: STATE: ZIP: PHONE: FAX:

EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES: Ricoh IM C3000
SERIAL NO.:

together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.
See attached Schedule A

TERM AND PAYMENT INFORMATION

60 Payments* of \$ 199.95
If you are exempt from sales tax, attach your certificate.
*plus applicable taxes
The payment ("Payment") period is monthly unless otherwise indicated.

END OF TERM OPTION

You will have the following option, which you may exercise at the end of the term, provided that no event of default under this Agreement has occurred and is continuing. Fair Market Value means the value of the Equipment in continued use. Purchase all of the Equipment for its Fair Market Value, renew this Agreement, or return the Equipment.

Upon acceptance of the Equipment, THIS AGREEMENT IS NONCANCELABLE, IRREVOCABLE AND CANNOT BE TERMINATED.

LESSOR ACCEPTANCE

U.S. Bank Equipment Finance
LESSOR SIGNATURE TITLE DATED

CUSTOMER ACCEPTANCE

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO.

CUSTOMER (as referenced above) SIGNATURE TITLE DATED

FEDERAL TAX I.D. # PRINT NAME

DELIVERY & ACCEPTANCE CERTIFICATE

You certify and acknowledge that all of the Equipment listed above: 1) has been received, installed and inspected; and 2) is fully operational and unconditionally accepted. Upon you signing below, your promises in this Agreement will be irrevocable and unconditional in all respects. You understand and agree that we have paid for the purchase of the Equipment from Supplier and you may contact Supplier for any warranty rights, which we transfer to you for the term of this Agreement (or until you default).

CUSTOMER (as referenced above) SIGNATURE TITLE ACCEPTANCE DATE

1. **AGREEMENT:** You agree to lease from us the goods ("Equipment") and, if applicable, finance certain software, software license(s), software components and/or professional services in connection with software (collectively, the "Financed Items," which are included in the word "Equipment" unless separately stated) from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as described in this Agreement and in any attached schedule, addendum or amendment hereto ("Agreement"). You represent and warrant that you will use the Equipment for business purposes only. You agree to all of the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document. This Agreement becomes valid upon execution by us. The term shall start on the date we pay Supplier. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month (the "Scheduled Due Date") unless a different due date is mutually agreed to by us and you. If the parties agree to adjust the Payment due date (an "Adjusted Due Date"), in addition to all Payments and other amounts due hereunder, you will pay an interim payment in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Scheduled Due Date and the Adjusted Due Date. If any provision of this Agreement is declared unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.

2. **OWNERSHIP; PAYMENTS; TAXES AND FEES:** We own the Equipment, excluding any Financed Items. Ownership of any Financed Items shall remain with Supplier thereof. You will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set-off, counterclaim or deduction of any amount whatsoever. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or, if less, the maximum charge allowed by law. The Payment may be adjusted proportionately upward or downward: (i) if the shipping charges or taxes differ from the estimate given to you; and/or (ii) to comply with the tax laws of the state in which the Equipment is located. You shall pay all applicable taxes, assessments and penalties related to this Agreement, whether levied or assessed on this Agreement, on us (except on our income) or you, or on the Equipment, its lease, sale, ownership, possession, use or operation. If we pay any taxes or other expenses that are owed hereunder, you agree to reimburse us when we request. You agree to pay us a yearly processing fee of up to \$50 for personal property taxes we pay related to the Equipment. We may apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for insufficient funds, you will pay us a service charge of \$30 or, if less, the maximum charge allowed by law. If you so request, and we permit the early termination of this Agreement, you agree to pay a fee for such privilege. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

3. **EQUIPMENT; SECURITY INTEREST:** At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory standards; (ii) free and clear of all liens and claims; and (iii) at your address shown on page 1, and you agree not to move it unless we agree in writing. You grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement or any other agreement with us ("Other Agreements"), except amounts under Other Agreements which are secured by land and/or buildings. You authorize and ratify our filing of any financing statement(s) to show our interest. You will not change your name, state of organization, headquarters or residence without providing prior written notice to us. You will notify us within 30 days if your state of organization revokes or terminates your existence.

4. **INSURANCE; COLLATERAL PROTECTION; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do not provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, leasing, manufacture, use, condition, inspection, removal, return or storage of the Equipment. All indemnities will survive the expiration or termination of this Agreement. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds of insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.

5. **ASSIGNMENT; YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent.** You shall not consolidate or merge with or into any other entity, distribute, sell or dispose of all or any substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets, as the case may be, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations are outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

6. **DEFAULT AND REMEDIES:** You will be in default if: (i) you do not pay any Payment or other sum due to us or you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or fail to perform or pay under any material agreement with any other entity; (ii) you make or have made any false statement or misrepresentation to us; (iii) you or any guarantor dies, dissolves, liquidates, terminates existence or is in bankruptcy; (iv) you or any guarantor suffers a material adverse change in its financial, business or operating condition; or (v) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement and you will be responsible for any deficiency. In the event of any dispute or enforcement of our rights under this Agreement or any related agreement, you agree to pay our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

7. **INSPECTIONS AND REPORTS:** We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its installation, use, maintenance and repair. Within 30 days after our request (or such longer period as provided herein), you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) compiled, reviewed or audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after your fiscal year end, and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains. You authorize us to obtain credit bureau reports for credit and collection purposes and to share them with our affiliates and agents.

8. **END OF TERM:** Unless the purchase option is \$1.00, at the end of the initial term, this Agreement shall renew for successive month-to-month renewal term(s) under the same terms hereof unless you send us written notice at least 30 days before the end of any term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment. You shall continue making Payments and paying all other amounts due until the Equipment is purchased or returned. As long as you have given us the required written notice, if you do not purchase the Equipment, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY.

9. **USA PATRIOT ACT NOTICE; ANTI-TERRORISM AND ANTI-CORRUPTION COMPLIANCE:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who you control, own a controlling interest in, or who owns a controlling interest in or otherwise controls you in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither you nor any of your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by us in order to assist us in maintaining compliance with anti-money laundering laws and regulations.

10. **MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications, including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system, from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all other modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance.

11. **WARRANTY DISCLAIMERS:** WE ARE LEASING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS. SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ANY WARRANTIES IN THE EQUIPMENT GIVEN TO US.

12. **LAW; JURY WAIVER:** This Agreement will be governed by and construed in accordance with Minnesota law. You consent to jurisdiction and venue of any state or federal court in Minnesota and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.

Incident Summary Report**PUBLIC**

From:5/1/2020 12:00:00 AM To:5/31/2020 11:59:59 PM

**Agenda Item
4(A)****WASHINGTON COUNTY SHERIFFS OFFICE****LAKE SAINT CROIX BEACH - 51**

5/1/2020 12:28:12 PM	WC20016975	1XXX Quinlan Avenue Ct S, LAKE SAINT CROIX BEACH	WELFARE CHECK
5/1/2020 4:02:52 PM	WC20017005	1XXX Racine Ave S, LAKE SAINT CROIX BEACH	ANIMAL COMPLAINT
5/2/2020 2:10:28 PM	WC20017146	1XXX Riviera Ave S, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/2/2020 9:46:10 PM	WC20017208	Ramada Ave S / 17th St S, LAKE SAINT CROIX BEACH	DISTURBANCE
5/3/2020 4:27:22 PM	WC20017325	16XXX 20th St S, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/4/2020 8:48:21 AM	WC20017415	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	PROPERTY DAMAGE
5/6/2020 11:32:34 AM	WC20017744	1XXX Riviera Ave S, LAKE SAINT CROIX BEACH	TRESPASSING
5/6/2020 2:17:44 PM	WC20017769	2XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
5/7/2020 9:15:15 AM	WC20017898	16XXX 17th St S, LAKE SAINT CROIX BEACH	FRAUD/SCAM
5/7/2020 7:07:31 PM	WC20017979	16XXX 13th St S, LAKE SAINT CROIX BEACH	SUSPICIOUS PERSON/ACTIVITY
5/7/2020 8:42:50 PM	WC20018004	16XXX 13th St S, LAKE SAINT CROIX BEACH	SUSPICIOUS PERSON/ACTIVITY
5/7/2020 9:08:19 PM	WC20018009	Beach At Lake St Croix Beach Park, LAKE SAINT CROIX BEACH	SUSPICIOUS PERSON/ACTIVITY
5/8/2020 6:10:38 AM	WC20018050	1XXX Quentin Ave S, LAKE SAINT CROIX BEACH	ANIMAL COMPLAINT
5/8/2020 7:55:30 AM	WC20018059	1XXX Quant Ave S, LAKE SAINT CROIX BEACH	IDENTITY THEFT
5/9/2020 4:55:46 PM	WC20018270	XX Saint Croix Beach Park, LAKE SAINT CROIX BEACH	CIVIL MATTER/DISPUTE
5/10/2020 12:51:04 PM	WC20018357	1XXX Queens Ave S, LAKE SAINT CROIX BEACH	VEHICLE UNLOCK
5/11/2020 12:20:50 PM	WC20018496	16XXX 18th St S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
5/12/2020 5:23:38 AM	WC20018601	16XXX 17th St S, LAKE SAINT CROIX BEACH	DISTURBANCE
5/12/2020 9:44:12 AM	WC20018623	Saint Croix Trl S / 13th St S, LAKE SAINT CROIX BEACH	DISTURBANCE
5/14/2020 3:41:14 PM	WC20018922	Riviera Ave S / 19th St S, LAKE SAINT CROIX BEACH	PARK COMPLAINT
5/14/2020 6:49:56 PM	WC20018946	1XXX Racine Ave S, LAKE SAINT CROIX BEACH	DISTURBANCE
5/15/2020 8:06:33 AM	WC20019006	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	MEDICAL
5/15/2020 8:56:49 PM	WC20019137	19th St S / Riviera Ave S, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/16/2020 12:36:36 AM	WC20019159	XX Saint Croix Beach Park, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/16/2020 1:04:08 PM	WC20019211	16XXX 13th St S, LAKE SAINT CROIX BEACH	LOCKOUT
5/18/2020 11:17:16 AM	WC20019460	1XXX Redwing Ave S, LAKE SAINT CROIX BEACH	OFFICER INFORMATION
5/18/2020 6:31:00 PM	WC20019511	16XXX 17th St S, LAKE SAINT CROIX BEACH	DISTURBANCE

Incident Summary Report**PUBLIC****From:5/1/2020 12:00:00 AM To:5/31/2020 11:59:59 PM**

5/18/2020 8:22:05 PM	WC20019522	16XXX 17th St S, LAKE SAINT CROIX BEACH	WARRANT ARREST
5/20/2020 3:48:45 PM	WC20019772	Beach At Lake St Croix Beach Park, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/20/2020 6:51:02 PM	WC20019803	1XXX Racine Ave S, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/20/2020 11:17:34 PM	WC20019842	19th St S / Riviera Ave S, LAKE SAINT CROIX BEACH	SUSPICIOUS PERSON/ACTIVITY
5/22/2020 6:05:15 AM	WC20020036	Quentin Ave S / 19th St S, LAKE SAINT CROIX BEACH	ANIMAL COMPLAINT
5/22/2020 7:27:30 PM	WC20020132	16XXX 17th St S, LAKE SAINT CROIX BEACH	DISTURBANCE
5/23/2020 10:27:02 PM	WC20020344	16XXX -16874 20TH ST S, LAKE SAINT CROIX BEACH	DIRECTED PATROL
5/23/2020 10:27:47 PM	WC20020345	Saint Croix Beach Park, LAKE SAINT CROIX BEACH	DIRECTED PATROL
5/24/2020 12:21:01 AM	WC20020358	Racine Ave S / 16th St S, LAKE SAINT CROIX BEACH	FIREWORKS
5/24/2020 3:33:39 AM	WC20020379	1XXX Quinlan Ave S, LAKE SAINT CROIX BEACH	MEDICAL
5/24/2020 5:34:48 PM	WC20020469	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
5/24/2020 6:45:08 PM	WC20020475	20th St S / Riviera Ave S, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/25/2020 1:18:24 PM	WC20020584	19th St S / Redwing Ave S, LAKE SAINT CROIX BEACH	PARK COMPLAINT
5/25/2020 1:35:00 PM	WC20020571	Saint Croix Trl S / Upper 22nd St S, LAKE SAINT CROIX BEACH	TRAFFIC STOP
5/25/2020 2:05:22 PM	WC20020589	Saint Croix River - Mnr10, LAKE SAINT CROIX BEACH	BOAT STOP
5/25/2020 4:31:18 PM	WC20020613	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
5/25/2020 7:17:09 PM	WC20020652	19th St S / Riviera Ave S, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/27/2020 2:49:37 PM	WC20020857	Quebec Ave S / 19th St S, LAKE SAINT CROIX BEACH	PARK COMPLAINT
5/27/2020 3:42:19 PM	WC20020865	20th St S / Quasar Ave S, LAKE SAINT CROIX BEACH	ANIMAL COMPLAINT
5/28/2020 8:58:48 AM	WC20020945	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	FRAUD/SCAM
5/28/2020 3:10:55 PM	WC20020994	20th St S / Riviera Ave S, LAKE SAINT CROIX BEACH	DISTURBANCE
5/29/2020 2:39:16 PM	WC20021122	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
5/31/2020 2:01:10 PM	WC20021448	Riviera Ave S / 19th St S, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
5/31/2020 3:09:26 PM	WC20021456	Upper 19th St S / Redwing Ave S, LAKE SAINT CROIX BEACH	PARKING VIOLATION

TOTAL INCIDENTS: 51

Citations for: Lake Saint Croix Beach

5/1/2020 To 5/31/2020

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
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Agenda Item 4(B)

Monthly District Run Report

Incident Date	Incident Number	Basic Incident Full Street Address	Incident Type	Basic Authorization Officer In Charge - Name (FD4.2)
Incident City Name: Afton				
05/01/2020	20134	1501 STAGECOACH Trail South	321 - EMS call, excluding vehicle accident with injury	Gregory Michel
05/02/2020	20138	Saint Croix Trail South	322 - Motor vehicle accident with injuries	David Schneider
05/05/2020	20140	I94 EB AT NEAL Avenue South	131 - Passenger vehicle fire	James Stanley
05/08/2020	20143	3404 PENNINGTON Avenue South	321 - EMS call, excluding vehicle accident with injury	James Stanley
05/10/2020	20148	14220 50TH Street South	733 - Smoke detector activation due to malfunction	Kevin Kirby
05/11/2020	20149	13529 HUDSON Road South	744 - Detector activation, no fire - unintentional	Robert Corey
05/13/2020	20150	13496 60TH Street South	321 - EMS call, excluding vehicle accident with injury	Robert Corey
05/13/2020	20151	5431 SAINT CROIX Trail South	444 - Power line down	Robert Corey
05/15/2020	20154	14623 32ND Street South	321 - EMS call, excluding vehicle accident with injury	Robert Corey
05/15/2020	20156	15880 15TH Street South	321 - EMS call, excluding vehicle accident with injury	Robert Corey
05/18/2020	20157	3296 PENNINGTON Avenue South	321 - EMS call, excluding vehicle accident with injury	James Stanley
05/18/2020	20158	4605 RIVER Road South	444 - Power line down	James Stanley
05/24/2020	20168	5585 ODELL Avenue South	611 - Dispatched and cancelled en route	Kevin Kirby
05/24/2020	20169	5045 QUADRANT Avenue South	321 - EMS call, excluding vehicle accident with injury	Kevin Kirby
05/27/2020	20171	14023 50TH Street South	440 - Electrical wiring/equipment problem, other	Gregory Michel
05/31/2020	20174	3396 NEAL Avenue South	321 - EMS call, excluding vehicle accident with injury	William Hannigan
Count: 16				
Incident City Name: City of Afton				
05/22/2020	20164	14530 AFTON Boulevard South	561 - Unauthorized burning	James Stanley
Count: 1				
Incident City Name: City of Lake Saint Croix Beach				
05/07/2020	20142	1465 QUASAR Court South	622 - No incident found on arrival at dispatch address	James Stanley
05/13/2020	20152	1514 QUEENS Avenue South	561 - Unauthorized burning	James Stanley
05/22/2020	20165	16280 18TH Street South	561 - Unauthorized burning	James Stanley
Count: 3				
Incident City Name: City of Lakeland				
05/28/2020	20172	16065 1ST Street North	321 - EMS call, excluding vehicle accident with injury	David Schneider
Count: 1				
Incident City Name: City of Pine Springs				
05/03/2020	20139	I-694 at Highway 36	611 - Dispatched and cancelled en route	David Schneider
Count: 1				
Incident City Name: Lake Saint Croix Beach				
05/15/2020	20153	1560 SAINT CROIX Trail South	321 - EMS call, excluding vehicle accident with injury	Robert Corey
05/18/2020	20160	16565 17TH Street South	321 - EMS call, excluding vehicle accident with injury	Stephen Fogarty
05/24/2020	20167	1979 QUINLAN Avenue South	321 - EMS call, excluding vehicle accident with injury	Kevin Kirby
Count: 3				
Incident City Name: Lakeland				
05/01/2020	20135	497 QUINMORE Avenue North	321 - EMS call, excluding vehicle accident with injury	David Schneider
05/01/2020	20136	278 QUENTIN Avenue North	622 - No incident found on arrival at dispatch address	David Schneider
05/02/2020	20137	20 QUEHL Avenue South	321 - EMS call, excluding vehicle accident	David Schneider

Incident Date	Incident Number	Basic Incident Full Street Address	Incident Type	Basic Authorization Officer In Charge - Name (FD4.2)
05/09/2020	20145	595 QUANT Avenue North	with injury 321 - EMS call, excluding vehicle accident with injury	Kevin Kirby
05/09/2020	20146	420 QUALITY Avenue North	321 - EMS call, excluding vehicle accident with injury	Kevin Kirby
05/10/2020	20147	1180 QUANT Avenue South	733 - Smoke detector activation due to malfunction	Kevin Kirby
05/15/2020	20155	16595 4TH Street North	622 - No incident found on arrival at dispatch address	Robert Corey
05/18/2020	20159	14 QUAMWELL Avenue North	321 - EMS call, excluding vehicle accident with injury	James Stanley
05/20/2020	20161	16045 6TH Street North	321 - EMS call, excluding vehicle accident with injury	James Stanley
05/22/2020	20162	QUIXOTE Avenue North	321 - EMS call, excluding vehicle accident with injury	James Stanley
05/26/2020	20170	16054 6TH Street North	321 - EMS call, excluding vehicle accident with injury	Gregory Michel

Count: 11

Incident City Name: Oak Park Heights

05/05/2020	20141	SAINT CROIX RIVER CROSSING	611 - Dispatched and cancelled en route	James Stanley
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Count: 1

Incident City Name: Saint Mary's Point

05/08/2020	20144	15 BAILLON Lane	571 - Cover assignment, standby, moveup	James Stanley
05/30/2020	20173	2159 RIVER Road South	321 - EMS call, excluding vehicle accident with injury	William Hannigan

Count: 2

Incident City Name: West Lakeland Township

05/22/2020	20163	I94 EB JEO STAGECOACH Trail North	611 - Dispatched and cancelled en route	James Stanley
05/22/2020	20166	MNDOT REST AREA TO I94 WB Ramp	611 - Dispatched and cancelled en route	Kevin Kirby

Count: 2

Count: 41

Report Filters

Agency Name: is equal to 'LOWER ST CROIX VALLEY'

Incident Date: is between '5/1/2020' and '5/31/2020'

Description

Report that Groups all Cities together when reported on the basic location - this does not use districts

Run Date: 06/08/2020

**Lower St. Croix Valley
Fire Protection District**

Post Office Box 234
Lakeland, Minnesota 55043

Financial Reports May 2020

Lower St. Croix Valley Fire Protection District
Financial Snapshot
May 2020

Fund Description	Balance	Balance	Balance	May-20				Balance	Net
	12/31/18	12/31/19	4/30/20	Accrual Adj.	Income	Expense	Trfs	5/31/20	Inc (Exp)
100 General Fund									
Cash & Transfers	\$110,971.49	\$112,464.13	\$99,966.64	\$28,107.77	\$29,812.07	\$25,545.41	\$0.00	\$132,341.07	\$4,266.66
A/R Tax Levy	\$0.00	\$0.00	(\$4,639.75)	(\$38,349.25)				(\$42,989.00)	\$0.00
A/R Special	\$0.00	\$6,795.00	\$1,675.00	(\$1,675.00)				\$0.00	\$0.00
Prepaid Insurance	\$13,808.00	\$15,050.00	\$6,120.00	\$9,107.00				\$15,227.00	\$0.00
Accounts Payable	(\$24,857.59)	(\$28,565.36)	(\$27,747.64)	(\$1,055.84)				(\$28,803.48)	\$0.00
Accrued Comp & Payroll Liabilities	(\$38,679.71)	(\$43,993.60)	(\$20,069.29)	\$3,865.32				(\$16,203.97)	\$0.00
Total 100 General Fund	\$61,242.19	\$61,750.17	\$55,304.96	\$0.00	\$29,812.07	\$25,545.41	\$0.00	\$59,571.62	\$4,266.66
150 Ambulance Fund									
Cash & Transfers	\$61,018.41	\$84,816.79	\$89,654.34	(\$1,197.43)	\$12,092.52	\$9,742.23	\$0.00	\$90,807.20	\$2,350.29
A/R Ambulance	\$97,139.91	\$125,309.98	\$132,383.93	\$1,197.43				\$133,581.36	\$0.00
Reserve - Uncollectible Billings	(\$38,783.66)	(\$69,294.76)	(\$75,913.54)	\$0.00		\$864.51		(\$76,778.05)	(\$864.51)
Total 150 Ambulance Fund	\$119,374.66	\$140,832.01	\$146,124.73	\$0.00	\$12,092.52	\$10,606.74	\$0.00	\$147,610.51	\$1,485.78
200 Debt Service Fund									
Cash	\$156,430.52	\$127,673.49	\$57,579.22	\$0.00	\$10.40	\$0.00	\$0.00	\$57,589.62	\$10.40
2016A Facil Lease Rev Refunding Note	(\$580,000.00)	(\$485,000.00)	(\$395,000.00)	\$0.00		\$0.00		(\$395,000.00)	\$0.00
2016A Facil Lease Rev Refund Note - Int Exp	(\$3,352.10)	(\$2,956.25)	(\$1,520.17)	\$0.00		\$508.75		(\$2,028.92)	(\$508.75)
Total 200 Debt Service Fund	(\$426,921.58)	(\$360,282.76)	(\$338,940.95)	\$0.00	\$10.40	\$508.75	\$0.00	(\$339,439.30)	(\$498.35)
Total 300 Medical Fund	\$8,346.95	\$9,183.95	\$11,051.19		\$460.21	\$0.00	\$0.00	\$11,511.40	\$460.21
Total 400 Tires & Batteries Fund	\$7,127.84	\$5,538.42	\$5,039.06		\$51.02	\$0.00	\$0.00	\$5,090.08	\$51.02
500 Equipment Funds									
500.1 Equipment - General	\$79,874.49	\$69,031.86	\$72,040.52		\$698.90	\$0.00	\$0.00	\$72,739.42	\$698.90
500.2 Equipment - Designated	\$5,000.00	\$10,271.01	\$10,937.16	\$0.00	\$7,752.13	\$0.00	\$0.00	\$18,689.29	\$7,752.13
500.3 Equipment - Dive Team	\$20,090.66	\$16,684.35	\$23,953.44	\$0.00	\$1,629.75	\$0.00	\$0.00	\$25,583.19	\$1,629.75
Total 500 Equipment Fund	\$104,965.15	\$95,987.22	\$106,931.12	\$0.00	\$10,080.78	\$0.00	\$0.00	\$117,011.90	\$10,080.78
600 Vehicle Replacement Fund									
Cash - All Vehicles except Ambulance	\$838,598.31	\$888,245.23	\$906,563.46	(\$8,450.55)	\$13,404.21	\$1,193.39	\$0.00	\$910,323.73	\$12,210.82
Cash - Ambulance Replacement	\$152,686.14	\$130,446.14	\$137,156.14	\$0.00	\$1,730.00		\$0.00	\$138,886.14	\$1,730.00
Fixed Assets (net of depreciation)	\$1,332,770.77	\$1,219,128.72	\$1,144,733.58	\$0.00		\$16,940.92		\$1,127,792.66	(\$16,940.92)
#U1 Utility Vehicle Lease (US Bank 2.79%)	(\$14,007.39)	(\$4,734.32)	(\$1,585.42)	\$791.80		\$0.00		(\$793.62)	\$0.00
#T1 Tender 10 Yr Lease (US Bank 3.52%)	(\$155,117.18)	(\$129,470.13)	(\$120,722.54)	\$2,202.50		\$0.00		(\$118,520.04)	\$0.00
#R1 Rescue Pumper Lease (US Bank 2.61%)	(\$420,946.50)	(\$363,929.06)	(\$344,590.51)	\$4,860.96		\$0.00		(\$339,729.55)	\$0.00
#CV1 Duty Vehicle Lease (US Bank 3.83%)	\$0.00	(\$32,496.91)	(\$30,134.62)	\$595.29		\$0.00		(\$29,539.33)	\$0.00
Total 600 Capital Replacement Fund	\$1,733,984.15	\$1,707,189.67	\$1,691,420.09	\$0.00	\$15,134.21	\$18,134.31	\$0.00	\$1,688,419.99	(\$3,000.10)
700 Facilities Fund									
Cash - General	\$121,886.73	\$123,774.35	\$124,869.98	\$0.00	\$377.46	\$0.00	\$0.00	\$125,247.44	\$377.46
Cash - Audit & Legal Reserve	\$2,880.00	\$3,825.00	\$118.80	\$0.00		\$0.00	\$0.00	\$118.80	\$0.00
Total 700 Facilities Fund	\$124,766.73	\$127,599.35	\$124,988.78	\$0.00	\$377.46	\$0.00	\$0.00	\$125,366.24	\$377.46
Total 900 Designated Funds	\$141,960.44	\$144,056.52	\$145,243.71	\$0.00	\$31.88	\$1,535.82	\$0.00	\$143,739.77	(\$1,503.94)
Total Fund Balances	\$1,874,846.53	\$1,931,854.55	\$1,947,162.69	\$0.00	\$68,050.55	\$56,331.03	\$0.00	\$1,958,882.21	\$11,719.52

Lower St. Croix Valley Fire Protection District
Statement of Operations - Operating Funds (General and Ambulance)
May 2020

	Current Month			Year to Date			2020 Budget			2021 Annual Budget	2019 Annual Budget	2018 Annual Budget
	100 General Fund	150 Ambulance Fund	Total Operating Funds	100 General Fund	150 Ambulance Fund	Total Operating Funds	Annual Budget	YTD % Annual Budget	Remaining Budget			
Operating Income												
310.0 · Tax Levy - General	28,895		28,895	144,476		144,476	346,743	41.7%	202,267	346,743	340,610	317,488
340.0 · Ser. Billed-Ambulance		25,075	25,075		113,318	113,318	305,000	37.2%	191,682	305,000	295,000	290,000
340.3 · Ambulance Billing Adjustments		(13,880)	(13,880)		(46,491)	(46,491)	(140,000)	33.2%	(93,509)	(140,000)	(130,000)	(125,000)
340.4/350.1 · EMT Trng Classes, Contrib and Grants		0	0		0	0	2,000	0.0%	2,000	2,000	2,500	0
340.6 · Serv. Billed-Fire Dept/Rescue	0		0	0		0	1,500	0.0%	1,500	1,500	1,500	1,500
360.0 · Interest Earned	17	20	36	685	356	1,042	2,000	52.1%	958	2,000	2,400	400
361.0 · Fire Inspections/Burn Permits	900		900	1,125		1,125	2,000	56.3%	875	2,000	2,000	2,000
362.0 · Other Income/Service Charges	0	878	878	0	1,305	1,305	500	261.0%	(805)	500	1,500	1,500
Total Operating Income	29,812	12,093	41,905	146,286.5	68,488	214,775	519,743	41.3%	304,968	519,743	515,510	487,888
Operating Expense												
401.0 · Personnel Cost												
401.1 · Comp-Board 15% Amb, 85% Fire	425	75	500	2,125	375	2,500	5,800	43.1%	3,300	5,800	5,600	5,150
401.2 · Comp-Fire	7,869		7,869	42,650		42,650	98,000	43.5%	55,350	98,000	96,000	70,400
401.3 · Comp-Ambulance		1,919	1,919		9,085	9,085	30,000	30.3%	20,915	30,000	30,000	43,100
401.4 · Comp-Fire Chief	5,828	1,457	7,285	29,139	7,285	36,424	87,600	41.6%	51,176	87,600	85,000	80,000
401.45 · Comp-FT Firefighter, EMT			0			0	0		0	0	0	0
401.5 · Comp-Officers	1,290	322	1,612	6,448	1,612	8,060	18,600	43.3%	10,540	18,600	20,000	18,708
401.6 · Comp-Fire Inspections	0		0	0		0	0		0	0	0	0
401.7 · Reimb Expense/Equip Allowance	1,400		1,400	6,998		6,998	10,160	68.9%	3,162	10,160	11,160	11,160
401.8 · Comp-Vacation Pay	0	0	0	0	0	0	2,500	0.0%	2,500	2,500	3,500	4,000
403.1 · FICA-Employers Portion	478	112	590	2,454	585	3,039	7,500	40.5%	4,461	7,500	8,000	5,500
403.2 · Medicare-Employers Portion	230	56	285	1,169	298	1,468	3,500	41.9%	2,032	3,500	3,750	3,500
403.6 · PERA EMS-Employers Portion		339	339		1,438	1,438	5,500	26.1%	4,062	5,500	3,920	3,500
403.7 · PERA Police & Fire-Employers Portion	1,032	258	1,289	5,158	1,289	6,447	15,473	41.7%	9,026	15,473	14,620	13,360
403.8 · Medical and Other Benefits	420	105	525	2,098	525	2,623	6,300	41.6%	3,677	6,300	6,500	6,300
Total 401.0 · Personnel Cost	18,970	4,643	23,613	98,241	22,492	120,733	290,933	41.5%	170,200	290,933	288,050	264,678

Lower St. Croix Valley Fire Protection District
Statement of Operations - Operating Funds (General and Ambulance)
May 2020

	Current Month			Year to Date			2020 Budget			2021 Annual Budget	2019 Annual Budget	2018 Annual Budget
	100 General Fund	150 Ambulance Fund	Total Operating Funds	100 General Fund	150 Ambulance Fund	Total Operating Funds	Annual Budget	YTD % Annual Budget	Remaining Budget			
404.0 · Facilities & Admin - 15% Amb, 85% Fire												
404.5 · Comp - Facility Personnel	393		393	1,753		1,753	5,000	35.1%	3,247	5,000	5,000	5,000
404.6 · Employer Paid Taxes - Facility	60		60	266		266	750	35.4%	484	750	750	750
404.3 · Facility Cash Contrib - Ambulance		350	350		1,750	1,750	4,200	41.7%	2,450	4,200	4,200	4,200
405.0 · Taxes, Licenses, Fees	51		51	182		182	350	52.0%	168	350	300	200
405.5 · Professional Fees	2,350		2,350	10,750		10,750	19,250	55.8%	8,500	19,250	17,000	14,000
405.7 · Fire & Ambulance Billings & Collection		438	438		1,973	1,973	6,500	30.4%	4,527	6,500	6,000	6,000
406.1 · Light & Power	0		0	945		945	8,500	11.1%	7,555	8,500	6,500	7,250
407.1 · Heat	99		99	2,249		2,249	4,500	50.0%	2,251	4,500	3,500	4,000
408.1 · Telephone	726		726	3,633		3,633	7,000	51.9%	3,367	7,000	7,000	7,000
409.1 · Admin Office Supplies & Software	248		248	1,304		1,304	6,000	21.7%	4,696	6,000	6,000	6,750
415.1 · Repair & Maint - Building	186		186	1,310		1,310	5,000	26.2%	3,690	5,000	5,000	6,000
904.8 · Allocated Facilities to Ambulance	(617)	617	0	(3,358)	3,358	0	0		0	0	0	0
Total 404.0 · Facilities & Administration	3,495	1,405	4,900	19,033	7,081	26,114	67,050	38.9%	40,936	67,050	61,250	61,150
410.0 · Insurance 15% Amb, 85% Fire												
410.1 · Insurance-Vehicle Fleet	294		294	1,414		1,414	5,600	25.3%	4,186	5,600	9,700	8,450
410.2 · Insurance-Property	445		445	2,093		2,093	5,500	38.1%	3,407	5,500	7,500	4,300
410.4 · Insurance-Disability Income/AD&D	176		176	874		874	2,100	41.6%	1,226	2,100	2,000	2,000
410.5 · Insurance-General Liability	217		217	1,057		1,057	2,500	42.3%	1,443	2,500	2,500	3,250
410.8 · Insurance-Workers Compensation	1,156		1,156	5,780		5,780	14,250	40.6%	8,470	14,250	10,000	11,000
410.9 · Insurance-Floater (Equip)	0		0	0		0	0		0	0	0	0
910.8 · Allocated Insurance to Ambulance	(343)	343	0	(1,682)	1,682	0	0		0	0	0	0
Total 410.0 · Insurance 15% Amb, 85% Fire	1,945	343	2,288	9,536.00	1,682	11,218	29,950	37.5%	18,732	29,950	31,700	29,000

Lower St. Croix Valley Fire Protection District
Statement of Operations - Operating Funds (General and Ambulance)
May 2020

	Current Month			Year to Date			2020 Budget			2021 Annual Budget	2019 Annual Budget	2018 Annual Budget
	100 General Fund	150 Ambulance Fund	Total Operating Funds	100 General Fund	150 Ambulance Fund	Total Operating Funds	Annual Budget	YTD % Annual Budget	Remaining Budget			
411.0 · Vehicles & Equipment												
411.2 · Minor Equipment - Fire	368		368	2,846		2,846	8,500	33.5%	5,654	8,500	9,000	9,000
411.3 · Minor Equipment - Ambulance		0	0		690	690	1,200	57.5%	510	1,200	1,200	1,000
412.2 · Supplies - Fire	0		0	431		431	1,400	30.8%	969	1,400	1,400	1,000
412.3 · Supplies - Ambulance		1,217	1,217		4,805	4,805	9,000	53.4%	4,195	9,000	9,000	9,000
413.2 · Vehicle Fuel & Oil-Fire	580		580	2,995		2,995	9,500	31.5%	6,505	9,500	9,500	8,000
413.3 · Vehicle Fuel & Oil-Ambulance		130	130		629	629	3,250	19.3%	2,621	3,250	3,250	2,500
414.1 · Equipment Maint (800 Mhz Radios)	0		0	2,701		2,701	11,000	24.6%	8,299	11,000	11,000	11,000
414.2 · Vehicle Maintenance-Fire	155		155	8,441		8,441	12,000	70.3%	3,559	12,000	13,000	12,000
414.3 · Vehicle Maintenance-Ambulance		0	0		777	777	2,000	38.8%	1,223	2,000	2,000	2,000
415.2 · Equipment Maintenance - Fire	31		31	1,820		1,820	6,000	30.3%	4,180	6,000	6,000	6,000
415.3 · Equipment Maintenance - Ambulance		0	0		92	92	1,000	9.2%	908	1,000	1,000	1,000
417.3 · Ambulance Cash Contrib - 100% Amb		1,625	1,625		8,125	8,125	19,500	41.7%	11,375	19,500	19,500	19,500
418.3 · Command Veh Cash Contrib - 50% Amb		105	105		525	525	1,260	41.7%	735	1,260	1,260	1,260
419.3 · EMS Equip Cash Contrib - 100% Amb		100	100		500	500	1,200	41.7%	700	1,200	1,200	1,200
420.3 · Tires & Batt Cash Contrib - 100% Amb		35	35		175	175	420	41.7%	245	420	420	420
421.3 · Tires & Batt Cash Contrib - 50% Amb		15	15		75	75	180	41.7%	105	180	180	180
Total 411.0 · Vehicles & Equipment	1,135	3,227	4,361	19,234	16,392	35,627	87,410	40.8%	51,783	87,410	88,910	85,060
420.0 · Training												
422.2 · Training - Fire	0		0	1,785		1,785	18,000	9.9%	16,215	18,000	18,000	17,000
422.3 · Training - Ambulance		0	0		4,112	4,112	5,000	82.2%	889	5,000	5,000	4,500
422.4 · Training Exp - EMT/CPR Classes		0	0		0	0			0			
Total 420.0 · Training	0	0	0	1,785	4,112	5,897	23,000	25.6%	17,104	23,000	23,000	21,500
430.0 · Other Expenses												
431.2 · Fire Prevention & Inspections	0		0	0		0	2,000	0.0%	2,000	2,000	1,000	750
433.2 · Dues & Subs - Fire	0		0	635		635	2,200	28.9%	1,565	2,200	2,500	2,500
433.3 · Dues & Subs - Amb		0	0		220	220	1,250	17.6%	1,030	1,250	1,250	500
434.2 · Confer & Meetings - Fire	0		0	0		0	6,500	0.0%	6,500	6,500	6,000	5,500
434.3 · Confer & Meetings - Amb		0	0		0	0	2,000	0.0%	2,000	2,000	2,000	2,000
435.3 · Provision for Ambulance Writeoffs		865	865		7,483	7,483	22,000	34.0%	14,517	22,000	20,500	17,500
436.3 · Medical Direction Fees		0	0		1,623	1,623	1,650	98.4%	27	1,650	1,650	1,650
437.3 · Medical Exams Cash Contrib - 20% Amb		125	125		625	625	1,500	41.7%	875	1,500	1,500	1,500
Total 430.0 · Other Expenses	0	990	990	635	9,951	10,586	39,100	27.1%	28,514	39,100	36,400	31,900

Lower St. Croix Valley Fire Protection District
Statement of Operations - Operating Funds (General and Ambulance)
May 2020

	Current Month			Year to Date			2020 Budget			2021 Annual Budget	2019 Annual Budget	2018 Annual Budget
	100 General Fund	150 Ambulance Fund	Total Operating Funds	100 General Fund	150 Ambulance Fund	Total Operating Funds	Annual Budget	YTD % Annual Budget	Remaining Budget			
440.0 - Recruitment & Recognition 20% Amb, 80% Fire												
440.1 - Employee Recruitment	0	0	0	0	0	0	2,300	0.0%	2,300	2,300	2,200	2,100
440.2 - Employee Recognition	0	0	0	0	0	0	0		0	0	0	0
940.0 - Allocated Recruit & Recog to Amb	0	0	0	0	0	0	0		0	0	0	0
Total 440.0 - Recruitment & Recognition	0	0	0	0	0	0	2,300	0.0%	2,300	2,300	2,200	2,100
Total Operating Expense	25,545	10,607	36,152	148,465	61,710	210,175	539,743	38.9%	329,568	539,743	531,510	495,388
Net Operating Income (Expense)	4,267	1,486	5,752	(2,178.55)	6,779	4,600	(20,000)		(24,600)	(20,000)	(16,000)	(7,500)
Other Income (Expense)												
388.8 - Trf from Ambulance Fund	0	0	0	0	0	0	0		0	0	0	0
388.9 - Trf from Designated Fund	0	0	0	0	0	0	20,000	0.0%	20,000	20,000	16,000	7,500
888.1 - Trf to General Fund	0	0	0	0	0	0	0		0	0	0	0
888.3 - Trf to Medical Fund	0	0	0	0	0	0	0		0	0	0	0
888.4 - Trf to Tires & Batteries Fund	0	0	0	0	0	0	0		0	0	0	0
888.5 - Trf to Equipment Fund	0	0	0	0	0	0	0		0	0	0	0
888.6 - Trf to Vehicle Fund	0	0	0	0	0	0	0		0	0	0	0
888.7 - Trf to Facilities Fund	0	0	0	0	0	0	0		0	0	0	0
888.9 - Trf to Designated Fund	0	0	0	0	0	0	0		0	0	0	0
Total Other Income (Expense)	0	0	0	0	0	0	20,000	0.0%	20,000	20,000	16,000	7,500
Net Income (Expense)	4,267	1,486	5,752	(2,178.55)	6,779	4,600	0		(4,600)	0	0	0
Analysis of Ambulance Billings									Fav (Unfav)			
340.0 - Ser. Billed-Ambulance		25,075			113,318		305,000	37.2%	(191,682)	305,000	295,000	290,000
340.3 - Ambulance Billing Adjustments		(13,880)			(46,491)		(140,000)	33.2%	93,509	(140,000)	(130,000)	(125,000)
435.3 - Provision for Ambulance Writeoffs		(865)			(7,483)		(22,000)	34.0%	14,517	(22,000)	(20,500)	(17,500)
Amb Billings Net of Adj and Provision		<u>10,330</u>			<u>59,344</u>		<u>143,000</u>	<u>41.5%</u>	<u>(83,656)</u>	<u>143,000</u>	<u>144,500</u>	<u>147,500</u>
(Amb Billing Adj + Provision) as % of Total Billings		<u>58.8%</u>			<u>47.6%</u>		<u>53.1%</u>		<u>56.4%</u>	<u>53.1%</u>	<u>51.0%</u>	<u>49.1%</u>

Lower St Croix Valley Fire District
Stmnt of Operations - Reserve Funds
 April through May 2020

	200 Debt Servi...	300 Medical F...	400 Tires & Ba...	500.1 Equipme...	500.2 Equipme...	500.3 Equipme...	600 Vehicle Re...	700 Facilities ...	900 Designate...	TOTAL
Ordinary Income/Expense										
Income										
320.0 - Tax Levy - Annuity Funding		666.66		1,166.68			26,354.16			28,187.48
325.0 - Cash Contribution - Amb Annuity		250.00		200.00			3,460.00	700.00		4,710.00
350.1 - Contributions and Grants			100.00						2,123.01	12,748.01
360.0 - Interest Earned	38.07	6.81	3.73	51.12	7,750.00	8.76	2,875.00	15.94	745.91	90.28
Total Income	38.07	923.47	103.73	1,417.78	7,758.76	2,890.94	30,560.07	790.28	2,227.58	46,710.68
Gross Profit	38.07	923.47	103.73	1,417.78	7,758.76	2,890.94	30,560.07	790.28	2,227.58	46,710.68
Expense										
404.0 - Facility - 15% Amb, 85% Fire										
405.5 - Professional Fees									1,075.00	1,075.00
415.1 - Repair & Maint - Building								800.00		800.00
Total 404.0 - Facility - 15% Amb, 85% Fire								800.00	1,075.00	1,875.00
411.0 - Vehicles & Equipment										
411.2 - Minor Equip - Fire					760.38					760.38
411.3 - Minor Equip - Ambulance					548.71				1,535.82	2,084.53
414.2 - Vehicle Maint - Fire			719.70							719.70
Total 411.0 - Vehicles & Equipment			719.70		1,309.09				1,535.82	3,564.61
450.0 - Depreciation Expense										
450.2 - Depr - Bldg./Improvements							11,003.52			11,003.52
450.4 - Depr - Fire Vehicles							12,669.08			12,669.08
450.5 - Depr - Ambulance							2,554.81			2,554.81
450.6 - Depr - Equipment							8,922.47			8,922.47
450.8 - Depr - Duty Car							1,162.34			1,162.34
Total 450.0 - Depreciation Expense							36,312.22			36,312.22
460.0 - Debt Service - Building										
463.2 - 2016A Facility Lease Int Exp	1,017.50									1,017.50
Total 460.0 - Debt Service - Building	1,017.50									1,017.50
470.0 - Debt Service - Vehicles										
474.2 - Int Exp USB 2.61% #R1 Rescue							1,509.51			1,509.51
474.8 - Int Exp USB 3.42% 4156 Tender							694.34			694.34
474.9 - Int Exp USB 2.79% U1 UHil Trk							9.21			9.21
475.3 - Int Exp USB 3.83% 2019 Duty Veh							194.25			194.25
Total 470.0 - Debt Service - Vehicles							2,407.31			2,407.31
Total Expense	1,017.50		719.70		1,309.09		38,719.53	800.00	2,610.82	45,176.64
Net Ordinary Income	(979.43)	923.47	(615.97)	1,417.78	6,449.67	2,890.94	(8,159.46)	(9.72)	(383.24)	1,534.04
Other Income/Expense										
Other Expense										
888.1 - Trf to General Fund										
Total Other Expense										
Net Other Income										
Net Income	(979.43)	923.47	(615.97)	1,417.78	6,449.67	2,890.94	(8,159.46)	(9.72)	(383.24)	1,534.04

Lower St. Croix Valley Fire Protection District: Ambulance Billings

	115.0 A/R Ambulance	115.1 Reserve -	115.0 A/R Ambulance	115.1 Reserve - Uncollectible
	Accounts Receivable	Uncollectible Billings	Accounts Receivable	Billings
	May-20		YTD 2020	
Per Accountant				
Balance Beg of Period	\$132,383.93	\$75,913.54	\$125,309.98	\$69,294.76
Actual Write offs of individual customer accounts	\$0.00	\$0.00	\$0.00	\$0.00
Cash Recovery - Accounts Previously Written Off		\$0.00		\$0.00
Billings/Sales: Regular	\$25,076.67		\$113,319.37	
Medicare Billing Adjustments	(\$13,880.38)		(\$46,490.78)	
Cash Collections - Active Accounts	(\$10,011.46)		(\$58,569.81)	
Credit Memos- Adjustments to Active Accounts	\$0.00		\$0.00	
Take back to Income - Undeterminable refunds	\$0.00		\$0.00	
Refunds/Payment Reversals - Active Accounts	\$12.60		\$12.60	
Provision for Uncollectible Billings		\$864.51		\$7,483.29
Balance End of Period - Accountant	\$133,581.36	\$76,778.05	\$133,581.36	\$76,778.05

Aging Analysis and Evaluation of Reserve for Uncollectible Accounts			Prior Month	
0 - 90 Days	\$34,825.41	26.1%	\$37,648.27	28.4%
91 -180 Days	\$11,164.97	8.4%	\$6,658.31	5.0%
181-270 Days	\$11,865.51	8.9%	\$14,137.35	10.7%
271 - 360 Days	\$6,156.04	4.6%	\$6,135.67	4.6%
361 + Days	\$69,569.43	52.1%	\$67,804.33	51.2%
Total Accounts Receivable	\$133,581.36	100.0%	\$132,383.93	100.0%
40% Provision for Accounts 181 - 360 Days	\$7,208.62		\$8,109.21	
100% Provision for Accounts 361 + Days	\$69,569.43		\$67,804.33	
Total Estimate of Reserve Needed for Uncollectible Accounts	\$76,778.05		\$75,913.54	
Current Reserve Balance Account 115.1	\$75,913.54			
Deficit (Excess) in Reserve	\$864.51			

Additional Provision for Uncollectible Accounts needed at 5/31/20

**Lower St. Croix Valley Fire Protection District
Disbursement Detail - Claims to be Approved
May 14, 2020 through June 10, 2020**

Checks Numbered		Description	Total Amount
From	To		
14255	14256	Employee Benefits and One Patient Refund	\$37.20
14257		LMCIT: Property & Casualty Insurance Annual Premium 5/1/20 to 5/1/21	\$11,395.00
14258	14266	Vendor Bill(s)	\$4,506.40
14267 to 14270 + 202006 (017 to 041)		May Member Payroll (Approved to process monthly)	\$12,473.79
14271		OBRA on May Member Payroll	\$413.85
202006001	202006007	Direct Deposits and EFTs: May 2020 Staff Payroll, Employee Exp Reimb, PERA & Payroll Taxes	\$10,035.66
202006008	202006011	EFT: US Bank Equipment Finance: Monthly payments on four truck leases	\$9,643.94
202006012	202006015	EFT: Utilities, Trash, Phones and Fuel Cards	\$1,245.26
202006016		EFTs: US Bank Credit Card (\$1,535.82 was covered by HHS received last month)	\$2,012.88
202006042	202006044	EFT: PERA & Payroll Taxes on May Member Payroll	\$2,278.20
Total Claims to Be Approved			<u>\$54,042.18</u>

Checks: 14255 to 14271 EFT/Direct Deposits: 202006: 001 to 044


 Submitted by Thomas H. Niedzwiecki, Accountant
 File: FD 2020 Claims to be Approved.xlsm Worksheet: May20 6/7/2020

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Lower St Croix Valley Fire District
Disbursement Detail - Claims to be Approved
 May 14 through June 10, 2020

Type	Date	Num	Name	Memo	Account	Class	Paid Amount
Liability...	05/31/2020	14255	Madison National Life	1038894	103.1 - 4M 101 Checking - US Bank		
				1038894	212.7 - STD - Madison Natl Life		(24.60)
TOTAL							(24.60)
Check	05/31/2020	14256	Belz, Pamela J	Refund Ambulance Call#LSF91900367	103.1 - 4M 101 Checking - US Bank		
			Belz, Pamela J	Refund Ambulance Call#LSF91900367	115.0 - A/R-Ambulance		(12.60)
TOTAL							(12.60)
Bill Pmt...	06/10/2020	14257	LMCIT (Prop & Casualty Ins)	Acct # 40000049	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	050120 050121		Property & Casualty Ins 5/1/20 to 5/1/21	170.0 - Prepaid Insurance	100 General Fund	(11,395.00)
TOTAL							(11,395.00)
Bill Pmt...	06/10/2020	14258	Aspen Mills	customer # 55043L	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	052820 SImt		Uniforms	411.2 - Minor Equip - Fire	100 General Fund	(258.25)
TOTAL							(258.25)
Bill Pmt...	06/10/2020	14259	Becker Fire and Safety Services LLC	Acct # 145	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	4392		2 Amerex Fire Extinguisher	411.2 - Minor Equip - Fire	100 General Fund	(110.00)
TOTAL							(110.00)
Bill Pmt...	06/10/2020	14260	Bound Tree Medical, LLC	Account No. 118194	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	83635485		medical equipment/supplies	412.3 - Supplies - Ambulance	150 Ambulance Fund	(264.14)
TOTAL							(264.14)
Bill Pmt...	06/10/2020	14261	Henry Schein		103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	76756669		Medical equipment/supplies	412.3 - Supplies - Ambulance	150 Ambulance Fund	(158.12)
Bill	05/31/2020	76744264		Medical equipment/supplies	412.3 - Supplies - Ambulance	150 Ambulance Fund	(31.73)
Bill	05/31/2020	76659421		Medical equipment/supplies	412.3 - Supplies - Ambulance	150 Ambulance Fund	(8.73)
Bill	05/31/2020	76833548		Medical equipment/supplies	412.3 - Supplies - Ambulance	150 Ambulance Fund	(156.15)
Bill	05/31/2020	77497674		Medical equipment/supplies	412.3 - Supplies - Ambulance	150 Ambulance Fund	(407.23)
Bill	05/31/2020	77552270		Medical equipment/supplies	412.3 - Supplies - Ambulance	150 Ambulance Fund	(59.13)
TOTAL							(821.09)
Bill Pmt...	06/10/2020	14262	Maroney's Sanitation (EFT)		103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	830864		trash hauling	415.1 - Repair & Maint - Building	100 General Fund	(135.92)
TOTAL							(135.92)
Bill Pmt...	06/10/2020	14263	Niedzwecki, Thomas H.		103.1 - 4M 101 Checking - US Bank		
Bill	05/30/2020	P053120		Monthly member payroll May 2020	405.5 - Professional Fees	100 General Fund	(250.00)
TOTAL							(250.00)

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Lower St Croix Valley Fire District
Disbursement Detail - Claims to be Approved
 May 14 through June 10, 2020

Type	Date	Num	Name	Memo	Account	Class	Paid Amount
Bill Pmt...	06/10/2020	14264	Niedzwecki, Thomas H.		103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	053120		Std Monthly Accounting Services	405.5 - Professional Fees	100 General Fund	(2,100.00)
				Std Monthly Postage, Envelopes, Labels, etc	409.1 - Admin Office Supplies, Software	100 General Fund	(30.00)
				Monthly Chg for Quickbooks Incl Payroll Service & Forms	409.1 - Admin Office Supplies, Software	100 General Fund	(75.00)
				Monthly copies of Financial Reports	409.1 - Admin Office Supplies, Software	100 General Fund	(24.00)
TOTAL							(2,229.00)
Bill Pmt...	06/10/2020	14265	Stryker Sales Corporation		103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	3015720n		HealthEMS Subscription Fee	405.7 - Fire & Amb Billing & Collection	150 Ambulance Fund	(200.00)
TOTAL							(200.00)
Bill Pmt...	06/10/2020	14266	Transmedic Medical Billing Services		103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	may 2020		Ambulance Runs	405.7 - Fire & Amb Billing & Collection	150 Ambulance Fund	(238.00)
				Ambulance billings: 14 runs @ \$17.00			
TOTAL							(238.00)

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Lower St. Croix Valley Fire Protection District
Wages and Reimb Exp/Equip Allowances Paid in June 2020 for Services Rendered Month of May 2020
Claims dated June 10, 2020

	A	B	C	D	E	F	J	K
1					Quarterly Wages Subject to Payroll Taxes + REEA			
2			How Paid		100 General Fund	100 General Fund		
3		Employee	CK	DD	Fire Dept 401.21 (Total Wages)	REEA	Gross Pay incl REEA	Check Number
4		1 Armstrong, Jeremy P		DD	242.37	50.00	292.37	202006017
5		2 Barcus, David		DD	210.32	50.00	260.32	202006018
6		3 Bryant, Wendy L		DD	-	-	-	
7		4 Campbell, Michael		DD	124.20	50.00	174.20	202006019
8		5 Corey, Robert J		DD	491.00	50.00	541.00	202006020
9		6 Cruz, Michael A.	CK		335.15	50.00	385.15	14267
10		7 Fogarty, Steven		DD	493.39	50.00	543.39	202006021
11		8 Hannigan, William (Chip) J.		DD	531.39	50.00	581.39	202006022
12		9 Jacobs, Steven L.		DD	22.09	50.00	72.09	202006023
13		10 Johnson, Kevin R.	CK		318.46	50.00	368.46	14268
14		11 Jurek, John C.	CK		238.36	50.00	288.36	14269
15		12 Kirby, Kevin M.		DD	1,190.02	50.00	1,240.02	202006024
16		13 Kirby, Sherry K.		DD	792.08	50.00	842.08	202006025
17		14 Kleinschmidt, Megan L.		DD	742.62	50.00	792.62	202006026
18		15 Malecek, Kevin		DD	96.18	50.00	146.18	202006027
19		16 McKenzie, Brenda M		DD	348.19	50.00	398.19	202006028
20		17 Michel, Gregory P.		DD	737.97	50.00	787.97	202006029

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Lower St. Croix Valley Fire Protection District
Wages and Reimb Exp/Equip Allowances Paid in June 2020 for Services Rendered Month of May 2020
Claims dated June 10, 2020

	A	B	C	D	E	F	J	K
1					Quarterly Wages Subject to Payroll Taxes + REEA			
2			How Paid		100 General Fund	100 General Fund		
3		Employee	CK	DD	Fire Dept 401.21 (Total Wages)	REEA	Gross Pay Incl REEA	Check Number
21		18 Muenchow, Darren		DD	184.29	50.00	234.29	202006030
22		19 Nelson, Shane W		DD	310.45	50.00	360.45	202006031
23		20 O'Brien, Mary (Bridget) B.	CK		323.24	50.00	373.24	14270
24		21 Parker, Doug		DD	242.37	50.00	292.37	202006032
25		22 Piscitello, Ralph M.		DD	453.63	50.00	503.63	202006033
26		23 Schneider, David T.		DD	565.39	50.00	615.39	202006034
27		24 Seeberger, Judy		DD	358.18	50.00	408.18	202006035
28		25 Talcott, Brian C.		DD	353.50	50.00	403.50	202006036
29		26 Wagner, Shane		DD	498.68	50.00	548.68	202006037
30		27 Wall, Kevin C.		DD	254.38	50.00	304.38	202006038
31		28 Wandschneider, Todd		DD	277.40	50.00	327.40	202006039
32		29 Wirth, Simon T		DD	338.49	50.00	388.49	202006040
33					-	-	-	
34		Totals			\$11,073.79	\$1,400.00	\$12,473.79	

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Lower St Croix Valley Fire District
Disbursement Detail - Claims to be Approved
 May 14 through June 10, 2020

Type	Date	Num	Name	Memo	Account	Class	Paid Amount
Liability...	06/10/2020	14271	Nationwide Retirement Solutions	Entity No. 2360	103.1 - 4M 101 Checking - US Bank		
				Entity No. 2360	212.5 - Withholding - OBRA Def Comp		(413.85)
TOTAL							(413.85)
Paycheck	05/29/2020	202006001	Corey, Robert	Direct Deposit	103.1 - 4M 101 Checking - US Bank		
				Direct Deposit	401.51 - Comp - Officers Actual	100 General Fund	(260.31)
				Direct Deposit	401.51 - Comp - Officers Actual	150 Ambulance Fund	(65.07)
				Direct Deposit	115.3 - A/R Special Accounts Rec.	100 General Fund	(32.00)
				Direct Deposit	115.3 - A/R Special Accounts Rec.	150 Ambulance Fund	(8.00)
				Direct Deposit	212.1 - Withholding - Federal Inc Tax		1.00
				Direct Deposit	403.11 - FICA - Employer Actual	100 General Fund	(16.14)
				Direct Deposit	403.11 - FICA - Employer Actual	150 Ambulance Fund	(4.04)
				Direct Deposit	212.3 - FICA Liability - Actual		20.18
				Direct Deposit	212.3 - FICA Liability - Actual		20.18
				Direct Deposit	403.21 - Medicare - Employer Actual	100 General Fund	(3.78)
				Direct Deposit	403.21 - Medicare - Employer Actual	150 Ambulance Fund	(0.94)
				Direct Deposit	212.4 - Medicare Liability - Actual		4.72
				Direct Deposit	212.4 - Medicare Liability - Actual		4.72
				Direct Deposit	2110 - Direct Deposit Liabilities		339.48
TOTAL							0.00
Paycheck	05/29/2020	202006002	Stanley, James F.	Direct Deposit	103.1 - 4M 101 Checking - US Bank		
				Direct Deposit	401.4 - Comp - Fire Chief	100 General Fund	(5,827.88)
				Direct Deposit	401.4 - Comp - Fire Chief	150 Ambulance Fund	(1,456.97)
				Direct Deposit	212.6 - PERA Payable - Staff	100 General Fund	687.69
				Direct Deposit	212.6 - PERA Payable - Staff	150 Ambulance Fund	171.92
				Direct Deposit	403.7 - PERA Police & Fire - Employer	100 General Fund	(1,031.54)
				Direct Deposit	403.7 - PERA Police & Fire - Employer	150 Ambulance Fund	(257.88)
				Direct Deposit	212.6 - PERA Payable - Staff		1,289.42
				Direct Deposit	403.8 - Medical & Other Benefits	100 General Fund	(400.00)
				Direct Deposit	403.8 - Medical & Other Benefits	150 Ambulance Fund	(100.00)
				Direct Deposit	403.8 - Medical & Other Benefits	100 General Fund	(19.68)
				Direct Deposit	403.8 - Medical & Other Benefits	150 Ambulance Fund	(4.92)
				Direct Deposit	212.7 - STD - Madison Natl Life		24.60
				Direct Deposit	212.1 - Withholding - Federal Inc Tax		679.00
				Direct Deposit	403.21 - Medicare - Employer Actual	100 General Fund	(90.30)
				Direct Deposit	403.21 - Medicare - Employer Actual	150 Ambulance Fund	(22.58)
				Direct Deposit	212.4 - Medicare Liability - Actual		112.88
				Direct Deposit	212.4 - Medicare Liability - Actual		112.88
				Direct Deposit	212.2 - Withholding - Minnesota Inc Tax		356.00
				Direct Deposit	2110 - Direct Deposit Liabilities		5,777.36
TOTAL							0.00
Paycheck	05/29/2020	202006003	Stanley, Margaret M	Direct Deposit	103.1 - 4M 101 Checking - US Bank		
				Direct Deposit	404.5 - Comp - Facility Personnel	100 General Fund	(393.38)
				Direct Deposit	212.6 - PERA Payable - Staff	100 General Fund	25.57
				Direct Deposit	404.6 - Employer Pd Tax & Benef - Facil	100 General Fund	(29.50)
				Direct Deposit	212.6 - PERA Payable - Staff		29.50
				Direct Deposit	403.11 - FICA - Employer Actual	100 General Fund	(24.39)
				Direct Deposit	212.3 - FICA Liability - Actual		24.39
				Direct Deposit	212.3 - FICA Liability - Actual		24.39
				Direct Deposit	403.21 - Medicare - Employer Actual	100 General Fund	(5.71)
				Direct Deposit	212.4 - Medicare Liability - Actual		5.71
				Direct Deposit	212.4 - Medicare Liability - Actual		5.71

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Lower St Croix Valley Fire District
Disbursement Detail - Claims to be Approved
 May 14 through June 10, 2020

Type	Date	Num	Name	Memo	Account	Class	Paid Amount
				Direct Deposit	2110 - Direct Deposit Liabilities		337.71
TOTAL							0.00
Liability...	05/28/2020	202006004	QuickBooks Payroll Service	Created by Payroll Service on 05/25/2020	103.1 - 4M 101 Checking - US Bank		
			QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each Created by Payroll Service on 05/25/2020	405.0 - Taxes, Licenses & Fees 2110 - Direct Deposit Liabilities	100 General Fund	(5.25) (6,454.55)
TOTAL							(6,459.80)
Liability...	05/31/2020	202006005	PERA (Staff)	076700	103.1 - 4M 101 Checking - US Bank		
				076700	212.6 - PERA Payable - Staff		(859.61)
				076700	212.6 - PERA Payable - Staff		(1,289.42)
				076700	212.6 - PERA Payable - Staff		(25.57)
				076700	212.6 - PERA Payable - Staff		(29.50)
TOTAL							(2,204.10)
Liability...	05/31/2020	202006006	IRS (Form 941)	TIN 41-1713964	103.1 - 4M 101 Checking - US Bank		
				TIN 41-1713964	212.1 - Withholding - Federal Inc Tax		(680.00)
				TIN 41-1713964	212.4 - Medicare Liability - Actual		(123.31)
				TIN 41-1713964	212.4 - Medicare Liability - Actual		(123.31)
				TIN 41-1713964	212.3 - FICA Liability - Actual		(44.57)
				TIN 41-1713964	212.3 - FICA Liability - Actual		(44.57)
TOTAL							(1,015.76)
Liability...	05/31/2020	202006007	MN Dept of Revenue	4413451	103.1 - 4M 101 Checking - US Bank		
				4413451	212.2 - Withholding - Minnesota Inc Tax		(356.00)
TOTAL							(356.00)
Bill Pmt...	06/10/2020	202006008	US Bank (2019 CV1 Chev Duty Vehicle)	Lease #77-0019928-002, Credit Acct No. 1097665	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	413299486		Principal Payment Lease #77-0019928-002, Credit Acct No. 1097665: CV1 2...	265.3 - US Bank 3.83% 2019 Duty Vehicle		(595.29)
				Interest Payment Lease #77-0019928-002, Credit Acct No. 1097665: CV1 20...	219.3 - Acc Int USB 3.83% 2019 Duty Veh		(99.18)
TOTAL							(691.47)
Bill Pmt...	06/10/2020	202006009	US Bank (4153 U1 Util Truck)	Cust Credit Acct No. 1097665	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	414373480		Interest Pymt USB 2.79% U1 Utility Truck	218.3 - Acc Int USB 2.79% U1 Util Trk		(3.69)
				Principal Pymt USB 2.79% U1 Utility Truck	265.1 - USB 2.79% U1 Util Trk 60 Mos		(791.80)
TOTAL							(795.49)
Bill Pmt...	06/10/2020	202006010	US Bank (4156 T1 Tender)	Lease #550-0045650, Credit Acct No. 1097665	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	414659086		Principal Payment Lease #550-0045650, Credit Acct No. 1097665: Unit T1 4...	264.9 - USB10 Y Lease 3.42% 4156 Te...		(2,202.50)
				Interest Payment Lease #550-0045650, Credit Acct No. 1097665: Unit T1 41...	218.4 - Acc Int USB 3.42% 4156 Tender		(344.04)
TOTAL							(2,546.54)
Bill Pmt...	06/10/2020	202006011	US Bank (4158 R1 Rescue)	Lease Sch No. 077-0019928-001 Credit Acct #1097665	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	414465468		R1 Rescue USB 10 Yr Lease 2.61%: Principal	265.2 - USB10 Y Lease 2.61% R1 Rescue		(4,860.96)

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Lower St Croix Valley Fire District
Disbursement Detail - Claims to be Approved
 May 14 through June 10, 2020

Type	Date	Num	Name	Memo	Account	Class	Paid Amount
				RI Rescue USB 10 Yr Lease 2.61%: Interest	218.2 - Acc Int USB 2.61% R1 Rescue		(749.48)
TOTAL							(5,610.44)
Bill Pmt...	06/10/2020	202006012	CP Energy (EFT) 5185087-3	acct #5185087-3, Meter No. M20161677635	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	053120		Natural Gas Heat	407.1 - Heat	100 General Fund	(99.13)
TOTAL							(99.13)
Bill Pmt...	06/10/2020	202006013	Verizon (EFT) (842011502-00001)	account # 842011502-00001	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	9854788769		Wireless air cards for truck computers	408.1 - Telephone	100 General Fund	(75.06)
TOTAL							(75.06)
Bill Pmt...	06/10/2020	202006014	Verizon Wireless (EFT) (986696443-000...		103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	9853752976		Share Plan for Officers, Aircard Ambulance and Ambulance	408.1 - Telephone	100 General Fund	(360.55)
TOTAL							(360.55)
Bill Pmt...	06/10/2020	202006015	WEX Bank (EFT)	Acct No. 0424-00-382678-1	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	65243453		Fuel Fire Amb fuel	413.2 - Vehicle Fuel & Oil - Fire 413.3 - Vehicle Fuel & Oil - Ambulance	100 General Fund 150 Ambulance Fund	(590.35) (130.17)
TOTAL							(710.52)
Bill Pmt...	06/10/2020	202006016	US Bank Edge ...2357 (EFT)	St Croix Valley Fire CPN 001574839	103.1 - 4M 101 Checking - US Bank		
Bill	05/31/2020	041420 051420		office supplies amb medical supplies fire vehicle maint bldg maint, supplies fire equip maint Emist Disinfection unit EPIX360	409.1 - Admin Office Supplies, Software 412.3 - Supplies - Ambulance 414.2 - Vehicle Maint - Fire 415.1 - Repair & Maint - Building 415.2 - Equip Maint - Fire 411.3 - Minor Equip - Ambulance	100 General Fund 150 Ambulance Fund 100 General Fund 100 General Fund 100 General Fund 900 Designated Fu...	(118.67) (131.28) (155.25) (41.15) (30.71) (1,635.82)
TOTAL							(2,012.88)

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Lower St Croix Valley Fire District
Disbursement Detail - Claims to be Approved
 May 14 through June 10, 2020

Type	Date	Num	Name	Memo	Account	Class	Paid Amount
Liability...	06/10/2020	202006042	PERA (Staff)	076700	103.1 - 4M 101 Checking - US Bank		
				076700	212.6 - PERA Payable - Staff		(233.68)
				076700	212.6 - PERA Payable - Staff		(339.32)
TOTAL							(572.98)
Liability...	06/10/2020	202006043	IRS (Form 941)	TIN 41-1713964	103.1 - 4M 101 Checking - US Bank		
				TIN 41-1713964	212.1 - Withholding - Federal Inc Tax		(227.00)
				TIN 41-1713964	212.4 - Medicare Liability - Actual		(160.57)
				TIN 41-1713964	212.4 - Medicare Liability - Actual		(160.57)
				TIN 41-1713964	212.3 - FICA Liability - Actual		(539.04)
				TIN 41-1713964	212.3 - FICA Liability - Actual		(539.04)
TOTAL							(1,626.22)
Liability...	06/10/2020	202006044	MN Dept of Revenue	4413451	103.1 - 4M 101 Checking - US Bank		
				4413451	212.2 - Withholding - Minnesota Inc Tax		(79.00)
TOTAL							(79.00)

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LSCVFPD
Fund Transfers

A	B	C	D	E
1			Month of:	May-20
2	4M Fund Accounts			
3	<u>#</u>	<u>From</u>	<u>To</u>	<u>Amount</u> <u>Comments</u>
4	1	General (35229-101)	Equipment - General 500.1 (35229-105)	\$583.33 May20 Equipment Levy
5	2	Ambulance 150.1 (35229-108)	Equipment - General 500.1 (35229-105)	\$100.00 May20 Amb Cash Contrib - Equipment
6	3	General (35229-101)	Vehicle Replacement (35229-106)	\$13,177.08 May20 Vehicle Replacement Levy
7	4	Ambulance 150.1 (35229-108)	Vehicle Replacement (35229-106)	\$1,730.00 May20 Amb Cash Contrib - Vehicles
8	5	General (35229-101)	Medical 300.1 (35229-103)	\$333.33 May20 Medical Levy
9	6	Ambulance 150.1 (35229-108)	Medical 300.1 (35229-103)	\$125.00 May20 Amb Cash Contrib - Medical
10	7	Ambulance 150.1 (35229-108)	Tires & Batteries 400.1 (35229-104)	\$50.00 May20 Amb Cash Contrib - Tires and Batteries
11	8	Ambulance 150.1 (35229-108)	Facility (35229-107)	\$350.00 May20 Amb Cash Contrib - Facilities
12	9	Vehicle Replacement (35229-106)	General (35229-101)	\$795.49 4153 Util Truck Loan Pymt
13	10	Vehicle Replacement (35229-106)	General (35229-101)	\$2,546.54 4156 Tender Loan Pymt
14	11	Vehicle Replacement (35229-106)	General (35229-101)	\$5,610.44 4158 Rescue Loan Pymt
15	12	Vehicle Replacement (35229-106)	General (35229-101)	\$691.47 2019 Chev Tahoe Duty Veh Loan Pymt
16	13	General (35229-101)	Designated Eq - Dive Team 500.3 (35229-112)	\$1,625.00 Dive Team Receipts
17	14	General (35229-101)	Equipment - Designated 500.2 (35229-111)	\$7,750.00 500.2 Equipment - Designated Fund Revenue
18	15	General (35229-101)	Ambulance 150.1 (35229-108)	\$10,877.15 May20 Amb Receipts
19	16	Ambulance 150.1 (35229-108)	General (35229-101)	\$7,387.23 May20 Amb Expenses
20	17	Designated - General 900.1 (35229-109)	General (35229-101)	\$1,535.82 500.1 Designated Fund Expense - General
21				


 Recommended by Thomas H. Niedzwiecki, Accountant
 File: FD 2020 Bank Transfers.xlsm Worksheet: May20 6/7/2020



① Vehicles \$3,550 410.1
 ② Property 5,285 410.2
 ③ Gen'l Liab 850 } 401.5
 ④ Excess Liab 1,710 }
\$11,395

May 12, 2020

First National Insurance

Covered Party: Lower St Croix Valley Fire Protection District

Effective Date: 5/1/2020

RENEWAL PREMIUM SUMMARY

Coverage	Deductible	Last Year Premium	
• Property	\$ 1,000.	3,408	\$3,760. (2)
• Mobile Property	1,000.	239	263. (2)
• Municipal Liability	1,000.	850	850. (3)
• Automobile Liability	1,000.	587	613. (1)
• UM/UIM \$200,000 all owned autos	1,000.		Included.
• Basic Economic Loss Benefits (PIP) all owned autos	1,000.		Included.
• Automobile Physical Damage	1,000.	2,798	2,937. (1)
• Crime	250.		Included.
• Petrofund	NA.		Included.
• Defense Cost Reimbursement	NA.		Included.

Experience Factor Modifier: 1.000
 Expiring Experience Factor Modifier: 1.000

(Applied to Municipal Liability, Auto Liability, and UM/UIM) The modifier is calculated with a formula which compares the city's actual loss history with the amount of losses that would be expected for a city of that size if the city were a perfectly average LMCIT member. If the city's losses and expenses are better than average the city receives a premium credit. If the city's losses and expenses are worse than average, the city receives a premium debit.

Optional Coverages

Coverage	Deductible	Premium
• Bond \$ 500,000.	500.	517 464. (2)
• Equipment Breakdown	500.	767 798. (2)
• Excess Liability Limit: \$ 2,000,000.	NA.	1,710 1,710. (4)
• Liquor Liability Limit: \$	NA.	Not Covered.
• Fireworks		Not Covered.
• No Fault Sewer Back Up Limit: \$		Not Covered.
• Airport Liability		Not Covered.
TOTAL:		<u>10,876</u> \$11,395

DO NOT PAY UNTIL YOU RECEIVE INVOICES

TORT LIMIT: \$500,000/\$1,500,000
 \$519 4.8%

LEAGUE OF MINNESOTA CITIES
 INSURANCE TRUST

145 UNIVERSITY AVE. WEST PHONE: (651) 281-1200 FAX: (651) 281-1298
 ST. PAUL, MN 55103-2044 TOLL FREE: (800) 925-1122 WEB: WWW.LMC.ORG

City of Lake St. Croix Beach Financial Reports

Meeting Date: June 15, 2020

- A. Financial Snapshot: May 2020**
- B. Statement of Operations: May 2020**
- C. Claims to be Approved: May 19, 2020 through June 15, 2020**
- D. Recap of Street Improvement Fund balance: May 2020.**
- E. Recap of Bluffland Fund Balance: May 2020.**

**Agenda Item
5(A)1**

Submitted by Mary M Paul, Accountant

City of Lake St Croix Beach
Financial Snapshot
May 2020

Fund #	Fund Description	Balance 12/31/18	Balance 12/31/19	Balance 04/30/20	Revenue May-20	Expense May-20	Transfers May-20	Balance 05/31/20	May-20 Net Income	2020 Budgeted Transfers
101	General Fund	\$412,856.11	\$413,271.73	\$277,519.41	\$1,982.76	\$29,738.02		\$249,564.15	(\$27,755.26)	(\$166,366.00)
250	Charitable Gaming Fund	\$6,040.77	\$5,491.22	\$6,026.29	\$547.73			\$6,574.02	\$547.73	\$0.00
402	Street Improvement Fund	\$142,323.62	\$171,868.48	\$142,219.97	\$32.84	\$2,749.16		\$139,803.65	(\$2,716.32)	\$109,016.00
404	Pettit Park Imp Fund	\$475.41	\$3,107.04	\$4,519.40	\$0.86			\$4,520.26	\$0.86	\$1,000.00
405	Playground Imp Fund	\$26,834.50	\$291.58	\$292.86				\$292.86	\$0.00	\$10,000.00
410	Bluffland Fund	\$70,575.54	\$73,884.69	\$62,896.71	\$15.01	\$1,955.52		\$60,956.20	(\$1,940.51)	\$3,000.00
415	Building & Land Fund	\$326.46	\$5,353.84	\$5,374.29	\$1.14			\$5,375.43	\$1.14	\$0.00
450	LT Improvement Fund	\$45,917.85	\$45,313.71	\$29,505.65	\$4.99			\$29,510.64	\$4.99	\$43,350.00
Total Fund Balances		\$705,550.26	\$718,582.29	\$528,454.58	\$2,585.33	\$34,442.70	\$0.00	\$496,597.21	(\$31,857.37)	\$0.00

Significant Receipts:
101 \$1,239 Bldg Permit Fees
250 \$546 Q1 Gaming Revenue

Significant Expenses:
101 \$7,798 Wash Cty 2020 Assessment Fees
101, 402, 410 \$7,040 SEH
101 (\$1,957) Xcel Street Lighting Tax Credit

Detail of LT Improvement Fund	Balance 12/31/18	Balance 12/31/19	Revenue YTD 2020	Expense YTD 2020	Transfers YTD 2020	Balance 05/31/20	YTD 2020 Net Income	2020 Budgeted Transfers
36108 Interest Earnings	\$490.10	\$627.99	\$172.98			\$800.97	\$172.98	
58021 Water Main Repairs	\$20,000.00	\$30,000.00				\$30,000.00	\$0.00	\$10,000.00
58022 Vegetative Management	\$5,000.00	\$8,660.00		\$4,562.00		\$4,098.00	(\$4,562.00)	\$5,000.00
58023 Park Imp - General	\$1,375.00	\$10,579.26	\$7,189.72			\$17,768.98	\$7,189.72	\$1,000.00
58024 Vehicle Replacement	\$0.00	\$197.83				\$197.83	\$0.00	\$4,000.00
58025 Office Equipment	\$0.00	\$250.00				\$250.00	\$0.00	\$250.00
58026 City Hall Improvements	\$315.60	\$5,477.11				\$5,477.11	\$0.00	\$7,000.00
58027 Comprehensive Plan	(\$4,629.00)	(\$1,773.71)		\$85.87		(\$1,859.58)	(\$85.87)	\$4,000.00
58028 Snow & Ice Reserve	\$0.00	\$1,000.00				\$1,000.00	\$0.00	\$1,000.00
58029 Clean Up Day Reserve	\$0.00	\$291.88				\$291.88	\$0.00	\$2,000.00
58031 Warning Siren	\$0.00	\$0.00				\$0.00	\$0.00	\$100.00
58032 Codification	\$6,756.47	(\$146.28)		\$608.60		(\$754.88)	(\$608.60)	\$1,000.00
58033 Right of Way Maintenance	\$9,634.50	\$13,734.50				\$13,734.50	\$0.00	\$5,000.00
58034 Tree Program (Park Land)	\$6,975.18	\$3,384.12		\$100.00		\$3,284.12	(\$100.00)	\$1,500.00
58035 Audit & Legal Reserve	\$0.00	\$140.00				\$140.00	\$0.00	\$500.00
58036 MN UI Reserve	\$0.00	\$500.00				\$500.00	\$0.00	\$500.00
58037 Fire Relief	\$0.00	\$0.00				\$0.00	\$0.00	\$500.00
58044 2019 Flood	\$0.00	(\$27,608.99)		\$17,809.30		(\$45,418.29)	(\$17,809.30)	\$500.00
Total LT Imp Fund as Above	\$45,917.85	\$45,313.71	\$7,362.70	\$23,165.77	\$0.00	\$29,510.64	(\$15,803.07)	\$43,350.00

A

City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full Year		2019 Full Year		2020 Actual Year to Date		YTD %		Remaining Budget
	Actual	Year	Actual	Year	Current Month	to Date	Annual Budget	Annual Budget	
101 General Fund									
General Fund Revenue									
31000 General Prop Taxes									
31100 Genl Prop Taxes - Curr Yr	440,310	442,579	0	0	0	0	489,822	0.0%	489,822
31101 Genl Prop Tax - Prior Yr	3,677	5,951	0	0	0	0	0		0
31200 Fiscal Disp Levy - Curr	71,733	75,628	0	0	0	0	64,462	0.0%	64,462
31201 Fiscal Disp Levy - Prior	0	0	0	0	0	0	0		0
Total 31000 General Prop Taxes	515,720	524,158	0	0	0	0	554,284	0.0%	554,284
31300 Franchise Fees & Taxes									
31301 Cable Commission	10,088	14,202	0	0	14,477	12,000	12,000	120.6%	(2,477)
Total 31300 Franchise Fees & Taxes	10,088	14,202	0	0	14,477	12,000	12,000	120.6%	(2,477)
31500 Assessments - Water	0	0	0	0	0	0	0		0
31700 Fire Stat Debt Levy	12,150	11,926	0	0	0	12,212	12,212	0.0%	12,212
31710 Fire Relief Assn Levy	0	0	0	0	0	0	0		0
32000 Lic & Permits									
32100 Bus Lic & Permits									
32110 Liquor & Cigarettes	1,524	12	0	0	1,512	1,510	1,510	100.1%	(2)
32120 Zoning - Business	1,255	722	0	0	0	500	500	0.0%	500
Total 32100 Bus Lic & Permits	2,779	734	0	0	1,512	2,010	2,010	75.2%	498
32200 Non-Bus Lic & Permits									
32210 Animal Lic & Fees	240	250	0	0	40	100	100	40.0%	60
32215 Bldg Permits	20,883	12,157	1,240	3,158	12,000	12,000	12,000	26.3%	8,842
32220 Zoning - Non-Bus	0	0	0	0	0	1,000	1,000	0.0%	1,000
Total 32200 Non-Bus Lic & Permits	21,123	12,407	1,240	3,198	13,100	13,100	13,100	24.4%	9,902
Total 32000 Lic & Permits	23,902	13,141	1,240	4,710	15,110	15,110	15,110	31.2%	10,400

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City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full Year		2019 Full Year		2020		YTD %	
	Actual	Year	Actual	Year	Actual	to Date	Annual Budget	Remaining Budget
33000 Intergov't Revenues								
33050 PERA Aid	248	248	0	0	0	0	248	0.0%
33101 Local Govt Aid	81,665	82,123	0	0	0	0	94,016	0.0%
33150 Federal Disaster Aid	0	0	0	0	0	0	0	0
33155 State Disaster Aid	0	0	0	0	0	0	0	0
33160 Oth Disaster Aid/Contrib	0	0	0	0	0	0	0	0
33200 Recycling Grant/Reimb	4,200	3,870	0	0	0	0	3,850	0.0%
33250 MN Small City Assistance	13,431	0	0	0	0	0	0	0
33260 Local Grants - General	0	0	0	0	0	0	0	0
Total 33000 Intergov't Revenues	99,544	86,241	0	0	0	0	98,114	0.0%
34000 Chgs for Serv								
34050 General Government								
34051 Newsletter Sponsors	3,015	325	0	0	3,225	1,800	1,800	179.2%
34052 Assessment Searches	40	0	0	0	20	0	0	(20)
34053 City Hall Rent	1,400	1,425	125	625	625	1,500	1,500	41.7%
Total 34050 General Government	4,455	1,750	125	625	3,870	3,300	3,300	117.3%
34070 Garbage, Recycling & Oth								
34071 Clean Up Day	299	0	0	0	0	0	0	0
Total 34070 Garbage, Recycling & Oth	299	0	0	0	0	0	0	0

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City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full Year		2019 Full Year		2020 Actual Year to Date		YTD %	
	Actual	Year	Actual	Year	Current Month	to Date	Annual Budget	Annual Budget
34100 Parks & Rec								
34105 Park Dedication Fees	0	0	0	0	0	0	0	0
34107 Park Rental	445	450	0	0	0	400	0.0%	400
34110 Beach Parking Permits	29,777	37,836	0	10	10	30,000	0.0%	29,990
34120 Watercraft Permits	6,235	5,800	515	5,490	515	6,000	91.5%	510
34130 Other Park Revenue	0	0	0	0	0	0		0
Total 34100 Parks & Rec	36,457	44,086	515	5,500	515	36,400	15.1%	30,900
34200 Other Service Charges								
Total 34000 Chgs for Serv	41,212	45,836	640	9,370	640	39,700	23.6%	30,330
35000 Fines & Forfeits	2,334	1,762	33	33	33	2,000	1.7%	1,967
36000 Investment Earnings	6,642	7,529	70	1,709	70	4,000	42.7%	2,291
37000 All Oth Rev								
37010 Insurance Dividends	272	267	0	0	0	600	0.0%	600
37020 Reimbursements	0	0	0	0	0	0		0
37030 Miscellaneous	189	184	0	0	0	100	0.0%	100
37050 Donations - General City	0	0	0	0	0	0		0
Total 37000 All Oth Rev	461	451	0	0	0	700	0.0%	700
Total General Fund Revenue	712,053	705,246	1,983	30,300	1,983	738,120	4.1%	707,820

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City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full Year		2019 Full Year		2020 Actual Year to Date		YTD %	
	Actual	Year	Actual	Year	Current Month	to Date	Annual Budget	Remaining Budget
General Fund Expenses								
41000 Genl Govt								
41100 Mayor & Council								
41110 Wages & Benefits	8,342	8,321	693	3,467	8,400	41.3%	4,933	
41120 Other Expenses	0	0	0	0	0		0	
Total 41100 Mayor & Council	8,342	8,321	693	3,467	8,400	41.3%	4,933	
41200 Admin & Finance								
41210 Clerk/City Administrator	85,500	80,178	6,783	36,232	83,585	43.3%	47,353	
41215 Deputy Clerk	54,778	56,692	2,591	13,847	70,685	19.6%	56,838	
41220 Treasurer/Accounting	19,800	30,673	2,513	11,768	24,000	49.0%	12,233	
41230 Payroll Service	360	360	30	150	300	50.0%	150	
41250 Other/Miscellaneous	180	210	15	86	250	34.4%	164	
Total 41200 Admin & Finance	160,618	168,112	11,931	62,082	178,820	34.7%	116,738	
41300 Oth Genl Govt								
41301 Meeting Per Diem & Exp	2,245	2,960	0	0	3,000	0.0%	3,000	
41303 Banking Fees & Charges	439	179	14	88	200	44.0%	112	
41305 Misc/Other Expense	1,139	504	0	0	500	0.0%	500	
41310 Financial Audit	4,630	5,720	0	6,775	5,000	135.5%	(1,775)	
41315 Elections	2,987	830	0	1,811	3,500	51.7%	1,689	
41320 Printing & Publishing	1,005	1,186	0	441	1,200	36.8%	759	
41325 Assessment Services	7,968	8,178	7,798	8,289	8,500	97.5%	211	
41330 Legal Services	14,251	12,691	684	4,748	15,000	31.7%	10,252	
41335 Office Equip & Supplies	9,521	5,766	531	3,093	6,000	51.6%	2,907	
41340 Comm Equip & Service	4,980	7,030	497	2,573	4,000	64.3%	1,427	
41345 Transportation & Mileage	2,447	3,982	30	179	2,000	8.9%	1,821	
41350 Dues & Subscriptions	2,749	2,564	18	379	3,000	12.6%	2,621	
41355 Newsletter	9,640	10,395	728	4,006	10,000	40.1%	5,994	
41360 Training & Education	2,946	2,963	(100)	250	3,000	8.3%	2,750	
41390 Grants & Contributions	0	0	0	0	0		0	
Total 41300 Oth Genl Govt	66,948	64,947	10,201	32,633	64,900	50.3%	32,267	

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City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full Year		2019 Full Year		2020 Actual Year to Date		2020 Annual Budget		YTD %	
	Actual	Year	Actual	Year	Current Month	to Date	2020 Budget	Annual Budget	Annual Budget	Remaining Budget
41500 City Bldgs & Plant										
41507 City Hall Maint & Util	22,756	11,912	1,226	5,621	10,000	4,379	56.2%	4,379		
41509 City Hall Imp	5,820	537	0	0	0	0	0	0		
Total 41500 City Bldgs & Plant	28,576	12,450	1,226	5,621	10,000	4,379	56.2%	4,379		
Total 41000 Genl Govt	264,485	253,830	24,051	103,804	262,120	158,316	39.6%	158,316		
42000 Public Safety										
42103 Law Enforcement	67,939	68,827	0	83	72,800	72,717	0.1%	72,717		
42105 Fire & Emergency Response	60,811	62,554	0	32,812	65,623	32,812	50.0%	32,812		
42107 Animal Control	1,256	1,199	70	397	1,800	1,403	22.0%	1,403		
42109 Building Inspection Serv	13,755	9,532	0	2,363	8,400	6,037	28.1%	6,037		
42111 Oth Public Safety	0	593	0	0	0	0	0	0		
42113 Fire Relief Association	0	0	0	0	0	0	0	0		
42150 Erosion & Flood Control	5,896	2,030	0	4,296	8,000	3,704	53.7%	3,704		
42160 Public Safety Grants	0	0	0	0	0	0	0	0		
42203 Fire Hall Debt Serv	12,150	11,926	0	0	12,212	12,212	0.0%	12,212		
Total 42000 Public Safety	161,807	156,660	70	39,950	168,835	128,885	23.7%	128,885		
43000 Public Works										
43100 Streets										
43103 Street Maintenance	6,947	7,013	0	8,373	15,000	6,627	55.8%	6,627		
43105 Snow & Ice Removal	21,787	23,144	0	7,599	18,000	10,401	42.2%	10,401		
43107 Engineering Services	24,471	7,658	2,335	6,752	8,000	1,248	84.4%	1,248		
43109 Traffic Signs & Control	1,234	2,614	191	191	2,000	1,809	9.6%	1,809		
43110 Right of Way Maint	5,000	0	0	300	0	(300)		(300)		
43111 Street Lighting	8,316	8,476	(1,332)	2,159	8,500	6,341	25.4%	6,341		
43113 Street Drainage/Flooding	3,200	2,475	0	0	2,700	2,700	0.0%	2,700		
43115 Weed Control	0	0	0	0	1,000	1,000	0.0%	1,000		
43116 Tree Program	5,085	0	0	0	0	0	0	0		
Total 43100 Streets	76,041	51,380	1,195	25,374	55,200	29,826	46.0%	29,826		

BS

City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full Year		2019 Full Year		2020		YTD %	
	Actual	Year Actual	Current Month	Actual Year to Date	2020 Budget	Annual Budget	Annual Budget	Remaining Budget
43200 Sanitation								
43203 Recycling Services	22,529	26,453	1,982	9,721	22,000	44.2%	12,279	
43205 City Clean Up Day	8,909	0	0	0	0		0	
43207 Garbage/Refuse Removal	602	387	0	135	0		(135)	
Total 43200 Sanitation	32,041	26,841	1,982	9,856	22,000	44.8%	12,144	
43300 Water Facilities								
43305 Water Main Repairs	0	0	0	0	0		0	
Total 43300 Water Facilities	0	0	0	0	0		0	
Total 43000 Public Works	108,081	78,221	3,177	35,230	77,200	45.6%	41,970	
45000 Parks & Rec								
45100 Park Wages & Benefits	10,638	9,790	959	959	9,000	10.7%	8,041	
45103 Mowing & Lawn Maint	17,756	15,643	0	0	18,500	0.0%	18,500	
45105 Park Mnt, Supplies & Util	9,219	7,683	1,481	2,105	10,000	21.0%	7,895	
45110 Bluffland Maintenance	3,000	0	0	0	0		0	
45200 Park Imp - General	1,000	0	0	0	0		0	
Total 45000 Parks & Rec	41,613	33,117	2,440	3,064	37,500	8.2%	34,436	
46500 Econ Dev								
46505 Water Mgmt Org	5,194	5,194	0	2,778	6,000	46.3%	3,222	
46510 Codification	5,000	0	0	0	0		0	
46525 Easement & Land Acq	501	0	0	0	0		0	
46530 City Dev - Heritage Day	910	586	0	0	600	0.0%	600	
Total 46500 Econ Dev	11,605	5,780	0	2,778	6,600	42.1%	3,822	
49000 Miscellaneous								
49240 Insurance - Prop & Liab	6,587	6,878	0	7,970	7,500	106.3%	(470)	
49250 Insurance - Workers Comp	761	1,372	0	1,212	1,600	75.8%	388	
Total 49000 Miscellaneous	7,348	8,250	0	9,182	9,100	100.9%	(82)	

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City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full	2019 Full	2020		YTD %		
	Year Actual	Year Actual	Current Month	Actual Year to Date	Annual Budget	Annual Budget	Remaining Budget
49300 Oth Financing Uses/Trfs							
49305 Trf to Street Imp Fd (LGA)	81,665	82,123	0	0	94,015	0.0%	94,015
49306 Trf to Street Imp Fd (SCA)	13,431	0	0	0	0	0.0%	0
49307 Trf to Pettitt Park Fd	4,500	1,000	0	0	1,000	0.0%	1,000
49309 Trf to Playground Fd	0	5,000	0	0	10,000	0.0%	10,000
49310 Trf to Bluffland Fd	0	8,700	0	0	3,000	0.0%	3,000
49315 Trf to Bldg & Land Fd 39315	0	5,000	0	0	0	0.0%	0
49319 Trf to Street Imp Fd - Other 39319	0	7,500	0	0	15,000	0.0%	15,000
49320 Trf to LT Imp Fd - Water Main	0	10,000	0	0	10,000	0.0%	10,000
49320 Trf to LT Imp Fd - Veg Mgmt 58022	0	5,000	0	0	5,000	0.0%	5,000
49320 Trf to LT Imp Fd - Parks Genl 58023	0	10,500	0	0	1,000	0.0%	1,000
49320 Trf to LT Imp Fd - Vehicles 58024	0	6,400	0	0	4,000	0.0%	4,000
49320 Trf to LT Imp Fd - Office Equip 58025	0	250	0	0	250	0.0%	250
49320 Trf to LT Imp Fd - City Hall Imp 58026	0	7,000	0	0	7,000	0.0%	7,000
49320 Trf to LT Imp Fd - Comp Plan 58027	0	4,000	0	0	4,000	0.0%	4,000
49320 Trf to LT Imp Fd - Snow Ice Reserve 580	0	1,000	0	0	1,000	0.0%	1,000
49320 Trf to LT Imp Fd - Clean Up Day 58029	0	8,000	0	0	2,000	0.0%	2,000
49320 Trf to LT Imp Fd - Codification 58032	0	1,000	0	0	1,000	0.0%	1,000
49320 Trf to LT Imp Fd - ROW 58033	0	5,000	0	0	5,000	0.0%	5,000
49320 Trf to LT Imp Fd - Tree Prog 58034	0	500	0	0	1,500	0.0%	1,500
49320 Trf to LT Imp Fd - Audit Legal 58035	0	500	0	0	500	0.0%	500
49320 Trf to LT Imp Fd - MN UI 58036	0	500	0	0	500	0.0%	500
49320 Trf to LT Imp Fd (Various)	15,000	0	0	0	0	0.0%	0
Total 49300 Oth Financing Uses/Trfs	114,596	168,973	0	0	165,765	0.0%	165,765
Total General Fund Expense	709,536	704,831	29,738	194,007	727,120	26.7%	533,113
Total 101 General Fund	2,517	416	(27,755)	(163,708)	11,000	-1488.3%	174,708

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City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full Year		2019 Full Year		2020		YTD %		
	Actual	Year Actual	Actual	Year Actual	Current Month	Actual Year to Date	2020 Budget	Annual Budget	Remaining Budget
250 Charitable Gaming Fd -									
31820 Charitable Gaming Rev	2,897	4,333	546	1,061	0	0	0	0	
36102 Investment Earnings	117	117	1	22	0	0	0	0	
45820 Charitable Gaming Exp	(3,000)	(5,000)	0	0	0	0	0	0	
Total 250 Charitable Gaming Fd	13	(550)	548	1,083	0	0	0	0	
402 Street Imp Fd									
36103 Investment Earnings	5,389	2,839	33	628	0	0	0	0	
39305 Trf fr Gen'l Fd (LGA)	81,665	82,123	0	0	0	94,016	0.0%	0.0%	
39306 Trf fr Gen'l Fd (SCA)	13,431	0	0	0	0	0	0	0	
39310 Trf fr Gen'l Fd (Other)	15,000	7,500	0	0	0	15,000	0.0%	0.0%	
43407 Engineering - Street Imp	(64,133)	(21,251)	(2,749)	(31,009)	0	0	0	0	
43415 Street Improvements	(248,410)	(41,667)	0	(1,684)	0	0	0	0	
Total 402 Street Imp Fd	(197,057)	29,545	(2,716)	(32,065)	109,016	-29.4%			
404 Pettit Park Imp Fd									
34810 Pettit Park Banner Fees	1,550	1,350	0	900	0	0	0	0	
34811 Pettit Park Rental Fees	0	0	0	0	0	0	0	0	
36104 Investment Earnings	50	32	1	13	0	0	0	0	
36836 Grants & Donations	2,136	750	0	500	0	0	0	0	
39307 Trf fr Genl (Pettit Park)	4,500	500	0	0	0	1,000	0.0%	0.0%	
45810 Pettit Park Imp	(9,489)	0	0	0	0	0	0	0	
Total 404 Pettit Park Imp Fd	(1,254)	2,632	1	1,413	1,000	141.3%			
405 Playground Imp Fd									
33270 Local Grants - Playground	0	0	0	0	0	0	0	0	
36105 Investment Earnings	144	243	0	1	0	0	0	0	
36835 Donations - Playground Imp	6,250	272	0	0	0	0	0	0	
39309 Trf fr Genl (Playground)	12,000	5,000	0	0	0	10,000	0.0%	0.0%	
39329 Trf fr Charitable (Playground)	3,000	4,000	0	0	0	0	0	0	
45815 Playground Improvements	0	(36,058)	0	0	0	0	0	0	
Total 405 Playground Imp Fd	21,394	(26,543)	0	1	10,000	0.0%			

BS

City of Lake St Croix Beach
Statement of Operations
May 2020

Fund and Account Numbers/Description	2018 Full Year		2019 Full Year		2020		YTD %	
	Actual	Year Actual	Actual	Year Actual	Actual to Date	2020 Budget	Annual Budget	Remaining Budget
410 Bluffland								
33265 Grant - SCRA Shoreline Stabilization	0	0	0	0	0	0	0	
36106 Investment Earnings	1,127	1,365	15	294	0	0	0	
43805 Bluff Maint, Suppl & Util	2,444	6,250	0	0	3,000	3,000	0.0%	
43807 Eng'g - Bluffland/Levee	0	(4,307)	(1,956)	(13,222)	0	0		
43815 SCRA Shoreline Stabil Proj	0	0	0	0	0	0		
Total 410 Bluffland	3,571	3,309	(1,941)	(12,928)	3,000	3,000	-430.9%	
415 Bldg & Land Fd								
36107 Investment Earnings	342	27	1	22	0	0		
39315 Trf fr Genl (Bldg & Land)	0	5,000	0	0	5,000	5,000	0.0%	
41709 City Hall Imp	(32,588)	0	0	0	0	0		
41790 Other Bldg & Land Exp	0	0	0	0	0	0		
Total 415 Bldg & Land	(32,245)	5,027	1	22	5,000	5,000	0.4%	
450 LT Imp Fd								
36108 Investment Earnings	487	138	5	173	0	0		
58021 Water Main Repairs	10,000	10,000	0	0	10,000	10,000	0.0%	
58022 Vegetative Management	5,000	3,660	0	0	5,000	5,000	0.0%	
58023 Park Imp - General	(125)	9,204	0	7,190	1,000	1,000	719.0%	
58024 Vehicle Replacement	0	198	0	0	4,000	4,000	0.0%	
58025 Office Equipment	0	250	0	0	250	250	0.0%	
58026 City Hall Imp	(4,084)	5,162	0	0	7,000	7,000	0.0%	
58027 Comprehensive Plan	(7,602)	2,855	0	(86)	4,000	4,000	-2.1%	
58028 Snow & Ice Reserve	0	1,000	0	0	1,000	1,000	0.0%	
58029 Clean Up Day Reserve	0	292	0	0	2,000	2,000	0.0%	
58031 Warning Siren	0	0	0	0	100	100	0.0%	
58032 Codification	1,756	(6,903)	0	(609)	1,000	1,000	-60.9%	
58033 Right of Way Maint	(366)	4,100	0	0	5,000	5,000	0.0%	
58034 Tree Program (Park Land)	3,175	(3,591)	0	(100)	1,500	1,500	-6.7%	
58035 Audit & Legal Reserve	0	140	0	0	500	500	0.0%	
58036 MN UI Reserve	0	500	0	0	500	500	0.0%	
58037 Fire Relief	0	500	0	0	500	500	0.0%	
58044 2019 Flood	0	(27,609)	0	(22,371)	0	0		
Total 450 LT Imp Fd	8,242	(604)	5	(15,803)	43,350	43,350	-36.5%	
TOTAL	(194,819)	13,232	(31,857)	(221,985)				

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City of Lake St Croix Beach
Claims to be Approved
June 15, 2020

Checks Numbered		Description	Amount
From	To		
18558	18558	USPS - Manual Checks Newsletter Postage	\$185.93
18768	18780	Vendor Bills: Routine Budgeted Expenses	\$16,108.94
18781	18784	6/15/20 Staff & Council & Benefits	\$1,227.71
200601	200607	EFT/DD: `5/29/20 Staff Payroll, PERA, Payroll Taxes	\$5,731.96
200608	200613	EFT/DD: Phone, Utilities	\$673.66
200614	200614	EFT/DD: US Bank Card - Parks Maint, Traffic Signs, Dues/Subscriptions, Comm Service	\$1,526.71
200615	200624	EFT/DD: `6/15/20 Staff & Council Payroll, PERA	\$4,457.71
Total Claims to Be Approved			\$29,912.62

Checks: 18558, 18768-18784
EFT/Direct Deposits: 2006 (01-24)

C

City of Lake St Croix Beach Claims to be Approved thru CC Mtg Date

May 19 through June 15, 2020

06/11/20

Type	Date	Num	Name	Memo	Class	Paid Amount	
Check	06/01/2020	18558	USPS	June Newsletter	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41300 Oth Gen'l Govt:41335 Office Equip & Sup...	-185.93	
TOTAL						-185.93	
Bill Pmt -Che...	06/15/2020	18768	SEH	Cust# 1383			
Bill	05/18/2020	386545		City Council Meeting CenterPoint Street Opening Permit Review Pavement Rejuvenator Project 2020 Street Improvements Speed Limits 101 Gen'l Fd:2 Exp:43000 Public Works:43100 Streets:43107 Engineering Services 402 Street Imp Fd:43407 Engineering - Street Imp 101 Gen'l Fd:2 Exp:43000 Public Works:43100 Streets:43107 Engineering Services 410 Bluffland:43807 Engg - Bluffland/Levee Bluff Vegetative Management Bluff Stabilization Project Respond to Resident - Bluff Stabilization Grading in Public ROW W/O Permit 410 Bluffland:43807 Engg - Bluffland/Levee 101 Gen'l Fd:2 Exp:43000 Public Works:43100 Streets:43107 Engineering Services Beech Bar Septic System Improvements			-451.28 -300.85 -300.85 -2,749.16 -521.20 -300.85 -451.28 -1,203.39 -255.27 -505.98 -7,040.11
TOTAL							
Bill Pmt -Che...	06/15/2020	18769	RiverBluff Accounting, Inc.	May 2020			
Bill	05/31/2020			May 2020 May 2020	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41220 Treasurer/Accou... 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41230 Payroll Service 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41250 Other/Miscellan...	-2,512.50 -30.00 -15.00 -2,557.50	
TOTAL							
Bill Pmt -Che...	06/15/2020	18770	River Valley Printing	800 Full Color newsletters - May 800 Full Color newsletters - June			
Bill	05/19/2020	6852			101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41300 Oth Gen'l Govt:41355 Newsletter 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41300 Oth Gen'l Govt:41355 Newsletter	-728.00 -728.00	
Bill	06/01/2020	6874				-1,456.00	
TOTAL							
Bill Pmt -Che...	06/15/2020	18771	Peters, Brad	18.5 hours at \$25 3/4/20 to 5/20/20			
Bill	05/31/2020				101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-462.50	
TOTAL						-462.50	
Bill Pmt -Che...	06/15/2020	18772	On Site Sanitation	Cust No: 004698			
Bill	06/03/2020	Inv #936152		Pettitt 5/29/20-6/12/20 - Pump Biffy's	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mt, Supplies & Util	-271.79	
TOTAL						-271.79	
Bill Pmt -Che...	06/15/2020	18773	MN Association of Small Cities				
Bill	06/01/2020	Dues 2020 2021		2020 - 2021 membership dues	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41300 Oth Gen'l Govt:41350 Dues & Subscriptio...	-622.05	
TOTAL						-622.05	

CI

City of Lake St Croix Beach Claims to be Approved thru CC Mtg Date

May 19 through June 15, 2020

Type	Date	Num	Name	Memo	Class	Paid Amount
Bill Pmt -Che...	06/15/2020	18774	Menards	30890495		
Bill	05/19/2020	23018		DE - Office Supplies	101 Genl Fd2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-91.24
Bill	05/19/2020	23218		BS - PVC Pipe, Potting Mix	101 Genl Fd2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-34.93
Bill	05/20/2020	23355		BS - 3.5" Prem Accent, Quick Link 1/4"	101 Genl Fd2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-22.48
Bill	05/20/2020	23382		DE - Potting Soil, Flowers	101 Genl Fd2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-156.31
Bill	05/29/2020	23962		BS - Wastebasket	101 Genl Fd2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-9.30
Bill	05/31/2020	24131		BS - Chip Brush, Trash Bags	101 Genl Fd2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-35.86
Bill	06/03/2020	30890495		DE - Water, Wi-Fi Router, Face Masks	101 Genl Fd2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-123.15
TOTAL						-473.27
Bill Pmt -Che...	06/15/2020	18775	LMCIT (Workers Comp)	Acct No. 40002759		
Bill	06/04/2020	WC Audit 19.20		Workers Comp Audit 3/1/19 to 3/1/20	101 Genl Fd2 Exp:49000 Miscellaneous:49250 Workers Comp	-169.00
TOTAL						-169.00
Bill Pmt -Che...	06/15/2020	18776	Highland Sanitation & Recycli...	Acct No. 008390		
Bill	05/31/2020	Inv #715701		2YD Front Load Trash - Biweekly - 16779 20th St S	101 Genl Fd2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-121.21
TOTAL						-121.21
Bill Pmt -Che...	06/15/2020	18777	Eckberg Lammers			
Bill	05/31/2020	19739		General Police Meetings Beach Bar Septic Easement (To be Reimbursed)	101 Genl Fd2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41330 Legal Services 101 Genl Fd2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41330 Legal Services 101 Genl Fd2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41330 Legal Services	-165.00 -165.80 -330.00 -33.00
TOTAL						-683.80
Bill Pmt -Che...	06/15/2020	18778	Companion Animal Control			
Bill	05/31/2020			May Retainer	101 Genl Fd2 Exp:42000 Public Safety:42107 Animal Control	-70.00
TOTAL						-70.00
Bill Pmt -Che...	06/15/2020	18779	City of St Mary's Point			
Bill	06/01/2020	2020-06LSCB		June Recycling	101 Genl Fd2 Exp:43000 Public Works:43200 Sanitation:43203 Recycling Services	-1,982.09
Bill	06/01/2020	2020-JPLSCB		Recycle Administration 2ndt Qtr	101 Genl Fd2 Exp:43000 Public Works:43200 Sanitation:43203 Recycling Services	-102.00
TOTAL						-2,084.09
Bill Pmt -Che...	06/15/2020	18780	Paper Roll Products			
Bill	06/08/2020	122728		4 rolls thermal paper	101 Genl Fd2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-97.62
TOTAL						-97.62
Liability Check	06/15/2020	18781	MN PEIP - C/O MMB Fiscal Ser...	163036		
				163036		
				163036		
TOTAL						-106.52 -750.00 -856.52

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City of Lake St Croix Beach
 Claims to be Approved thru CC Mtg Date

May 19 through June 15, 2020

Type	Date	Num	Name	Memo	Class	Paid Amount
Paycheck	06/15/2020	18782	Ludwig, Peter J		101 Genl Fd:2 Exp:41000 Genl Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Genl Fd:2 Exp:41000 Genl Govt:41100 Mayor & Council:41110 Wages & Benefits	-125.00 -7.75 7.75 7.75 -1.82 1.82 -115.43
TOTAL						
Paycheck	06/15/2020	18783	McCarthy, Thomas G		101 Genl Fd:2 Exp:41000 Genl Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Genl Fd:2 Exp:41000 Genl Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Genl Fd:2 Exp:41000 Genl Govt:41100 Mayor & Council:41110 Wages & Benefits	-150.00 7.50 -7.50 7.50 -2.17 2.17 -140.33
TOTAL						
Paycheck	06/15/2020	18784	Raven, Leona A		101 Genl Fd:2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ... 101 Genl Fd:2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-125.00 -7.75 7.75 7.75 -1.82 1.82 -115.43
TOTAL						
Liability Check	05/28/2020	200601	QuickBooks Payroll Service	Created by Payroll Service on 05/26/2020		
TOTAL				Fee for 3 direct deposit(s) at \$1.75 each Created by Payroll Service on 05/26/2020		-5.25 -3,143.22 -3,148.47
Paycheck	05/29/2020	200602	Engstrom, Dorcey David	Direct Deposit	101 Genl Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Genl Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Genl Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Genl Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Genl Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Genl Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk/City Admin...	-2,540.00 165.10 -190.50 180.50 -30.48 166.00 -157.48 157.48 157.48 -36.83 36.83 36.83 81.00 1,964.07 0.00
TOTAL						

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City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date

06/11/20

May 19 through June 15, 2020

Type	Date	Num	Name	Memo	Class	Paid Amount
Paycheck	05/29/2020	200603	Piscitello, Kathleen A	Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	-650.00
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	42.25
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	-48.75
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	48.75
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	11.00
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	-40.30
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	40.30
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	-9.42
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	9.42
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	6.00
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Deputy Clerk	541.03
TOTAL						0.00
Paycheck	05/29/2020	200604	Shearer, Robert A	Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	-833.12
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	54.15
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	-62.48
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	62.48
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	-3.88
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	68.00
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	-51.65
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	51.65
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	-12.08
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	12.08
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	15.00
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	638.12
TOTAL						0.00
Liability Check	06/04/2020	200605	IRS (Form 941 Payroll Taxes)	41-6008939		-502.00
				41-6008939		-128.06
				41-6008939		-128.06
				41-6008939		-515.07
				41-6008939		-515.07
TOTAL						-1,788.26
Liability Check	06/04/2020	200606	MN Dept of Revenue	9008030		-232.00
				9008030		-232.00
TOTAL						-232.00
Liability Check	06/04/2020	200607	PERA (Staff)	571500		-261.50
				571500		-301.73
TOTAL						-563.23

04

City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date

May 19 through June 15, 2020

06/11/20

Type	Date	Num	Name	Memo	Class	Paid Amount
Bill Pmt -Che...	05/29/2020	200608	US Bank Equip Finance (EFT)			
Bill	05/29/2020			Ritoch copier ID 66838	101 Genl Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41335 Office Equip & Sup...	-180.00
TOTAL						-180.00
Bill Pmt -Che...	06/15/2020	200609	Comcast (EFT) Internet 87721...	Account # 8772 10 570 0008770		
Bill	06/02/2020			Business Internet 8772 10 570 0008770	101 Genl Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41340 Comm Equip & Ser...	-168.40
TOTAL						-168.40
Bill Pmt -Che...	06/15/2020	200610	Comcast (EFT) Voice 8772105 ...	Comcast Voice 8772105 12269		
Bill	06/04/2020			Comcast Voice 8772105 12269	101 Genl Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41340 Comm Equip & Ser...	-224.91
TOTAL						-224.91
Bill Pmt -Che...	06/15/2020	200611	CP Energy 7711653 (EFT)	7711653-1		
Bill	05/31/2020			16455 20th St S M20011231614	101 Genl Fd:2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-18.27
TOTAL						-18.27
Bill Pmt -Che...	06/15/2020	200612	CP Energy 7711657 (EFT)	7711657-2		
Bill	05/31/2020			16455 20th St S M20011255582	101 Genl Fd:2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-29.66
TOTAL						-29.66
Bill Pmt -Che...	06/15/2020	200613	CP Energy 7711658 (EFT)	7711658-0		
Bill	05/31/2020			16455 20th St S M20011231610	101 Genl Fd:2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City Hall Maint ...	-52.42
TOTAL						-52.42
Bill Pmt -Che...	06/15/2020	200614	US Bank Credit Card (EFT)	5592 8400 0100 1942		
Bill	05/31/2020	050220-060120		InfoTracer Pioneer Press DriveHQ USPS-Stamps BS HD Supply-Facility Wipes Minuteman Press - Signs Menards - Fencing at Beach Front Park Menards - Fencing at Beach Front Park Menards - Fencing at Beach Front Park Econo Sign	101 Genl Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41340 Comm Equip & Ser... 101 Genl Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41350 Dues & Subscriptio... 101 Genl Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41340 Comm Equip & Ser... 101 Genl Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41335 Office Equip & Sup... 101 Genl Fd:2 Exp:45000 Parks & Rec:45105 Park Mt, Supplies & Util 101 Genl Fd:2 Exp:45000 Parks & Rec:45105 Park Mt, Supplies & Util 101 Genl Fd:2 Exp:45000 Parks & Rec:45105 Park Mt, Supplies & Util 101 Genl Fd:2 Exp:45000 Parks & Rec:45105 Park Mt, Supplies & Util 101 Genl Fd:2 Exp:45000 Parks & Rec:45105 Park Mt, Supplies & Util 101 Genl Fd:2 Exp:43000 Public Works:43100 Streets:43109 Traffic Signs & Control	-15.37 -14.54 -8.17 -133.25 -94.30 -74.90 -591.82 -136.89 -302.89 -154.48 -1,526.71
TOTAL						-1,526.71
Bill Pmt -Che...	06/15/2020	200615	Xcel Energy 4267 (EFT)	VOID: Acct No. 51-5580426-7		
TOTAL						0.00

**City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date**

May 19 through June 15, 2020

06/11/20

Type	Date	Num	Name	Memo	Class	Paid Amount
Liability Check	06/12/2020	200616	QuickBooks Payroll Service	Created by Payroll Service on 06/10/2020	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41300 Oth Gen'l Govt:41303 Banking Fees & Ch...	-10.50 -3,763.93
TOTAL						-3,774.43
Paycheck	06/15/2020	200617	Armstrong, Jeremy P	Direct Deposit	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits	-125.00 6.25 -6.25 6.25 -1.82 1.82 116.93
TOTAL						0.00
Paycheck	06/15/2020	200618	Bluesky, Noah	Direct Deposit	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits	-125.00 6.25 -6.25 6.25 -1.82 1.82 116.93
TOTAL						0.00
Paycheck	06/15/2020	200619	Bulera, Dawn M	Direct Deposit	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41100 Mayor & Council:41110 Wages & Benefits	-125.00 6.25 -6.25 6.25 -1.82 1.82 116.93
TOTAL						0.00
Paycheck	06/15/2020	200620	Engstrom, Dorcey David	Direct Deposit	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41210 Clerk/City Admin... 101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41200 Admin & Finance:41210 Clerk/City Admin...	-2,424.55 -115.45 165.10 -190.50 190.50 106.52 -750.00 750.00 153.00 -150.88 150.88 150.88 -35.29

ni

Street Improvement Fund Recap 2020

Acct #	Funding:		
402	Fund Balance 12/31/2019	171,868.48	
	Interest	628.01	
	Expenditures:		
	Engineering	31,008.84	
	Other Expenses	1,684.00	
	Ending Balance 5/31/2020		<u>139,803.65</u>
	Future transactions		
39305	LGA Funding 2020	94,016.00	Budget 2020
39319	General Prop Tax Levy 2020	3,000.00	Budget 2020
402	Fund balance 12-31-2020	236,819.65	

City of Lake St. Croix Beach

Bluffland Fund Recap 2020

Acct #	Funding:		
410	Fund Balance 12/31/2019		73,884.69
	Interest		293.62
	Expenditures:		
	Engineering	13,222.11	
	Other Expenses	0.00	
	Ending Balance 5/31/2020		<u><u>60,956.20</u></u>
	Future transactions		
39319	General Prop Tax Levy 2020		<u>3,000.00</u>
410	Fund balance 12-31-2020		<u><u>63,956.20</u></u>
	Budget 2020		

Agenda Item 5(D)

Options for Beach Parking and Patrol

1. We have ordered new large signs stating Beach Parking Full to be placed near St Croix Trail and 20th, 19th, 13th and possibly other area.
2. We are placing signs on and near the beach with the non-emergency number for the Sheriff
3. We have inquired about hiring an off-duty officer to assist with crowd management. (4 hours minimum - \$80 per hour includes squad car)
4. We have an ordinance in place and ticket books printed to issue tickets for parking violations.
5. There have been requests to limit beach use to residents only.

DE LSCB <dengstromlscb@comcast.net>

6/10/2020 9:12 AM

Fwd: Public comment for City Council Meeting 6/15/20

To Kate Piscitello <kpiscitellolscb@comcast.net>

FYI

Dave Engstrom

City Clerk/Administrator

16455 20th Street SouthLake St. Croix Beach, MN 55043651-436-7031dengstromlscb@comcast.net

Begin forwarded message:

From: Janet Simonson <janetmsimonson@comcast.net>**Date:** June 10, 2020 at 8:52:23 AM CDT**To:** LSCB Hall <lscb@comcast.net>**Cc:** jparmstrong@rocketmail.com, noah.bluesky@yahoo.com, lscbulera@gmail.com, pete.ludwig12@gmail.com, Tom McCarthy <lscbmccarthy@gmail.com>**Subject:** Public comment for City Council Meeting 6/15/20**Reply-To:** Janet Simonson <janetmsimonson@comcast.net>

PUBLIC COMMENT FOR CITY COUNCIL MEETING JUNE 15, 2020

At the May City Council meeting the City Council made a decision to keep the beach parking lots closed until June 15 to limit the number of persons using the beach during the COVID-19 pandemic for the health of our residents. I thank you for this.

Unfortunately it appears the Mayor and city staff overstepped their power and authority and chose to open the parking lots. This resulted in the parking lots filling and people parking illegally on our streets and private property. Our beach was filled beyond any capacity that allowed for social distancing. I understand the WCSD estimated there were 1000 people using our beach on June 8 based on the number of cars. The decision made to overrule the elected official's decision was irresponsible and risks the health and safety of our residents. A few infected super spreaders moving within that crowd could have infected others who returned to their homes in our community and others spreading COVID to high risk individuals. Do you want LSCB to be a hotspot of COVID-19?

I read in the St Paul Pioneer Press on 6/10/20 that the parking lot was opened because people were violating our ordinances and parking illegally and the mayor said "we had no choice". YOU DID HAVE A CHOICE. Rather than hold those people accountable for their illegal acts you chose to risk the health and safety of our community. Beach parking should be limited at this time to limit the amount of beach users so that social distancing is possible-not expanded.

I am very concerned that the mayor and city staff made this decision on their own and an emergency City Council meeting was not called so that the individuals elected by our residents could collectively address the issue. It is my understanding that this is not the first time decisions have been made in this manner. I am asking this Council to consider ways to limit the number of persons using the beach to allow for social distancing to protect the health of our residents. I also request that this Council address the abuse of power and authority of our mayor and city staff.

Thank you for considering my request.

Janet Simonson

16825 Upper 17th St

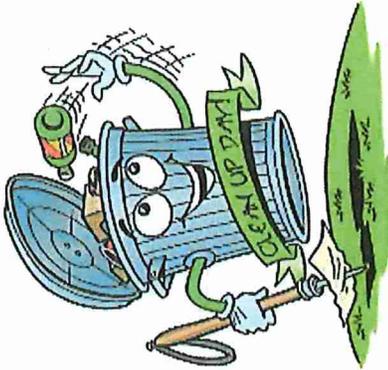
City resident for 36 years

Former City Councilmember

Agenda Item
5(E)

Lake St. Croix Beach / Lakeland / Lakeland Shores Spring Clean-Up
Valley Baptist Church
Saturday, June 13, 2020
8 a.m. to noon

\$20 CAR
\$30 TRUCK/TRAILER
\$50 TRUCK & TRAILER
\$25 APPLIANCE



Valley Baptist Church	651.436.5278	valleybaptist3@gmail.com
Teens for Christ (Jeff Wright)	612.839.0349	jeffw@teens4christ.com
Maroneys (Mike)	651.439.7279	maroneys@maroneysinc.com
<u>9209 Lansing Ave N. Stillwater, MN 55082</u> (651) 439-7279		
JR's Advanced Recycling (Mike Larson)	651.707.2211	mike@jrsadvancedrecyclers.com
<u>10619 Briggs Dr. Inver Grove Heights, MN 55077</u> (651) 454-9215		
Mosquito Control	651.645.9149	mmcdmosq@mmcd.org
Teens for Christ	help assist loading and unloading	
Maroneys	garbage	
JR's	appliances (\$25/refrigerators, air conditioners, dehumidifiers, stoves)	
Mosquito Control	Call with count Mike Larson <u>651.707.2211</u>	
	tires (call when you have count or email)	

**\$30 / PICKUP OR TRAILER
8' OR LESS
\$50 / PICKUP & TRAILER**

**\$20 / CAR
ID'S MAY BE CHECKED**

**LAKELAND
LAKELAND SHORES
LAKE ST. CROIX BEACH**

Snowblowers & mowers will be accepted
as long as all fluids removed

NO MATTRESSES OR TIRES WITH RIMS

Additional cost items (appliances) \$25/each

No hazardous waste, i.e. batteries, used motor oil, pesticides, paints, etc. or yard waste (these can be disposed of at the Washington County Environmental Center, 4039 Cottage Grove Drive,

SATURDAY, JUNE 13, 2020

VALLEY BAPTIST PARKING LOT

860 St. Croix Trail South

8 A.M. TO NOON

Make checks payable to: LSCB

2020 Lake St. Croix Building Permits

Permit #	Date	Permit Type	Job Description	Hs #	Address
2020-01	01.23.2020	Mechanical	2 pergola attached to existing home	1910	Quasar Avenue South
2020-02	01.24.2020	Plumbing	Replace furnace	1489	Riviera Avenue South
2020-03	02.08.2020	Mechanical	Replace 8 windows w/existing openings	16350	23rd Street South
2020-04	02.25.2020	Mechanical	Replace two skylights within existing	1450	Quasar Avenue South
2020-05	03.02.2020	Mechanical	Replace existing gas fireplace	16770	13th Street South
2020-06	03.05.2020	Mechanical	Replace existing fence	1910	Quasar Avenue South
2020-07	03.17.2020	Mechanical	Garage	2070	Racine Avenue South
2020-08	04.06.2020	Mechanical	Replace Furnace	2839	Quinlan Avenue South
2020-09	04.06.2020	Mechanical	Replace HVAC	2020	Quello Avenue South
2020-10	04.07.2020	Mechanical	Replace Water Heater	16560	17th Street South
2020-11	04.09.2020	Plumbing	Replace Furnace	16811	Upper 15th Street South
2020-12	04.21.2020	Mechanical	Reissue permit for Deck (2019-32)	1420	Quinlan Avenue South
2020-13	04.22.2020	Mechanical	Replace Roof on Garage	2049	Quinlan Avenue South
2020-14	05.04.2020	Mechanical	Reface Freestanding & Canopy Signs	2020	St. Croix Trail South
2020-15	04.28.2020	Plumbing	Water Heater Change Out	2085	Quentin Avenue South
2020-16	05.06.2020	Mechanical	Deck	16415	21st Street South
2020-17	05.08.2020	Mechanical	Reroof 2 car Garage/Asphalt Shingles	1241	Quinlan Avenue South
2020-18	05.08.2020	Mechanical	1770 Riviera Avenue South	1770	Riviera Avenue South
2020-19	05.07.2020	Mechanical	Fence	16850	Upper 19th Street South
2020-20	05.12.2020	Mechanical	Remove/Replace Siding, all elevations	1860	Quentin Avenue South
2020-21	05.28.2020	Mechanical	Reroof	1830	Queens Avenue South
2020-22	06.10.2020	Mechanical	Fence	1515	Quinlan Avenue South
2020-23	06.10.2020	Mechanical	Complete porch/deck	2055	Quentin Avenue South
2020-24	06.10.2020	Mechanical	Install A/C	1355	Quinlan Avenue South

Agenda Item
5(F)



SAFETY DATA SHEET Quali-Pro 3-D

SECTION 1: IDENTIFICATION

Product Name: Quali-Pro 3-D
EPA Registration No.: 53883-378
Recommended Use: Herbicide; See product label for a complete list of uses and use sites.
Restrictions on Use: See product label for any restrictions on the use of this product.
Chemical Family: N/A – Multiple active ingredients
Chemical Name of Active Ingredient(s): Dimethylamine Salt of 2,4-Dichloro-phenoxyacetic acid
 Dimethylamine Salt of (+)-R-2-(2-methyl-4-chlorophenoxy) propionic acid
 Dimethylamine Salt of Dicamba (3,6-dichloro-o-anisic acid)
Manufactured for: Control Solutions, Inc.
 5903 Genoa-Red Bluff
 Pasadena, TX 77507

FOR FIRE, SPILL, AND/OR LEAK EMERGENCIES CONTACT: CHEMTREC 1-800-424-9300

FOR MEDICAL EMERGENCIES AND HEALTH AND SAFETY INQUIRIES CONTACT: Safety Call 1-866-897-8050

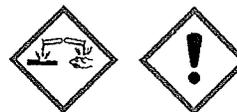
SECTION 2: HAZARD(S) IDENTIFICATION

EMERGENCY OVERVIEW: Clear amber liquid with a typical phenoxy herbicide odor. Causes serious eye irritation and skin irritation.

OSHA HCS CLASSIFICATION (29 CFR 1910.1200)

Acute Oral Toxicity	Category 4
Eye Damage/Irritation	Category 1
Skin sensitization	Category 1

Signal Word: DANGER



Hazard Statement(s): Harmful if swallowed.
 Causes serious eye irritation.
 May cause an allergic skin reaction.

Precautionary Statement(s):

- Prevention:** Wash hands thoroughly after handling.
 Do not eat, drink or smoke when using this product.
 Wear protective gloves/eye protection/face protection.
 Avoid breathing mist/vapors/spray.
 Contaminated work clothing must not be allowed out of the workplace.
- Response:** **IF SWALLOWED:** Immediately call a poison control center/doctor if you feel unwell. Specific treatment (see Section 4 for first aid). Rinse mouth.
IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. If eye irritation persists: Get medical advice/attention.
IF ON SKIN: Wash with plenty of water. Specific treatment (see Section 4 for first aid). If skin irritation or rash occurs: Get medical advice/attention. Wash contaminated clothing before reuse.
- Storage:** No statement required. See section 7 for storage information.

Disposal: Dispose of contents/container in accordance with Federal, state and local laws and regulations.

SECTION 3: COMPOSTION/INFORMATION ON INGREDIENTS

Chemical Name	CAS Number	Weight %
Dimethylamine Salt of 2,4-Dichloro-phenoxyacetic acid	2008-39-1	30.56%
Dimethylamine Salt of (+)-R-2-(2-methyl-4-chlorophenoxy) propionic acid	66423-09-4	8.17%
Dimethylamine Salt of Dicamba (3,6-dichloro-o-anisic acid)	2300-66-5	2.77%

*Ingredients not listed or listed with a weight % range are considered a trade secret and are withheld under 29 CFR 1910.1200(i).

SECTION 4: FIRST AID MEASURES

IF IN EYES:	Hold eye open and rinse slowly and gently with water for 15 to 20 minutes. Remove contact lenses, if present, after the first 5 minutes; then continue rinsing eye. Call a poison control center or doctor for treatment advice.
IF ON SKIN:	Take off contaminated clothing. Rinse skin immediately with plenty of water for 15 to 20 minutes. Call a poison control center or doctor for treatment advice.
IF INHALED:	Move person to fresh air. If person is not breathing, call 911 or an ambulance; then give artificial respiration, preferably mouth-to-mouth if possible. Call a poison control center or doctor for further treatment advice.
IF INGESTED:	Call a poison control center or doctor immediately for treatment advice. Have person sip a glass of water if able to swallow. Do not induce vomiting unless told to do so by a poison control center or doctor. Do not give anything by mouth to an unconscious person.

Most important symptoms/effects, acute and delayed: Serious eye irritation, allergic skin reaction and gastrointestinal irritation.

NOTE TO PHYSICIAN:

If in eyes, specialized ophthalmologic attention may be necessary. If swallowed, probable mucosal damage may contraindicate the use of gastric lavage. There is no specific antidote; treat symptomatically.

SECTION 5: FIRE-FIGHTING MEASURES

Suitable Extinguishing Media:	Foam, dry chemical, carbon dioxide or water spray
Unsuitable Extinguishing Media:	Water jet
Hazardous Combustion Products:	Thermal decomposition may produce hazardous Carbon and Nitrogen oxides, Ammonia, Chlorine compounds, and Hydrogen chloride
Special Protective Equipment & Precautions:	Evacuate area and fight fire upwind from a safe distance to avoid hazardous vapors and decomposition products. Foam and/or dry chemical are preferred to minimize environmental contamination. If water is used, dike and collect water to prevent run-off. Wear self-contained breathing apparatus and full fire-fighting turn-out gear (Bunker gear).
Unusual Fire & Explosion Hazards:	None known

SECTION 6: ACCIDENTAL RELEASE MEASURES

Personal Precautions: See Section 8 for personal protection equipment.

Environmental Precautions: Keep spilled material and any rinsate from contaminating soil or from entering sewage and drainage systems and bodies of water.

Methods for Containment: Isolate the spill area. Keep unnecessary and unprotected personnel from entering. Absorb small spills with sand, vermiculite or other inert absorbent. Dike large spills using absorbent or impervious material such as clay or sand. Recover and contain as much free liquid as possible for reuse. Allow absorbed material to solidify and scrape up for disposal.

Methods for Clean-up: Place contaminated material in appropriate container for disposal. After removal, flush contaminated area thoroughly with water. Pick up wash liquid with additional absorbent and place in a disposable container. Do not put spilled material back in the original container.

Other Information: None known

SECTION 7: HANDLING AND STORAGE

Handling: RECOMMENDATIONS ARE INTENDED FOR MANUFACTURING, PACKAGING AND COMMERCIAL BLENDING WORKERS. PESTICIDE APPLICATORS AND WORKERS must refer to the product label and Directions for Use attached to the product for Agricultural Use Requirements in accordance with the EPA Worker Protection Standard 40 CFR part 170. Handle and open container in a manner as to prevent spillage. Do not eat, drink or smoke while handling this product. Immediately wash off accidental splashes of the concentrate or spray mixture from skin, clothing and out of eyes.

Storage: See pesticide label for full information on product storage. Do not contaminate water, food or feed by storage of this product. Store away from sources of heat, out of direct sunlight and away from incompatible materials. Pesticides should be stored in secured areas away from children and animals.

Storage Temperature (Min/Max): Store above 32°F

Product Incompatibilities: Strong acids and oxidizing materials.

SECTION 8: EXPOSURE CONTROLS/PERSONAL PROTECTION

Users of a pesticide product must refer to the product label for personal protective equipment requirements.

Exposure Guidelines:

COMPONENT	OSHA PEL	ACGIH TLV	NIOSH REL
Dimethylamine	TWA: 10 ppm TWA: 18 mg/m ³ (vacated) TWA: 10 ppm (vacated) TWA: 18 mg/m ³	STEL: 15 ppm TWA: 5 ppm	IDLH: 500 ppm TWA: 10 ppm TWA: 18 mg/m ³
2,4-D Acid	TWA: 10 mg/m ³	TWA: 10 mg/m ³ (inhalable, skin)	

- Engineering Controls:** Provide general or local exhaust ventilation systems to maintain airborne concentrations below OSHA PELs or other specified exposure limits. Local exhaust ventilation is preferred.
- Respiratory Protection:** In areas of poor ventilation, use a NIOSH approved respirator with cartridges/canisters approved for pesticides.
- Eye Protection:** Chemical goggles or safety glasses and full-face shield.
- Protective Gloves:** Chemical-resistant gloves such as barrier laminate, butyl rubber, nitrile, neoprene rubber, polyvinyl chloride (PVC) or Viton.
- Other Protective Clothing:** Long-sleeved shirt, long pants and chemical resistant footwear plus socks.
- General Safety Measures:** Wash hands before eating, drinking, chewing gum, using tobacco, or using the toilet. Remove clothing immediately after handling this product. Wash outside of gloves before removing. Discard clothing and other absorbent materials that have been drenched or heavily contaminated with this product's concentrate. Do not reuse them. Follow manufacturer's instructions for cleaning and maintaining PPE. If no such instructions for washables, use detergent and hot water. Keep and wash PPE separately from other laundry.

SECTION 9: PHYSICAL AND CHEMICAL PROPERTIES

Appearance:	Clear amber liquid	Upper/Lower Flammability Limits:	Not determined
Odor:	Phenoxy herbicide	Vapor Pressure:	0.021 mmHg
Odor Threshold:	Not determined	Vapor Density:	Not determined
pH (neat):	8.5 – 9.0	Relative Density (@24°C):	1.13 (typical)
Melting /Freezing Point:	Not determined	Solubility:	Miscible in water
Boiling Point/Range:	212°F (100°C)	Partition Coefficient:	Not determined
Flash Point:	Does not flash	Auto-ignition Temperature:	Not determined
Evaporation Rate:	Not determined	Decomposition Temperature:	Not determined
Flammability:	Not applicable	Viscosity:	Not determined

SECTION 10: STABILITY AND REACTIVITY

Reactivity:	No hazardous chemical reactions known.
Chemical Stability:	Stable under normal storage and handling conditions.
Possibility of Hazardous Reactions:	No potential for hazardous reactions known.
Conditions to Avoid:	Excessive heat
Incompatible Materials:	Strong acids, bases and oxidizing materials.
Hazardous Decomposition Products:	Thermal decomposition may produce hazardous Carbon and Nitrogen oxides, Ammonia, Chlorine compounds, and Hydrogen chloride

SECTION 11: TOXICOLOGICAL INFORMATION

Likely Routes of Exposure:	Eye contact, Skin contact, Inhalation, Ingestion
Symptoms of Exposure:	Serious eye irritation (eye contact), allergic skin reaction (skin contact), gastrointestinal irritation, nausea, vomiting, abdominal pain, decreased blood pressure, decreased blood pressure, muscle weakness, and muscle spasms (ingestion).

Oral LD₅₀: 1,697 mg/kg (rat); based upon a similar product
Dermal LD₅₀: >5,000 mg/kg (rat); based upon a similar product
Inhalation LC₅₀: >2.14 mg/L (4-hour)(rat); no mortalities at highest dose tested; based upon a similar product
Eye Irritation/Damage: Corrosive (Rabbit); based upon a similar product
Skin Corrosion/Irritation: Slightly irritating (Rabbit); based upon a similar product
Skin Sensitization: Not a skin sensitizer (Guinea Pig); based upon a similar product

Chronic/Subchronic Toxicity: Repeated overexposure to phenoxy herbicides may cause effects to liver, kidneys, and gross motor function. Rare cases of peripheral nerve damage have been reported, but extensive animal studies have failed to substantiate these observations, even at high doses for prolonged periods. Repeated overexposure to dicamba may cause liver changes or a decrease in body weight.

Mutagenicity: None known

Reproductive Toxicity: None known

Neurotoxicity: None known

Target Organs: Liver, kidneys and gross motor function.

Aspiration Hazard: Not anticipated to be an aspiration hazard.

Carcinogenicity: The International Agency for Research on Cancer (IARC) lists exposure to chlorophenoxy herbicides as a class 2B carcinogen, the category for limited evidence for carcinogenicity in humans. However, the more current 2,4-D lifetime feeding studies in rats and mice, as well as an MCPP lifetime feeding study in rats, did not show carcinogenic potential. Dicamba did not cause cancer in long-term animal studies. The U.S. EPA has given 2,4-D and dicamba a Class D classification (not classifiable as to human carcinogenicity).

Chemical Name	ACGIH	IARC	NTP	OSHA
Exposure to chlorophenoxy herbicides		2B		

SECTION 12: ECOLOGICAL INFORMATION

Environmental Hazards Statement from FIFRA Regulated Pesticide Label:

This product is toxic to fish and aquatic invertebrates and may adversely affect nontarget plants. Do not apply directly to water, to areas where surface water is present, or to intertidal areas below the mean high water mark. Drift and runoff may be hazardous to aquatic organisms in water adjacent to treated areas. Do not contaminate water when disposing of equipment washwaters or rinsate.

This chemical has properties and characteristics associated with chemicals detected in groundwater. The use of this chemical in areas where soils are permeable, particularly where the water table is shallow, may result in groundwater contamination. Application around a cistern or well may result in contamination of drinking water or groundwater.

ECOTOXICITY DATA:

Fish Toxicity: 2,4-D Dimethylamine salt:
 Bluegill 96 hr LC₅₀ = 524 mg/L; Rainbow trout 96 hr LC₅₀ = 250 mg/L
 Mecoprop-p Dimethylamine salt:
 Bluegill 96 hr LC₅₀ = 112 mg/L; Rainbow trout 96 hr LC₅₀ = 111 mg/L

	Dicamba acid: Bluegill 96 hr LC ₅₀ = 135 mg/L; Rainbow trout 96 hr LC ₅₀ = 135 mg/L
Aquatic Invertebrate Toxicity:	2,4-D Dimethylamine salt: Daphnia 48 hr EC ₅₀ = 184 mg/L Mecoprop-p Dimethylamine salt: Daphnia 48 hr EC ₅₀ = 256 mg/L
Aquatic Plant Toxicity:	Dicamba acid: Daphnia 48 hr EC ₅₀ = 110 mg/L Mecoprop-p Dimethylamine salt: Green algae 72 hr EC ₅₀ = 100 mg/L
Avian Toxicity:	2,4-D Dimethylamine salt: Bobwhite Quail oral LD ₅₀ = 500 mg/L; Mallard Duck 8-Day Dietary LC ₅₀ >5,620 mg/L Mecoprop-p Dimethylamine salt: Bobwhite Quail oral LD ₅₀ >5,600 mg/L Mallard Duck 8-Day Dietary LC ₅₀ = 625 mg/L Dicamba acid: Bobwhite Quail 8-Day Dietary LC ₅₀ >10,000 mg/L Mallard Duck 8-Day Dietary LC ₅₀ >10,000 mg/L
Honeybee Toxicity:	No data available

ENVIRONMENTAL EFFECTS:

Persistence and Degradability:	No data available
Bioaccumulation:	No data available
Mobility:	No data available
Other Adverse Effects:	No data available

SECTION 13: DISPOSAL CONSIDERATIONS

Waste Disposal:	Refer to the pesticide label for full information on disposal. Pesticide wastes are toxic. Improper disposal of unused pesticide, spray mixture, or rinse water is a violation of Federal law. If these wastes cannot be used according to label instructions, contact your State Pesticide or Environmental Control Agency or the Hazardous Waste representative at the nearest EPA Regional Office for guidance in proper disposal methods.
Container Disposal:	Refer to the pesticide label for full information on disposal. When possible, triple rinse the container and offer for recycling if available.
RCRA Characteristics:	It is the responsibility of the individual disposing of this product to determine the RCRA classification and hazard status of the waste.

SECTION 14: TRANSPORTATION INFORMATION

DOT (Ground): Packages less than 35 gallons are not regulated. For packages greater than or equal to 35 gallons:
UN3082, Environmentally hazardous substances, liquid, n.o.s (2,4-dichlorophenoxyacetic acid), 9, PG III

IMDG (Sea): Not regulated

IATA (Air): Not regulated

SECTION 15: REGULATORY INFORMATION

Labeling Requirements Under FIFRA: This chemical is a pesticide product registered by the Environmental Protection Agency and is subject to certain labeling requirements under federal pesticide law. These requirements differ from the classification criteria and hazard information required for safety data sheets and for workplace labels of non-pesticide chemicals. Following is the hazard information as required on the pesticide label:

DANGER
Corrosive. Causes irreversible eye damage. Harmful if swallowed. Do not get into eyes, on skin, or on clothing.

TSCA Inventory: This product is exempt from TSCA inventory listing requirements as it is solely for FIFRA regulated use.

SARA Title III Information:

Section 302 – Extremely hazardous substances: None
Section 311/312 – Hazard Categories: Acute (Immediate); Delayed (Chronic)
Section 313 – This product contains a chemical or chemicals which are subject to the reporting requirements of the Act and Title 40 of the Code of Federal Regulations, Part 372:

Chemical Name	CAS Number	Weight %
2,4-D Acid	94-75-7	25.38%
Dicamba	1918-00-9	2.30%

CERCLA – This product contains the following chemicals which have a reportable quantity (RQ) under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA):

Chemical Name	CAS Number	RQ	Quantity of Finished Product
2,4-D Salts & Esters	2008-39-1	100 lbs	35 gallons
Dicamba	1918-00-9	1,000 lbs	4608 gallons

CALIFORNIA PROPOSITION 65:

Chemical Name	CAS Number	Prop 65 Category(ies)
None listed		

U.S. STATE RIGHT-TO-KNOW REGULATIONS:

Chemical Name	New Jersey	Massachusetts	Pennsylvania
2,4-D	X		X
Dicamba	X		X

SECTION 16: OTHER INFORMATION

NFPA	Health Hazards 2	Flammability 1	Instability 0	Special Hazards -- None
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