

CITY OF LAKE ST. CROIX BEACH  
16455 20<sup>TH</sup> STREET SOUTH  
WASHINGTON COUNTY, MINNESOTA

REGULAR MEETING  
MINUTES  
APRIL 15, 2019

6:00 PM

**MEMBERS PRESENT:** Tom McCarthy, JP Armstrong, Pete Ludwig, Noah Bluesky and Dawn Bulera

**MEMBERS ABSENT:**

**STAFF PRESENT:** Dave Engstrom, Kathy Laur, City Treasurer Tom Niedzwiecki, Attorney Kevin Sandstrom, City Engineer John Parotti

**STAFF ABSENT:**

**OTHERS PRESENT:** Chris Smith, Georgia Schellhaus, Mary Paul, Cindie Reiter, Patrice Nerad and Dustin.

1. **CALL TO ORDER:** Mayor McCarthy called the meeting to order at 6:00 pm.
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVE AGENDA**

**Mayor McCarthy made a motion to approve the agenda, seconded by Councilmember Pete Ludwig. Motion passed 5-0.**

4. **CONSENT AGENDA**

A. Approved Minutes of the City Council Meeting on March 18, 2019.

**Mayor McCarthy made a motion to approve the consent agenda, seconded by Councilmember Bluesky. Motion passed 5-0.**

5. **PUBLIC SAFETY REPORTS**

- A. Law Enforcement – Twenty calls to the Washington County Sheriff’s Department from LSCB
- B. Emergency Response and Fire – Four calls were made to the Fire Department
- C. Animal Control – Four dogs lost, 1 found

**CITY STAFF REPORTS**

- City Treasurer, Tom Niedzwiecki

- a. March Financial Report and Approval of Claims – We are tracking funds regarding the flood. It will be charged to the long-term improvement fund. Some items may not qualify for FEMA reimbursement.

**Councilmember Armstrong made a motion to approve check numbers 17983 and 18332 to 18362. Direct deposits/auto pays 201904001 to 201904027 for a total of \$59,116.30, seconded by Councilmember Ludwig. Motion passed 5-0.**

- Lease Agreement – US Bank/Frontier Ag and Turf (Gator) – We have a budget of \$4,000 to cover lease payments for a new Gator.

**Mayor McCarthy made a motion to approve Resolution 2019-05 approving and authorizing the procurement of the 2019 John Deere Gator vehicle utilizing Tax Exempt Lease Financing from US Bancorp Government Leasing and Finance, seconded by Councilmember Ludwig. Motion passed 5-0.**

- Extension of Deputy Treasurer Contract – Will keep Tom on until new Treasurer is up to speed on LSCB treasurer duties.

**Councilmember Bluesky made a motion to approve the Deputy Treasurer agreement contract to begin April 16, 2019 to April 16, 2020, seconded by Mayor McCarthy. Motion passed 5-0.**

- New Treasurer Contract

**Councilmember Bluesky made a motion to approve the new treasurer contract with Mary Paul of River Bluff Accounting, seconded by Mayor McCarthy. Motion passes 5-0.**

- City Engineer Parotti –
  - a. Road restrictions went on this year on March 15. Anticipate road restrictions being lifted the beginning of May.
  - b. 2018 Street project – late start last fall still work to do this year. Plant is not up and running yet. They anticipate opening the first week of May. Contractor will be driving the city to see how everything held up over the winter.
  - c. Weather Service is backing down on predictions of how much rain we are expected to get. Threat of flooding is minimized.
- City Attorney Sandstrom –Housing Maintenance Ordinance
  - a. The ordinance went through Planning Commission at the end of 2018, to be passed on to City Council. The Council made some changes, those changes went on to the city attorney, the attorney refined the ordinance. The Council approved the ordinance to go back to the Planning Commission for a public hearing.

**Councilmember Bluesky made a motion to approve the Ordinance be sent it back to the Planning Commission for further review and public hearing, seconded by Mayor McCarthy. Motion passed 5-0.**

- City Clerk – Engstrom
  - a. Youth Service Bureau – A number of cities contribute to the Youth Service Bureau. The last time we gave was 2015 and we donated \$200. There are two ways cities contribute 1) via contract or 2) one-time contribution. Money would come from Charitable Gaming Fund.

**Councilmember Armstrong made a motion to take \$750 from the Charitable Gaming Fund to make a onetime donation to the Youth Service Bureau, seconded by Mayor McCarthy. Motion passed 5-0.**

- b. Flood follow up on streets – The city needs to get a good list together in order to get reimbursement from FEMA for the streets that were damaged by the flooding.

**Councilmember Armstrong made a motion to approve payment, seconded by Mayor McCarthy. Motion passes 5-0.**

- c. Payment for Flood Work – Mayor McCarthy has been doing a lot of work himself with regard to the flood and City Clerk Engstrom would like to see the mayor get reimbursed for his work. The topic was tabled and will be brought back to the May council meeting.

- Deputy Clerk – Laur
  - a. Clean-up Day – Lakeland has invited us to partner with them and Lakeland Shores on a clean-up day scheduled for May 4. The EAC also pitched a May 18, date for a clean-up day with St. Mary’s Point. No costs have been brought forward by the EAC.

**Councilmember Armstrong made a motion to partner with the City of Lakeland and Lakeland Shores for Spring Clean-up Day on May 4, seconded by Mayor McCarthy. Motion passed 5-0.**

- b. Codification Update – The codification of the city ordinances is really close to being sent back to American Legal. Once American Legal gets it back to us, a public hearing will be scheduled. Once it’s approved it will be put up on the city’s website.

- Building Permit – Nothing to report

## **6. OPEN COMMENTS FROM THE PUBLIC**

- a. Chris Smith, 1721 Ramada Ave. South – Stated he’s been keeping an eye out for Emerald Ash Borer and it has arrived in LSCB. Chris is an assistant tree inspector for the city. An entomologist was sent out to inspect the trees.

### **PUBLIC COMMENTS (Agenda Items)**

Council would like to move public comments back to the beginning of the meeting.

## 7. COUNCIL/STAFF REPORTS

Councilmember Armstrong – Asked the question what is the back up for Vimeo (the site the city uses to upload and post its meeting video)? Lakeland’s videographer used our city logo on the Lakeland website by mistake and it was taken down.

Councilmember Ludwig – Nothing to report

Councilmember Bluesky – Someone from Washington County came in and talked about the library and how long the library would be closed during the remodel. The library will only be shut down for a week.

Councilmember Bulera – EAC is concerned about the city’s roads and think that the recycling carts should be on one side of the street during pickup. Secretary of EAC Erica Hoaglund, has come up with some great native plants for the landscape design around City Hall. EAC is trying to get an allocation of funds for the planting.

Mayor McCarthy – Utility Pole Relocation on Riviera levee.

- Five poles have street lights. One of those has electrical wiring attached to a resident’s home. That pole needs to be taken care of first. All poles must be removed from the levee per instruction from the Corp. of Army Engineers.

**Mayor McCarthy made a motion to approve up to \$2,000 for the removal of the electrical from the pole to Jerry Griffin’s house, seconded by Councilmember Armstrong. Motion passed 5-0.**

- The Yellow Ribbon Alliance came out to offer to pay to restore water to a home where the pipes were frozen. The two gentlemen living in the home are veterans.
- Condolences to the Paul Vielhaber family. Paul was a long-time resident of LSCB and passed on April 6.

## 8. ADJOURN

**Mayor McCarthy made a motion to adjourn the meeting at 8:12pm, seconded by Councilmember Armstrong. Motion passed 5-0**

The next regular City Council Meeting will be May 20, 2019.

Respectfully submitted by:

---

Kathy Laur, Deputy City Clerk