Deputy City Clerk Report

MEMO

TO: City Council
FROM: Deputy Clerk – Kathy Laur
RE: Riverfront Park Playground Equipment Timeline
Date: November 19, 2018

In the spirit of transparency and good communication the following is a timeline of the progress made on the Riverfront Park Playground Equipment since April of this year:

1. I met with Jeannie Paulson in April to discuss Riverfront Park playground equipment. I came across files she had regarding fundraising along with pictures of proposed equipment. She told me of her extensive efforts to raise money for playground equipment at Riverfront Park. After years of fundraising she was done. Her husband Jeff became ill and she quit. She also said she was tired of being met with opposition, specifically a member of the council. I told her I would take up the cause.

2. I started looking into playground equipment. At the City Clerks conference in May in St. Cloud I spoke with two vendors GameTime and Burke. I collected information on both. What I discovered was that commercial playground equipment is VERY expensive.

3. In June, I went to the Parks Board and discussed the playground and options for it. (See the June Minutes of the Park Board)

4. I was contacted by GameTime and my contact told me that GameTime has matching grants that I could apply for. He also directed me to the company's "outlet mall." The outlet on their website had all kinds of playground equipment that I felt the city may be able to afford with grants, donations and help from the Park Board.

5. In July, I went to the Parks Board and discussed the idea of matching the funds already raised; $5,500. (See July Minutes attached)

6. I printed out a bunch of pictures and costs of potential playground equipment for LSCB's park. I asked for other people's opinions on which ones they liked best. I then went to the Park Board with a display of the playground equipment that was different from what Jeannie Paulson first proposed. The reason I chose different equipment was because we could get more for the money.

7. I gave the Park Board all of the information on the playground equipment and I started applying for grants. (The information on cost, etc. is attached) The September Newsletter included an article on new playground equipment. (Article attached)

Phone: 651-436-7031 ***Fax: 651-436-8310*** ***e-mail: lscb@comcast.net***

8. In September, I went to the Parks Board and again updated them on my efforts to get funding/donations/grants on the playground. They were willing to recommend to the Council an additional $5,000 of their budget to the playground fund. (See September Minutes attached)

9. The Bayport Legion came through with a "grant"/donation of $5,000. Private donations came in as well.

10. City Clerk/Administrator Engstrom and I discussed Charitable Gaming Funds that could potentially be used toward playground equipment. The fund currently stands at $9003. (Attached is the financial snapshot from September. This would need to be approved by City Council)

11. In September at the City Council Workshop before the City Council meeting, the 2019 proposed budget was discussed. Added to that discussion was that the Parks Board wanted to contribute an additional $5,000 to the playground fund for a total of $10,000. Councilmember Reiter asked, "Where is that money coming from?" Answer: From their budget. That was the end of the conversation. The 2019 Proposed Budget was approved at that council meeting including the Parks Board "donation."

12. In October, I went to the Parks Board meeting. In order to take advantage of 2018 pricing, the equipment needed to be ordered this year and GameTime wouldn't invoice us until January. So, getting the playground equipment was doable. The Board wanted to move forward with ordering the equipment. (See October Minutes attached) In the October Newsletter another article was written on new playground equipment. (See attachment)

13. The cost of the equipment is $13,973. Installation and all the finishing touches is $17,824.44. STS will prep the space for installation. (See attachments)

14. Everyone on the Park Board agreed to move forward with this plan to secure the discounted pricing. This is included in the October Park Board minutes. As of October 11th, the equipment has been ordered. It can be cancelled.

15. On October 15th, I sent an email to Jeannie Paulson asking her if the City could use the money she raised on the new playground equipment. On October 16th, she responded to my email. (Please see the attached)

16. Also, on October 16th, I received an email from Jeannie Paulson after she watched the City Council meeting. In it she makes corrections to Councilmember Reiter's statements about the playground committee.

17. The November Newsletter again, contained an article on playground equipment at Riverfront Park. (See attached)

18. Included are Minutes from a Parks Board meeting in March, 2016. Where it was recommended that a dedicated fund for Playground Equipment be set up by the City Council. (Minutes are attached) Resolution 2016-08 passed on July 18, 2016 with a vote of 4-1 (Councilmember Reiter voted no) to approve a dedicated account to be created by the city auditor [treasurer].

19. I've included the Minutes from the April, 2015 City Council meeting when Nick Welsch did a presentation on playground equipment for Riverfront Park. He talked about the very same concerns I've addressed since taking on the project; that, at best, six children can swing or rock at a time. To which Councilmember Reiter replied, "Well then, it teaches them to take turns." I watched the video from that meeting. Additionally, the safety of the material under the current swings was not compliant three years ago and it's still not compliant.

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20. I've included an email forwarded to me from Jeannie Paulson back in March, 2015. It was a conversation between the Playground Committee. FYI.

21. I've included a Statement of Operations from September, 2018 as it lists the amount earned in Beach Parking Permits this year. The statement at that time had about $38,000 in it. That's already $8,000 more than last year. The actual amount is closer to $40,000. Some of that money can also be used toward playground equipment. (See attached)

22. Clearly the playground committee that did exist was dissolved a couple of years ago

23. While the tenure of the current staff hasn't been that long it should have no bearing on the work that has been done since they were hired and the work that has been put forth to make the new playground equipment a reality.

24. I would like to ask for approval from the council to move forward with the purchase of new playground equipment for Riverfront Park. It's been a long time in the making.

Phone: 651-436-7031 ***Fax: 651-436-8310*** ***e-mail: lscb@comcast.net***

CITY OF LAKE SAINT CROIX BEACH
WASHINGTON COUNTY, MINNESOTA
PARKS BOARD MEETING
June 12, 2018

MINUTES

MEMBERS PRESENT: Chair Nicole Runge, Colter Manley, Bruce Albrecht, Lyle Sorenson, Joe Riley

MEMBERS ABSENT:

ALTERNATE MEMBERS PRESENT: Tom Runge, Johannes Sandom, Christopher Smith

ALTERNATE MEMBERS ABSENT: Dave Witzel

STAFF PRESENT: Bob Shearer, Park Manager and Kathy Laur, Deputy Clerk

STAFF ABSENT: Clerk Dave Engstrom

OTHERS PRESENT: Mayor Tom McCarthy

N. Runge called the park inspection to order at 5:08pm: Pettitt Park.

N. Runge called the regular meeting to order at 6:02pm: Shoreland Park Pavilion.

PUBLIC COMMENTS: No public comments.

APPROVE AGENDA

Sorenson/Manley *unanimous to approve the Agenda for the June 12th, 2018 Parks Board meeting.*

APPROVE MINUTES:
Manley/Sorenson *unanimous to approve the minutes of the May 8th, 2018 Parks Board regular meeting.*

Pettitt Park Dugout Bench Project: Chair Nicole Runge stated the dugout benches have arrived and that we are waiting on the contractor to finalize the material quantities and a timeline for completion. The current budget doesn't have concreting the dugout floors so we are proposing to add up to $1,200 from the banner fund to cover. This will improve the aesthetics of the field, reduce maintenance and eliminate the pooling of water below the benches due to the high traffic areas forming depressions.

Albrecht/Smith - unanimous to approve using up to $1200 from the banner fund to concrete entire dugouts.

Pettitt Park Bleacher Project: Deputy Clerk Kathy Laur stated the viewing bleachers should be arriving June 13, 2018. **Chair Nicole Runge** stated that we have $4500 for the project and are waiting on the contractor for material quantities and a timeline for completion.

Pettitt Park Banner Sponsorship Update: We have a couple new sponsors this year and their banners are up. City staff is continuing to reach out to businesses in the community for additional sponsors.

Boat Equipment Donation Response: No donations so far for oars, a motor or a trailer. We will continue to advertise in the newsletter.

Update on Boat Permits/Deferral Requests/Wait Lists: The two deferral requests were approved at the City Council May meeting. City staff received one additional deferral request from Markham. Parks recommends approval of deferment request for 2018 and for staff to bring to City Council for approval at their June meeting. Wait Lists have been updated for recent activity.

Dock Offer Status: City Council approved the Boat applications and waitlist as listed by the Park Board in the May meeting. Both open dock permits have been accepted; one by Gina Allen, who is clustering on another residents dock and the other by Jerry Griffin who has placed a dock in the Shoreland Park and has had it inspected by the Park Technical committee.

Boat/Structure Inspections: Chair Nicole Runge updated us on the process, and the Technical Committee will inspect structures and boats the week June 18th.

Parks Budget/Expense Report: Chair Nicole Runge updated everyone on current budget. Mayor McCarthy stated additional $370 was spent for more tree trimming and that Pinky's Sanitation paid $100 for the banner sponsorship and $100 to advertise in the newsletter.

Park Request for 2019 Budget Consideration: Brainstormed ideas for possible 2019 budget requests. This will be revisited at the July Parks meeting to determine what will be requested to City Council for consideration during their 2019 budget planning meetings.

- Project to prevent the Emerald Ash Borer from spreading or if it does spread into LSCB, plan for replacing the Ash trees in Pettitt Park.
- Add slats in chain link fence to separate ball field from bar. **Chair Nicole Runge** will price this.
- Might need to replace gator soon - should consider a long term fund to start setting aside funds. The gator is for city wide use so not under Parks budget. **Mayor McCarthy** will address this to Council budget meetings.
- Extend cement sidewalk to new bleacher location at Pettitt Park to make more handicap accessible. Upon further inspection, would need 50 additional feet and not required for ADA.
- Continue $5,000 funding for vegetation management.
- Replace more fencing around ball field - south and north sides. Twins grant eligible expense.

- Remove/replace heaved blacktop in motorcycle parking lot at public beach. **Mayor McCarthy** will determine if it is Parks or Streets responsibility.
- Stripe an additional crosswalk from beach to north sidewalk of Riverfront Park. **Mayor McCarthy** will price this.
- Increase parking fees for 2019 (currently $5 weekday, $6 weekend, $7 holiday) - Bob will compare to pricing of similar park/recreation areas. Parks will need to make a recommendation prior to year-end so Council can consider when setting fees in January 2019.

- **Playground Equipment for Riverfront Park: Deputy Clerk Kathy Laur** updated us on playground options and how we can possibly fund the project. It can be a progressive build so we don't need to buy the entire system at once. Jeanie Paulson has done a great job raising money over the past 12 years and the City wants to continue developing the plan. There is approximately $5,500 in playground improvement fund. **Deputy Clerk Kathy Laur** will refine her information and present high/medium/low cost options at the next parks meeting.

PARK STAFF/MEMBER REPORTS:

Nicole Runge: Sent a notice to the city saying that their boat will not be on their structure by June 15th, 2018 due to mechanical work.

Joe Riley: Nothing to report

Chris Smith: Nothing to report

Joe Sandom: Nothing to report

Colter Manley: Nothing to report

Bruce Albrecht: Nothing to report

Lyle Sorenson: Nothing to report

Bob Shearer: Need to reorder parking tickets and asked if we should increase the $20 ticket amount. It was decided to leave it at $20.

Tom Runge: Nothing to report

Deputy Clerk Kathy Laur: Nothing to report

Mayor McCarthy: Nothing to report

ADJOURNMENT: ***Runge/Albrecht*** *unanimous to adjourn the Park Board meeting @ 7:32pm.*

_____

Nicole Runge - Chair

ATTEST:

_____

Dave Engstrom - Clerk-Administrator

CITY OF LAKE SAINT CROIX BEACH
WASHINGTON COUNTY, MINNESOTA
PARKS BOARD MEETING
July 10, 2018

MINUTES

MEMBERS PRESENT: Chair Nicole Runge, Colter Manley, Bruce Albrecht

MEMBERS ABSENT: Lyle Sorenson, Joe Riley

ALTERNATE MEMBERS PRESENT: Tom Runge, Christopher Smith, Dave Witzel

ALTERNATE MEMBERS ABSENT: Johannes Sandom

STAFF PRESENT: Bob Shearer, Park Manager and Kathy Laur, Deputy Clerk

STAFF ABSENT: Clerk Dave Engstrom

OTHERS PRESENT: Mayor Tom McCarthy

N. Runge called the regular meeting to order at 6:04pm

PUBLIC COMMENTS: No public comments.

APPROVE AGENDA: ***Albrecht/Manley*** *unanimous to approve the Agenda for the July 10th, 2018 Parks Board meeting.*

APPROVE MINUTES: ***Manley/Runge*** *unanimous to approve the minutes of the June 12th, 2018 Parks Board regular meeting, with the addition of Bruce Albrecht and Lyle Sorenson's "Member Reports" stating that they had "nothing to report."*

Pettitt Park Dugout Bench Project: Completed, looks great and teams are already enjoying. **Clerk Dave Engstrom** will finalize the grant report and submit it to the Twins once all the invoices are received.

Pettitt Park Bleacher Project: Concrete has been poured and bleachers are in place but they still need to be secured. Cemstone donated 4 yards of the concrete.

Boat Equipment Donation Response: Still no motor, so will buy oars. We will not be advertising in the next newsletter.

Update on Boat Permits/Deferral Requests/Wait Lists:

- **John Sievert** has not put his boat in the water yet due to maintenance initially and now the river has been too high to launch. So, he would like to request a deferment for this year.
- The Park Board didn't see any issues with his request for a deferment based on required boat maintenance and the river being too high to launch and instructed staff to bring to city council for consideration.
- Multiple residents have requested shore boat applications but there hasn't been any interest in sailboats.

Boat/Structure Inspections: 13 notices were sent out and residents have been working to comply. Re-inspection is tentatively planned for Friday, July 20 depending on river level and weather.

Shoreland Clean Up: Cleanup will be scheduled once the water levels go down.

Heritage Day: Scheduled for August 7th from 5-8pm at Riverfront Park. **Mayor McCarthy** is working on scheduling a band and acquiring some new games. **Deputy Clerk Laur** will double check to make sure Boy Scout Troop is still planning to sell tacos. This year there is no Arbor Day grant requirement but we will still display the buckthorn puller information.

Park Request for 2019 Budget Consideration: There will be a City Council budget workshop held later in August and the Park Board expects to request funding for the following projects:

- Ash borer prevention/mitigation: 9 trees located on park land. No immediate attention to the trees required however we need to identify a plan to address the potential risk. Will research quotes for injection treatment and replacement/removal options.
- Park land vegetation management: $5000 (same as 2018)
- Playground Fund: $5500 (to match the existing playground fund)

Parks Budget/Expense Report: Chair Nicole Runge updated us on the budget and expenses and **Park Manager Shearer** said the parking lot revenue is doing well despite the high water.

PARK STAFF/MEMBER REPORTS:

Nicole Runge: Nothing to report

Bruce Albrecht: Asked if the plaque that **Tara Wood** donated was installed on the bench at the beach. **Park Manager Shearer** said that it had been installed.

Dave Witzel: Nothing to report

Chris Smith: Nothing to report

Colter Manley: Nothing to report

Bob Shearer: He is continuing to work on the leaky drinking fountain at Pettitt Park and will buy oars for the donated boat.

Tom Runge: Nothing to report

Deputy Clerk Kathy Laur: Nothing to report

ADJOURNMENT: ***Runge/Albrecht*** *unanimous to adjourn the Park Board meeting @7:04pm.*

_____

Nicole Runge - Chair

ATTEST:

_____

Dave Engstrom - Clerk-Administrator

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- Telescope promotes imagination
- Crawl tube access to slides for explorers

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Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | info@mnwiplay.com

QUOTE
#22761

09/06/2018

Riverfront Park D9362L

City of Lake St. Croix Beach
Attn: Kathy Laur
16455 20th street S
Lake St Croix Beach, MN 55043
Phone: 651-436-7031
klaurlscb@comcast.net

Ship To Zip: 55043

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - PT11898 New Brunswick.	$23,289.00	$23,289.00
56	4862	GameTime - 12" Playground Border	$50.00	$2,800.00
2	161290	GameTime - Geo-Textile 2250 Sqft Roll	$638.00	$1,276.00
1	EWF - 12L	EWFLGE - 12" compressed depth engineered wood fiber.	$3,564.00	$3,564.00
1	178749	GameTime - Owner's Kit	$53.00	$53.00

SubTotal:	$30,982.00
Discount:	($9,316.00)
Freight:	$2,102.44
Total Amount:	**$23,768.44**

Indemnification; Owner/Owner's Representative will indemnify and hold Minnesota Playground, Inc., dba, Minnesota Wisconsin Playground (MWP), harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. MPW will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

This quotation is subject to polices in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of $1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported goverment agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Shipment: order shall ship within 45 - 60 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

EWF Shipment: order shall deliver within 14 - 21 days after our receipt and acceptance of your purchase order as well as schedule and weather allowing. Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWF directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | info@mnwiplay.com

QUOTE
#22762

09/06/2018

Riverfront Park D9362L - Install

City of Lake St. Croix Beach
Attn: Kathy Laur
16455 20th street S
Lake St Croix Beach, MN 55043
Phone: 651-436-7031
klaurlscb@comcast.net

Ship To Zip: 55043

Quantity	Part #	Description	Unit Price	Amount
1	INS	Install play equipment, curbs, fabric and wood fiber. Includes waste disposal.	$8,029.00	$8,029.00

SubTotal:	$8,029.00
Total Amount:	**$8,029.00**

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of $1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Indemnification; Owner/Owner's Representative will indemnify and hold Minnesota Playground, Inc., dba, Minnesota Wisconsin Playground (MWP), harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. MPW will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported goverment agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | info@mnwiplay.com

QUOTE #22762

09/06/2018

Riverfront Park D9362L - Install

Project Scope:

~ INCLUSIONS ~
~ One mobilization
~ Public utility locates only
~ Marking and digging of footings to accept direct embedment supports
~ Unpacking of play equipment
~ Assembly of play equipment
~ Concrete for footings of play equipment
~ Pouring of concrete for footings
~ Install landscape fabric
~ Spreading of engineered wood fiber (EWF)
~ Install playcurb border
~ Waste disposal
~ Standard insurance offerings
~ Standard warranty offerings
~ Standard industry accepted labor wages

- EXCLUSIONS -
- Clear access path up to and into play area for installation equipment (minimum of 8-foot wide, includes but not limited to gates, walkways, driveways, etc.)
- Staging area for materials and installation equipment, trailers, etc.
- Unobstructed space for maneuvering installation equipment as well as performing work
- Private utlitiy locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation
- Sitework of any kind such as, but not limited to, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, safety surfacing, etc.
- Digging in compacted sub-surfaces, rock, hard pan, tree roots, unstable soil conditions, etc.
- Restoration of compacted sub-surfaces for playground surfacings such as, but not limited to, poured-in-place rubber, rubber tiles, artificial turf, etc.
- Digging/maneuvering in sand, pea gravel, mud, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Bonding of any type
- Permits of any kind
- Prevailing, Davis Bacon, Union, or similar, wages

Please note, installation is based on site conditions that have been conveyed to our organization by the owner/owner's representative and ideal conditions existing for a timely completion of your project as quoted. Unless addressed prior to the installation quote being issued or specifcally mentioned herein, any issues that arise that impede the progress/completion of your project as quoted will result in additional charges.

Installations for Remainder of 2018: Your request for installation has been noted but please keep in mind, completion of installations of playground equipment, and any related work, with an order date of August 15th, or later, cannot be guaranteed by years end. Install costs herein have been calculated on ideal installation conditions, standard industry practices and in accordance with the project scope herein. Should you wish us to attempt to have your project completed with special circumstances taken into consideration, please telephone your company contact to discuss alternate installation processes and costs. Should you choose to have the install done in 2019, please make the necessary unloading and storage arrangements are made then as soon as the weather/install calendar allows in 2019 your order can be scheduled accordingly. As always, weather plays a major role in scheduling installations and will affect completion of projects. For 2019, as with other years, an estimated installation start date will be around May 1st, but again, this cannot be guaranteed as Minnesota and Wisconsin weather can be unpredictable.

SCALE: 1" = 12'–0"

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Riverfront Park

Lake St. Croix Beach, Minnesota

9–6–18

DWG. D9362L

CITY OF LAKE SAINT CROIX BEACH
WASHINGTON COUNTY, MINNESOTA
PARKS BOARD MEETING
September 11, 2018

MINUTES

MEMBERS PRESENT: Chair Nicole Runge, Colter Manley, Joe Riley, Bruce Albrecht

MEMBERS ABSENT:

ALTERNATE MEMBERS PRESENT: Christopher Smith, Johannes Sandom, Tom Runge

ALTERNATE MEMBERS ABSENT: Dave Witzel

STAFF PRESENT: , Clerk Dave Engstrom, Deputy Clerk Laur, Park Manager Bob Shearer

STAFF ABSENT: None

OTHERS PRESENT: Mayor Tom McCarthy

N. Runge called the regular meeting to order at 6:00pm.

- Lyle Sorenson moved out of Lake Saint Croix Beach so he is no longer on the Park Board. Since we have multiple alternate park board members, we will not appoint someone until January 2019.

PUBLIC COMMENTS: No public comments.

APPROVE AGENDA

Albrecht/Manley *unanimous to approve the Agenda for the September 11, 2018 Parks Board meeting.*

APPROVE MINUTES:

Albrecht/Manley *unanimous to approve the minutes of the July 10, 2018 Parks Board regular meeting.*

Pettitt Park Dugout Bench Project: The project has been completed. **Clerk Dave Engstrom** and **Chair Nicole Runge** will finish the report for the Twins grant.

Pettitt Park Bleacher Project: Project has been completed. **Park Manager Shearer** is regrading around the bleachers with black dirt and then will seed.

Update on Boat Permits/Wait Lists:

- Brian Beedle added his name to the powerboat waitlist
- Advertise in the newsletters for open sailboat permits
- There has been an influx in shore boats this year
- Per the boat permit list, there are multiple shore boat permit holders without liability insurance. Next year, we will need to track this closer.

Boat/Structure Inspections: One permit holder has been out of compliance all season. The city is continuing to investigate the situation.

Shoreland Clean Up: We will be putting a notice in the October and November newsletter giving notice to remove any personal property by November 1st or it will be discarded and a fee may be charged to the owner. Staff will also email boat permit holder list.

Newsletter Notices: Add no recreational fires on the swimming beach to the October and November newsletters. Include a reminder to all boat permit holders to remove boats and structures by November 1.

Parks 2019 Budget: Budget not finalized but everything Parks Board requested was accepted. This includes $5K for playground equipment, $5K for vegetation management, $10K for park maintenance. Park staff salaries will be budgeted at same level as 2018. City Council will finalize the 2019 budget at the September meeting.

Playground Update by Deputy Clerk Laur: We have a total of $15,500 ($5500 in savings, $5000 from the 2019 Parks budget and $5000 donation from the Legion). This allows us to purchase the structure but not enough for the installation. So, we will continue to submit grant applications for donations. The structure we are interested in is currently discounted so we will check to see if we can hold it with a down payment until the spring. Also, we will contact Jennifer Sorenson, from the DNR, to make sure the playground color is appropriate for the Scenic Riverway.

2019 Parking Price: Our parking prices have been the same since 2001 and many other local parks have been increasing their prices. **Park Manager Shearer** recommends that we increase the amount by $1, bringing the weekly rate to $6, weekend to $7 and holiday to $8. With this increase the Parks Board would like to show our patrons that we are improving the park. This will include renting new portable restrooms each year and upgrading the playground equipment. It is anticipated the $1 price increase will generate an additional $5K in parking revenue for 2019.

- **Albrecht/Runge** unanimous to recommend increasing 2019 parking lot fee by $1.
- **Runge/Riley** unanimous to recommend the Parks Board request an additional $5K in the 2019 budget from the parking revenue increase for upgrading the playground equipment.

Parks Budget/Expense Report: Chair Nicole Runge updated us on budget. **Park Manager Shearer** is buying new recycling cans.

PARK STAFF/MEMBER REPORTS:

Nicole Runge: Nothing to report

Bruce Albrecht: Nothing to report

Joe Riley: Nothing to report

Chris Smith: Creating a report on Ash Trees that are located on the city parks.

Colter Manley: Nothing to report

Park Manager Bob Shearer: Cut up big stump on south side of public beach and logs on beach. Bob cut down and replacing oak tree that died. Explained that this year, of all the parking tickets he wrote 35% are unpaid. He suggests that we should contact the police to see how we can enforce.

Jo Sandom: Asked if we could do anything about the washouts along the beach and **Mayor McCarthy** said they are working with Washington County Watershed Management to come up with a solution and the city is getting bids to repair the motorcycle parking area due to roots.

Tom Runge: Nothing to report

Deputy Clerk Kathy Laur: Nothing to report

Clerk Dave Engstrom: Nothing to report

ADJOURNMENT: ***Runge/Albrecht*** *unanimous to adjourn the Park Board meeting @7:11pm.*

_____

Nicole Runge - Chair

ATTEST:

_____

Dave Engstrom - Clerk-Administrator

September, 2018

Services

Animal Control: 715-386-7789

Building Inspector: 651-505-9985

Fire Hall (non-emergency): 651-436-7033

Gopher One Locate: 800-525-1166

Lakeland Water Utility: 651-436-8044

Police (non-emergency): 651-439-9381

Street Lights Out - Xcel Energy: 800-960-6235

Well Water Test Kits - Washington County: 651-430-6655

US Post Office - Lakeland: 651-436-5469

Maroney's Sanitation: 651-439-7279

Highland Sanitation: 651-458-0043

Waste Management (Garbage): 888-960-0008

Fire, Medical and Sheriff Emergency Dial 911

Riverfront Park Playground

Many, many years ago Lake St. Croix Beach resident Jeanne Paulson began an uphill battle to get new playground equipment at Riverfront Park. She sold hotdogs, had craft, bake and rummage sales, all in an effort to raise enough money for new playground equipment at Riverfront Park.

All these years later enough money was raised to purchase one swing. The money is still in an account earmarked for new playground equipment.

As our community ages and new, younger families move in, the importance of having updated facilities in our parks is imperative.

As the city begins to set its budget for next year, one of its goals will be to include new playground equipment. The City is looking into grants and donations to increase the amount that can be invested into Riverfront Park.

Even if resident's don't have children or their children are grown, investing in the community is a benefit to everyone.

The current playground, while functional (see photos at left) is sadly unappealing .

~Kathy Laur, Deputy City Clerk

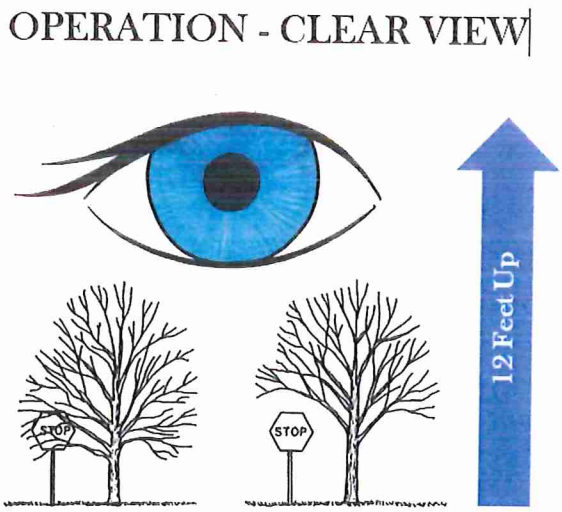
"A nation's culture resides in the hearts and in the soul of its people."

~Mahatma Gandhi

Trim Your Trees So People Can See

When safety becomes and issue it's not just an issue for one person it's an issue for everyone. Right-of-way (ROW) or line-of-site is an issue in Lake St. Croix Beach. When residents cannot see clearly enough to make a turn in their cars, fatalities can and will eventually happen. Now is the time to cut back your bushes and trees five feet from the road and 12 feet up. Please check your property for low hanging tree limbs and bushes that obstruct an individuals ability to make turns in their cars safely

Please remove them. If you would like to, but don't have the ability, let City Staff know and we will work something out with you.



Trim back 5 feet from the road

City of Lake St Croix Beach
Financial Snapshot
September 2018

Fund #	Fund Description	Balance 12/31/16	Balance 12/31/17	Balance 08/31/18	Revenue Sep-18	Expense Sep-18	Transfers Sep-18	Balance 09/30/18	Sep-18 Net Income	2018 Budgeted Transfers
101	General Fund	$443,203.48	$410,339.00	$390,324.77	$4,815.93	$35,230.96		$359,909.74	($30,415.03)	($115,023.00)
250	Charitable Gaming Fund	$4,064.82	$6,027.28	$7,959.55	$11.82			$7,971.37	$11.82	$0.00
402	Street Improvement Fund	$157,208.00	$339,381.02	$362,695.06	$543.01	$767.04		$362,471.03	($224.03)	$95,523.00
404	Pettitt Park Imp Fund	$0.00	$1,729.02	$211.47	$7.41			$218.88	$7.41	$4,500.00
405	Playground Imp Fund	$4,848.12	$5,440.20	$5,505.49	$6,208.22			$11,713.71	$6,208.22	$0.00
410	Bluffland Fund	$40,000.00	$67,004.90	$67,680.45	$101.48			$67,781.93	$101.48	$0.00
415	Building & Land Fund	$32,500.00	$32,571.76	$288.05	$20.29			$308.34	$20.29	$0.00
450	LT Improvement Fund	$0.00	$37,675.76	$26,285.60	$40.67	$1,459.53		$24,866.74	($1,418.86)	$15,000.00
510	Veterans Memorial Fund	$1,110.00	$3,676.22	$14,394.09	$1,121.39	$3,873.62		$11,641.86	($2,752.23)	$0.00
	Total Fund Balances	***$682,934.42***	***$903,845.16***	***$875,344.53***	***$12,870.22***	***$41,331.15***	***$0.00***	***$846,883.60***	***($28,460.93)***	***$0.00***

Significant Receipts:
101 $2,764 Acct 34110 Beach Parking Permits
405 $6,200 Acct 36835 Playground Donations

Significant Expenses:
101 $3,080 Maroney's Acct 43205 Clean Up Day Aug18
101 $3,200 Tri-County Acct 43113 Clean French Drains
101 $2,778 Lawn Barbers Acct 45103 Mowing & Fall Fertilizer

Detail of LT Improvement Fund	Balance 12/31/16	Balance 12/31/17	Revenue YTD 2018	Expense YTD 2018	Transfers YTD 2018	Balance 09/30/18	YTD 2018 Net Income	2018 Budgeted Transfers
36108 Interest Earnings	$0.00	$3.25	$363.46			$366.71	$363.46	
58021 Water Main Repairs	$0.00	$10,000.00				$10,000.00	$0.00	$10,000.00
58022 Vegetative Management	$0.00	$0.00				$0.00	$0.00	$5,000.00
58023 Park Imp - General	$0.00	$1,500.00		$1,125.00		$375.00	($1,125.00)	
58026 City Hall Improvements	$0.00	$4,400.00		$84.40	($4,000.00)	$315.60	($4,084.40)	
58027 Comprehensive Plan	$0.00	$2,972.51		$6,753.05		($3,780.54)	($6,753.05)	
58032 Codification	$0.00	$5,000.00		$144.53		$4,855.47	($144.53)	
58033 Right of Way Maintenance	$0.00	$10,000.00		$5,365.50		$4,634.50	($5,365.50)	
58034 Tree Program	$0.00	$3,800.00		$700.00	$5,000.00	$8,100.00	$4,300.00	
	$0.00	$0.00				$0.00	$0.00	
Total LT Imp Fund as Above	$0.00	$37,675.76	$363.46	$14,172.48	$1,000.00	$24,866.74	($12,809.02)	$15,000.00

File: LSCB 2018 Financial Snapshot.xlsm Worksheet: Sep18 10/8/2018

A

B. Emergency Response and Fire – Kevin Johnson of the LSCVFD was present. He reported that there were four fire calls in LSCB. A copy of the Fire Department Relief Fund Associates Audit was passed out to all City Council members. The fire department is asking for an increase to $3,750 for 2018 that's a $250 raise over last year.

Mayor McCarthy made a motion to approve Resolution 2018-27, a Resolution adopting approval of the Lower St. Croix Valley Fire Department Relief Association benefit level of $3,750/year of service, an increase of $250 from year 2017, seconded by Councilmember Ludwig. Motion passed 4-0.

C. Animal Control – One dog was brought to the AHS. One lost dog, two lost cats, none found.

8. **CITY STAFF REPORTS**

A. City Treasurer, Tom Niedzwiecki – Requested that someone take a look at the March 2018 Minutes. A resolution was presented for authorized users of the city credit card. He believes authorized users were only given a $1000 spending limit. Will review for next month.

A petty cash fund was set up for $200.

Mayor McCarthy made a motion to approve the claims in the amount of $34,607.85 and the supplemental claims in the amount of $16,154.34; check numbers 17971 and 17972 and check numbers 18093 to 18125 and direct deposits 001-031, seconded by Councilmember Ludwig. Motion passed 4-0.

The proposed budget for 2019 is $709,023 and the proposed certified levee for 2019 is $534,294 for 2019.

Councilmember Reiter made a motion to approve Resolution 2018-26 a resolution adopting proposed budgets and proposed property tax levies, seconded by Councilmember Truax. Motion passed 4-0.

B. City Engineer Parotti (was absent) City Clerk/Administrator Engstrom reported– Streets project will begin Thursday, September 20.

The Local Surface Water Management Plan has been sent to both the Middle St. Croix WMO and the Valley Branch WD for comment. A meeting is scheduled for Wednesday to review comments from the City's Environmental Committee. The meeting will include City Clerk/Administrator Engstrom, Chris Smith, Bruce Albrecht and City Engineer Parotti.

C. City Attorney Sandstrom – Nothing to report

D. City Clerk/Administrator – Engstrom – Codification is being printed for review. Should have it back this week.

CITY OF LAKE SAINT CROIX BEACH
WASHINGTON COUNTY, MINNESOTA
PARKS BOARD MEETING
October 9, 2018

MINUTES

MEMBERS PRESENT: Chair Nicole Runge, Bruce Albrecht

MEMBERS ABSENT: Colter Manley, Joe Riley

ALTERNATE MEMBERS PRESENT: Johannes Sandom, Tom Runge

ALTERNATE MEMBERS ABSENT: Dave Witzel, Christopher Smith

STAFF PRESENT: Deputy Clerk Kathy Laur, Park Manager Bob Shearer

STAFF ABSENT: Clerk Dave Engstrom

OTHERS PRESENT: Mayor Tom McCarthy

N. Runge called the regular meeting to order at 6:00pm.

PUBLIC COMMENTS: No public comments.

APPROVE AGENDA
Albrecht/Sandom *unanimous to approve the Agenda for the October 9, 2018 Parks Board meeting.*

APPROVE MINUTES:
Runge/Sandom *unanimous to approve the minutes of the September 11, 2018 Parks Board regular meeting.*

Boat/Structure Inspections: Chair Nicole Runge confirmed that there was one permit holder who was non-compliant all 2018 season. This clears up the outstanding question from last month.

Newsletter Notices: Determined to continue posting of 1) boat/structures removed by November 1, 2) removal of personal property from Shoreland Park by November 1, 3) no fires on public beach, 4) playground donation opportunity. **Deputy Clerk Laur** will send an email blast on high water, removal of boats, structures and personal property.

Parks 2019 Budget: Deputy Clerk Laur reported City Council approved an additional $5K for playground equipment from additional parking revenue generated from raising rates in 2019. There were also $6.2K of donations to the playground fund in September. This brings the available funds to $21.7K. The price of materials and installation is approximately $30K. **Deputy Clerk Laur** has identified some additional city reserve funds that will be requested to use for the playground improvement at the next City Council

meeting. She has also submitted for matching grants to a couple other organizations. **Deputy Clerk Laur** suggested we place the equipment order in November to ensure availability and we can store in the city garage. Everyone agreed to move forward with this plan to secure the discounted pricing. Fundraising efforts can continue over the winter months to close the gap on funding needed to complete the project in 2019. Discussed placement of the new park equipment per the drawing submitted.

November/December Parks Meetings: Chair Nicole Runge suggested not having Parks Board meetings in November and December due to lack of agenda items. Staff can notify the Parks Chair if there are any time sensitive issues that come up which requires a meeting to be called and posted.

Runge/Sandom *unanimous to approve not having the November and December Park Board meetings and directed staff to post accordingly.*

Parks Budget/Expense Report: Chair Nicole Runge updated us on budget. **Park Manager Shearer** updated the parking revenue ended at nearly $39K which is a new record.

PARK STAFF/MEMBER REPORTS:

Park Manager Bob Shearer: Discussed some ideas for updated signage at beach for 2019. The parking ticket machine is 4-5 years old and has a life of 10-12 years. The machine cost $15K new. It was discussed the City should consider setting up a reserve account to save for a replacement machine.

Nicole Runge: Nothing to report

Bruce Albrecht: Working on a surface water flowage management plan.

Jo Sandom: Nothing to report

Tom Runge: Nothing to report

Deputy Clerk Kathy Laur: Nothing to report

Mayor Tom McCarthy: Pettitt Park banners are down and stored in City garage. Identified a few new businesses who may be interested in a banner for 2019.

ADJOURNMENT: ***Albrecht/Sandom*** *unanimous to adjourn the Park Board meeting @7:08pm.*

_____

Nicole Runge - Chair

ATTEST:

_____

Kathy Laur – Deputy City Clerk

October, 2018

City Council Candidate Forum

The Candidates:

Mayor
- Tom McCarthy
- Cindie Reiter
- Nick Welsch

Council
- Noah Bluesky
- Dawn Bulera
- Chris Smith
- Wade Padden

The League of Women Voters will hold a Candidate Forum at the Lake St. Croix Beach City Hall on October 27, 2018, from 10-11:30 am . The public is welcome to attend.

Riverfront Playground - a new vision

New playground equipment at Riverfront Park is no longer a hope, it is a reality that will come to be sometime in the spring of 2019.

Through the efforts of many people in the community, grants and the Lake St. Croix Beach Parks Commission, enough money has been raised to purchase the playground equipment in the picture below. This doesn't mean the city has stopped fundraising, quite the contrary, while the funds are available to purchase the equipment, more needs to be raised for the installation. Installation costs equal that of the equipment itself.

With the help of the Sentence to Service (STS) crew; the city will save thousands of dollars in preparing the ground for the equipment to be installed.

The playground is an investment in our community. If you've been to Riverfront Park with your children or grandchildren then you know there is a need for more playground equipment. Right now, at best, the park serves six children at a time and that is all.

The photo below is the proposed equipment the city is interested in purchasing.

Members of the community wishing to donate to the Riverfront Playground Fund can call City Hall for more information 651-436-7031. Or, send a check made out to LSCB and send to 16455 20th St. South, Lake St. Croix Beach, MN

Calling all amateur photographers!

The photos the city receives are used in the newsletter, Facebook and website.

Keep those photos coming especially during fall and winter.
Send to
klaurlscb@comcast.net

Thanks!

dwell.
furniture & home décor
est. 2011
3192 St. Croix Trail S.
Afton, MN
612-235-7727
vintage . home decor. local art

klaurlscb@comcast.net

From: Jeannie P <jjjpaulson@gmail.com>
Sent: Tuesday, October 16, 2018 9:34 AM
To: klaurlscb@comcast.net
Subject: Re: Playground $
Attachments: image001.png

Wonderful news ! And yes of course the $5,500. can go to the purchase ! I do believe YOU are the reason this happened !

Please include us when it come's to installation.

On Mon, Oct 15, 2018 at 9:06 AM <klaurlscb@comcast.net> wrote:

> Good morning Jeannie,
>
> I wanted to let you know that the new playground equipment has been ordered for Riverfront Park with an anticipated install date of spring, 2019. There will be an article in the November Newsletter and I'm mentioning your name again – just FYI.
>
> There was about $5,500 in the playground fund that was money you raised for the cause. I was asked by the Mayor to ask if you are OK with the city spending "your" dollars on the new equipment. Please let me know if you're ok with that.
>
> I just want to say THANK YOU for your years of hard work on this project. I'm so happy that this is finally going to happen and you'll be around to see your hard work come to be!
>
> Sincerely,

klaurlscb@comcast.net

From: klaurlscb@comcast.net
Sent: Wednesday, October 17, 2018 9:05 AM
To: 'Jeannie P'
Cc: 'DE LSCB'
Subject: RE: Playground

Jeannie,

Don't worry about sending thank you's. When I accepted the check from the Bayport Legion I got up and spoke to their whole group. I mentioned you and told an abbreviated story of your efforts to raise money. There will also be an article in the November Newsletter and those individuals will be thanked publically. I've personally thanked Joe Riley because he handed me the check.

I looked at the results of the survey and unfortunately it does point out that the residents were NOT interested in new playground equipment, but I believe that's because it would have meant a cost/tax increase for them. I've found through my efforts that's not the case. Younger families especially want decent playground equipment at Riverfront Park.

I will look at minutes and possibly video from 2015. Cindie has an inclination to keep bringing up the past. Neither Dave nor I can speak to how or what was done in the past all we can do is move forward and try to make positive changes to the community. Moving forward is my goal, not focusing on what was. I'm confident in the information I have, and I've put together a timeline with all the information I've gathered starting in April when you and I first sat down to discuss the playground equipment.

I don't want you to worry about this. THANK YOU though for your email that helps A LOT!!!!!

Lake St. Croix Beach

Kathy Laur
Deputy City Clerk
16455 20th Street South
Lake St. Croix Beach, MN 55043
651-436-7031
klaurlscb@comcast.net

From: Jeannie P <jjjpaulson@gmail.com>
Sent: Wednesday, October 17, 2018 7:06 AM
To: klaurlscb@comcast.net
Subject: Playground

Hi Kathy, I 've been out of town but I got a chance to watch the council mtg. this morning. Thank you for everything you've done for our city, parks and the playground !!!

On Cindie's comments: At the beginning of 2015 Cindie said something like there was no organized playground committee. That was not true and we were going very strong at that time. I am not a public speaker and so Joanna

Welches husband (Nick Welch) said he would help w/a presentation to the city council. I do believe this was the 1st time the city had met Nick.The playground committee consisted of myself, Dawn Bulara, Joanna Welch, and Lyle Sorenson.

Anyway, Nick ans Bill Johnson gave a lengthy presentation at the April 2015 city council mtg. At that mtg. the current location was discussed, info. on playground equipment plans and measurements. There has been NO location change ! There has been different equipment purchased but that is due to the huge cost savings. I am unclear of the size difference, but we can compare. Any questions by all were discussed. She has been filled in all along the way ! Can you find this video or minutes ? Can we look at survey results she mentioned ? Also, should I send a thank you note to The Riley's, The Antenelo's, and the Legion ?

I will forward correspondence I have on playground presentation etc...

--

~*~Jeannie~*~

November, 2018

Proposed Playground Equipment for Riverfront Park

Tomorrows Leaders Need a Place to Play

What started a dozen years ago by Lake St. Croix Beach resident Jeannie Paulson and a committee of three, may finally come to fruition.

In the spring of 2019, Riverfront Park may be getting new playground equipment! The existing swings would stay, but the rickety bouncy "vehicles" would be removed. The picture you see above is what would be added to the park.

The city received a generous donation from the Bayport Legion specifically for new playground equipment. The Parks Board has allocated money from their budget for next year to be used towards the equipment and resident's have generously continued to donate. A HUGE THANK YOU to Joe and Karen Riley, Michael Antonello and an anonymous donor!

As you may recall Paulson started raising funds for new playground equipment 12 years ago by selling hot dogs out of a food truck at the beach. She also had rummage, craft and antique sales as well as a car show and flee market, all in an effort to raise enough money for playground equipment.

Although Paulson's own children probably won't be playing at the park, her future grandchildren and the other young children in LSCB will. Updating the tired and old park is a draw for younger families along with the beach.

To make a donation to the playground fund, send a check to LSCB and put in the memo section "playground." Your donation is tax deductible and every little bit helps.

In neighborhoods without a usable park or playground, the incidence of childhood obesity increases by 29 percent.

~Darell Hammond

Excerpt from the unapproved minutes of the 3/8/2016 Park Board Minutes

PLAYGROUND COMMITTEE FUND MONIES

City Clerk-Administrator Schuler reminded the Park Board that the Playground Committee currently keeps their playground equipment money in an account run by the St. Croix Valley Foundation. The Playground Committee received a letter recently that if they do not obtain 501c3 status, their funds will be absorbed into the St. Croix Valley Foundation's general fund. City Clerk-Administrator Schuler reported that the auditor had set up a fund to keep the Playground Fund money in a dedicated account managed by the city to be used for playground equipment. An agreement would need to be signed between the City Council and the Playground Committee defining when and how the money would be taken out of the account. The Playground Committee would need to request the money be taken out and describe the purpose. The City Council would need to approve the use of this account. She suggested the Park Board make a recommendation to the City Council regarding this.

MOTION BY PARK BOARD MEMBER GLAMPE, SECONDED BY PARK BOARD MEMBER RILEY, TO RECOMMEND TO THE CITY COUNCIL TO SET UP A DEDICATED FUND FOR THE PLAYGROUND COMMITTEE FUND MONIES.

It was noted that by setting up the fund in this manner, the same benefits would apply as if the Playground Committee obtained 501c3 status, such as donors could still receive a tax deduction for anything they donated. It can be very costly to obtain the non-profit (501c3) status.

MOTION PASSED UNANIMOUSLY.

RESOLUTION NO. 2016-08

CITY OF LAKE ST CROIX BEACH
WASHINGTON COUNTY, MINNESOTA

A RESOLUTION ACCEPTING DONATION FROM THE LAKE ST CROIX PLAYGROUND COMMITTEE TO DESIGNATED PLAYGROUND FUND

WHEREAS: The City of lake St Croix Beach City Council accepts the monetary donation of $4848.12.

NOW THEREFORE BE IT RESOLVED; that the funds be placed in the special playground fund dedicated account created by the city auditor and approved by council.

Approved

Councilmember Kline	x AYE
Councilmember Unker	AYE
Councilmember Brown	AYE
Councilmember Reiter	NAYE
Mayor McCarthy	AYE

WHEREUPON, said Resolution was declared duly passed and adopted.

This 18th day of July, 2016

Mayor, Tom McCarthy

ATTEST: City Clerk-Administrator, Susan Schuler

April, 2015

YOUTH SERVICE BUREAU PRESENTATION (8C)

Michael Huntley, Program Director at the Youth Service Bureau, explained that the mission of the Youth Service Bureau (YSB) is to keep youth and families learning the skills they need to be successful at home, in school, and throughout the community. YSB achieves their mission through counseling, diversion services, chemical health support, and education. He reviewed some specific programs they run in the schools for parents and students. Approximately 36% of YSB's budget comes from donor contributions and support from other foundations. Mr. Huntley thanked the City Council for their past support and consideration of continuing that support.

MOTION BY COUNCILMEMBER REITER, SECONDED BY MAYOR MCCARTHY, TO CONTINUE THE CITY'S SUPPORT OF THE YOUTH SERVICE BUREAU IN THE AMOUNT OF $250. MOTION PASSED UNANIMOUSLY.

TREE STUMP GRINDING (8D)

Mayor McCarthy explained that Sentenced-To-Service (STS) crews took down a tree in Pettitt Park. The stump was removed and ground.

MOTION BY COUNCILMEMBER UNKER, SECONDED BY COUNCILMEMBER BROWN, TO PAY THE BILL FOR THE STUMP GRINDING IN THE AMOUNT OF $75. MOTION PASSED UNANIMOUSLY.

UNFINISHED BUSINESS Agenda Item 9

LAKE ST. CROIX BEACH PLAYGROUND GROUP (9A)

Nick Welsh, part of the Lake St. Croix Beach Playground Fund Committee, explained that the committee's mission is to raise funds for the purchase, assembly, and maintenance of new playground equipment at Riverfront Park. Their vision is to create a lasting, safe, and reliable playground for Lake St. Croix Beach. The current goal is to raise funds for the purchase and replacement of the current playground equipment at Riverfront Park. They have raised over $2,500 of their $25,000 goal. They are raising funds through craft shows and flea market vendor admission fees, a donation from the Bayport American Legion, grant applications, and they are investigating additional grant opportunities.

Mr. Welsh explained that the Playground Fund started over 10 years ago raising funds for new playground equipment at Pettitt Park. When that playground was updated, the group moved on to plans for Riverfront Park. He pointed out that Riverfront Park is the only playground at any beach along the St. Croix River. He stated that it is a small playground, and the committee wants to invest in better equipment and expand the playground. The playground equipment they have chosen can be bought in separate pieces and added onto as time goes on and more funds are raised. The colors are summer vegetation colors and will blend in well with the surroundings.

Councilmember Reiter asked whether over time, the pieces available would still fit together. Bill Johnson, representative of Little Tikes (the playground equipment vendor), reported that the connectors do not change, so even if the available pieces change over time, they would still connect together. Mr. Welsh stated that he would be

willing to meet with the city's insurance agent to review the equipment, plans, and materials. Mr. Johnson noted that the surfacing around the equipment will need to follow guidelines. It was noted that the swings will remain and/or replaced with new swings, and other equipment pieces will be additions. Mr. Johnson reported that he has worked with the City of Afton for their park as well as Afton-Lakeland Elementary School for their playground. Mr. Welsh explained that they Playground Committee plans to raise additional money to maintain the equipment at Riverfront Park and Pettitt Park, and the Butterfly Garden will remain in place.

Resolution 2015-15

Councilmember Reiter asked whether there was a fee for the committee to maintain the account with the Lower St. Croix Valley Foundation. Ms. Paulson stated that the fee was $100 per year. Councilmember Brown and Councilmember Reiter asked whether a resolution was needed. City Attorney Sandstrom stated that the resolution isn't necessary, but it would show that the City Council was supportive of the project moving forward in terms of community residents gathering funds for the project and that the City Council was supportive of the equipment being placed in the park once the funds are raised.

MOTION BY COUNCILMEMBER BROWN, SECONDED BY COUNCILMEMBER REITER, TO APPROVE RESOLUTION NUMBER 2015-15, A RESOLUTION IN SUPPORT OF THE PLAYGROUND COMMITTEE'S CONTINUED FUNDRAISING EFFORTS AND INTENT ON DONATING PLAYGROUND EQUIPMENT TO THE CITY OF LAKE ST. CROIX BEACH TO BE PLACED AT RIVERFRONT PARK AND WAIVE THE READING OF THE RESOLUTION, CONTINGENT UPON THE GROUP MEETING WITH THE CITY'S INSURANCE AGENT TO REVIEW THE EQUIPMENT. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: UNKER – AYE, REITER – AYE, KLINE – AYE, BROWN – AYE, MCCARTHY – AYE.

OTHER BUSINESS Agenda Item 10

AFTON WASTEWATER TREATMENT SYSTEM (10A)

City Attorney Sandstrom noted that comments were submitted regarding the Afton Wastewater Treatment System. He filed a petition for a contested case hearing on the permit for the project, which essentially requests that an administrative law judge open a case and hear evidence on the permit application. He also filed a petition for an environmental impact statement (EIS) on the project, which is more thorough and intensive than the EAW that was completed. Mr. Sandstrom noted that if the Minnesota Pollution Control Agency (MPCA) determines that an EIS is necessary, they will not approve the permit, so the petition for a contested case hearing, which is on the permit, would not be answered until after that. If the EIS is required, the MPCA may then require comments to be resubmitted during a new comment period as was the situation after the EAW was completed.

Councilmember Unker asked whether injunctive relief would be available if the permit were issued. City Attorney Sandstrom explained that generally the injunction would be against the state agency's determination that they think the project is

klaurlscb@comcast.net

From: klaurlscb@comcast.net
Sent: Thursday, October 18, 2018 1:08 PM
To: Jeff Paulson
Subject: FW: playground records

Thanks again Jeannie!!

---

k got it

On Sat, Mar 21, 2015 at 11:25 AM, Lyle Sorenson <nieframesal@aol.com> wrote:

Yes. Let me what he says. I can have a conversation before the meeting. I can ask Xsue tonput him on early so he doesn't have to take too much of his time and can leave after. (before it gets ugly) :-)
-----Original Message-----
From: Jeannie P <jjjpaulson@gmail.com>
To: Lyle Sorenson <nieframesal@aol.com>
Sent: Sat, Mar 21, 2015 10:59 am
Subject: Re: playground records

Wonderful !! The City council mtg. is Mon. April 20th right ? Just want to ask Bill Mon. a.m.

On Sat, Mar 21, 2015 at 8:24 AM, Lyle Sorenson <nieframesal@aol.com> wrote:
Hey Jeannie,
I am going to give u a check for the playground fund this week. I'll give u the mounted posters too. I'll keep one to present at council. I'll go over the resolution draft too.

-----Original Message-----
From: Jeannie P <jjjpaulson@gmail.com>
To: Lyle Sorenson <nieframesal@aol.com>; lscbkline <lscbkline@gmail.com>
Sent: Fri, Mar 20, 2015 5:53 am
Subject: playground records

I emailed Janet Simonson to see if she had the records from Pettitt park and she does but they are in the back of a storage shed. She also said the city did not pay a dime for the 3 structures (before the slide) that were installed @ Pettitt. I asked her to write the city a letter on this fact. Hopefully we will not have to go further on that.

She also reminded me of a letter Cindie wrote to the council when Cindie was city admin. In this letter she stated that parks are a "Necessary Evil". Perhaps the city has record of all this ?

Any questions I need to ask Bill Johnson on Monday ?

~*~Jeannie~*~

City of Lake St. Croix Beach
Statement of Operations
September 2018

Fund and Account Numbers/Description	2015 Full Year Actual	2016 Full Year Actual	2017 Full Year Actual	2018 Actual Current Month	2018 Actual Year to Date	2018 Annual Budget	YTD % Annual Budget	Comments
34100 Parks & Rec								
34105 Park Dedication Fees	0	0	0	0.00	0.00	0.00		
34107 Park Rental	0	50	275	50.00	445.00	0.00		
34110 Beach Parking Permits	30,233	34,276	30,718	2,763.52	37,934.16	30,000.00	126.4%	
34120 Watercraft Permits	6,768	6,439	6,208	5.00	6,100.00	6,500.00	93.8%	
34130 Other Park Revenue	0	775	0	0.00	0.00	0.00		
Total 34100 Parks & Rec	37,001	41,540	37,201	2,818.52	44,479.16	36,500.00	121.9%	
34200 Other Service Charges	0	0	12	0.00	0.00	0.00		
Total 34000 Chgs for Serv	37,001	44,796	37,713	2,978.52	46,758.46	40,750.00	114.7%	
35000 Fines & Forfeits	6,426	1,972	2,711	311.63	1,629.76	2,000.00	81.5%	
36000 Investment Earnings	162	857	3,919	565.12	4,469.95	100.00	4470.0%	Higher interest rates
37000 All Oth Rev								
37010 Insurance Dividends	1,186	1,384	2,249	0.00	0.00	1,200.00	0.0%	
37020 Reimbursements	8,193	183	0	0.00	0.00	200.00	0.0%	
37030 Miscellaneous	3,077	557	4,279	20.00	188.75	0.00		
37050 Donations - General City	170	690	125	0.00	0.00	100.00	0.0%	
Total 37000 All Oth Rev	12,626	2,814	6,653	20.00	188.75	1,500.00	12.6%	
Total General Fund Revenue	648,769	716,160	710,772	4,815.93	404,593.34	704,820.00	57.4%	

B3

klaurlscb@comcast.net

From: Mark Lenz <MLenz@bearence.com>
Sent: Thursday, November 8, 2018 1:13 PM
To: 'klaurlscb@comcast.net'
Subject: Estimated additional premium for park equipment, Property in the Open

Hi Kathy, if you use the total install cost of $28,000 the estimated premium would be $280 per year.

Mark D. Lenz, Sr. Risk Consultant
Bearence Management Group
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Mendota Heights, MN 55120
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RESOLUTION 2018-34

CITY OF LAKE ST. CROIX BEACH
WASHINGTON, COUNTY, MINNESOTA

A RESOLUTION ACCEPTING QUOTE FOR PLAYGROUND EQUIPMENT

Councilmember _____ offered the following Resolution, Seconded by Councilmember _____, and moved its adoption:

WHEREAS, Riverfront Park within the City of Lake St. Croix Beach has a playground that is in need of updating due to outdated and worn-out equipment; and

WHEREAS, the City has obtained quotes from Minnesota/Wisconsin Playground for the purchase of new playground equipment for Riverfront Park in the amount of $13,970, as outlined in Quote #22761, which are attached hereto as "**Exhibit A**;" and

WHEREAS, the City has budget funds available in the Playground Fund, including from donations received by the City for such purposes, to pay for updated equipment for Riverfront Park.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF LAKE ST. CROIX BEACH, MINNESOTA, AS FOLLOWS:

1. The Council hereby accepts and approves the quote from Minnesota/Wisconsin Playground for the purchase of new playground equipment at Riverfront Park in the amount of $13,970.

Approved

Councilmember Armstrong	_____
Councilmember Ludwig	_____
Councilmember Reiter	_____
Councilmember Truax	_____
Mayor McCarthy	_____

WHEREUPON, said Resolution was declared duly passed and adopted by the City of Lake St. Croix Beach on the 19th day of November, 2018.

_____
Tom McCarthy, Mayor

_____
Dave Engstrom, Clerk/Administrator