

CITY OF LAKE ST. CROIX BEACH
16455 20TH STREET SOUTH
WASHINGTON COUNTY, MINNESOTA

MEETING MINUTES
JANUARY 7, 2018

SPECIAL CITY COUNCIL MEETING

MEMBERS PRESENT: Tom McCarthy, JP Armstrong, Pete Ludwig, Noah Bluesky and Dawn Bulera

MEMBERS ABSENT:

STAFF PRESENT: Kathy Laur, Attorney Kevin Sandstrom

STAFF ABSENT: Dave Engstrom

OTHERS PRESENT: Chris Smith

1. **CALL TO ORDER:** Mayor McCarthy opened the meeting at 6:00 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVE AGENDA**

Mayor McCarthy made a motion to approve the agenda, seconded by Councilmember Ludwig. The motion passed 5-0.

4. **CONSENT AGENDA**

2019 Council Member Duties and Responsibilities

Mayor McCarthy made a motion to approve the 2019 Council Member Duties and Responsibilities, seconded by Councilmember Armstrong. The motion passed 5-0

5. **2019 APPOINTMENTS AND DESIGNATIONS**

The appointments remain the same from 2018. Councilmember Bluesky needs to be added as a check signer with the bank in the event the Mayor isn't able to sign checks. A schedule of dates and times for City Council meetings needs to be added to the resolution. City Council meetings will be held every third Monday of the month at 6:00 pm except in January and February because of a holiday. Those meetings will be held on the fourth Monday of the month.

Mayor McCarthy made a motion to approve Resolution 2019-01 adopting the 2019 appointments and designations, seconded by Councilmember Armstrong. The motion passed 5-0.

6. 2019 COMMITTEE AND COMMISSION APPOINTMENTS

A discussion was had on all of the people that signed up to be volunteers on commissions and committees. Councilmember Bulera suggested that resident Ron Carlson be appointed to the Environmental Advisory Committee. It was decided that a motion needed to be made in order to make the decision.

Mayor McCarthy made a motion to approve the appointments as stated on the EAC without any changes, seconded by Councilmember Ludwig. The motion passed 3-2.

The rest of the appointments were made without issue.

Mayor McCarthy made a motion to accept the 2019 committee and commission appointments, seconded by Councilmember Ludwig. The motion passed 5-0.

7. 2019 FEE SCHEDULE – ORDINANCE 2019-01

The only changes to the fee schedule for 2019 are beach parking will go up \$1.00, the cost of being a newsletter sponsor is \$300 for the year, an addition of the word Administrative in front of Ordinance Violations with a fine of up to \$1000 instead of just \$1000 and the word Pages after First 25 under Property Owner Search.

Mayor McCarthy made a motion to approve the 2019 Fee Schedule Ordinance 2019-01 with changes, seconded by Councilmember Bluesky. The motion passed 5-0.

8. CODE OF CONDUCT FOR CITY COUNCIL – Attorney Kevin Sandstrom

A. Open Meeting Laws

- a. Council members have to meet in properly noticed meetings open to the public. A quorum of council members should not be seen talking together outside of a public meeting to avoid impropriety by the public. Serial communications between council members must also be avoided.

B. Data Practices

- a. Any email or text a city council person authors can be requested by the public. Attorney Sandstrom recommends separate email accounts for city council members.

C. Code of Conduct Resolution 2019-02

- a. The purpose of the Code of Conduct is to establish a simple outline of appropriate council expectations, behavior and interactions with each other, city staff, citizens and all other groups.

Mayor McCarthy made a motion to approve Resolution 2019-02 adopting a code of conduct for City Council meetings with some grammatical changes, seconded by Councilmember Armstrong. The motion passed 5-0.

9. FUTURE MEETING TIME DISCUSSION

It was decided that the time for City Council meetings would change from 7 pm to 6 pm.

10. AUTHORIZATION TO SELL THE GATOR

The City Council approved selling the Gator in 2019, but did not authorize the City Clerk to post the sale publicly.

Mayor McCarthy made a motion to authorize City Clerk/Administrator Engstrom to post the sale of the Gator to a public site, seconded by Councilmember Bluesky. The motion passed 5-0.

11. COUNCIL GOALS FOR 2019

Councilmember Armstrong – Using Social Media more, DNR partnerships and the Veterans Memorial.

Councilmember Ludwig – The city water

Councilmember Bluesky – Working with the Planning Commission and city staff for a solid plan for the aesthetics of our city. Help residents that are unable to clean up or fix up their homes and street safety.

Councilmember Bulera– Engaging residents to become more actively involved in their city. Would like this to be a community people drive to and not just drive through. Become more active environmentally and community programs.

Mayor McCarthy – The Watershed Management Organization (WMO) plan for plantings on the city’s bluff land. Safety with regard to line of sight lines and getting a grant to filter bad water from going into the river.

12. ADJOURN

Councilmember Armstrong made a motion to adjourn the meeting at 8:10, seconded by Councilmember Ludwig. Motion passed 5-0.

The next regular City Council Meeting will be January 28, 2019.

Respectfully submitted by:

Kathy Laur, Deputy City Clerk