



City of Lake St. Croix Beach
City Hall
16455 20th Street South
Lake St Croix Beach, MN 55043

July 15, 2019

6:00 PM CITY COUNCIL MEETING AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVE AGENDA
4. CONSENT AGENDA Roll Call Vote. (*Consent Agenda items, listed are defined as routine business, not requiring discussion and approved by a roll call vote. Councilmembers may elect to pull a Consent Agenda item(s) for discussion and/or separate action*)
 - A. Minutes of the City Council – June 17, 2019

5. OPEN COMMENTS FROM THE PUBLIC

Visitors may share their comments or concerns on **any issue** that is a responsibility or function of the City Council of Lake St. Croix Beach, not an issue as listed on this agenda. **Persons who wish to address the City Council must fill out a comment card before the meeting begins and give it to the City Clerk or City staff.** The mayor will ask you to come to the podium, state your name and address, and present your comments. Your presentation will be limited to no more than 3 minutes. The mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City Council's responsibilities. The mayor may also limit the number of individual presentations.

PUBLIC COMMENTS (Agenda Items)

Visitors may share their comments or concerns on any **agenda item listed** that is a responsibility or function of the City Council of Lake St. Croix Beach. **Persons who wish to address the City Council must fill out a comment card before the meeting begins and give it to the City Clerk or City staff.** The mayor will ask you to come to the podium, state your name and address, and present your comments. Your presentation will be limited to no more than 3 minutes. The mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, overly argumentative, or if it is not relevant to an issue that is part of the City Council's responsibilities. The mayor may also limit the number of individual presentations.

Phone: 651-436-7031

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6. **PUBLIC SAFETY REPORTS**

- A. Law Enforcement
- B. Emergency Response and Fire
- C. Animal Control

8. **CITY STAFF REPORTS**

- A. City Treasurer Mary Paul –
June Financial Report and Approval of Claims and Supplemental Claims
- B. City Engineer Parotti –
2018 Road Project – Final Payment
- C. City Attorney Sandstrom –
- D. City Clerk - Administrator Engstrom
Appointment of 2019 Auditor -
Discussion on Possible Park Acquisition
- E. Deputy Clerk – Laur
Playground Equipment Installation
- F. Building Permit Activity

9. **COUNCIL REPORTS**

- Councilmember Armstrong
- Councilmember Bluesky
- Councilmember Bulera
- Councilmember Ludwig
- Mayor McCarthy

11. **Adjourn**

CITY OF LAKE ST. CROIX BEACH
16455 20TH STREET SOUTH
WASHINGTON COUNTY, MINNESOTA

44

REGULAR MEETING
MINUTES
June 17, 2019

6:0 PM

MEMBERS PRESENT: Tom McCarthy, JP Armstrong, Noah Bluesky and Dawn Bulera

MEMBERS ABSENT: Pete Ludwig

STAFF PRESENT: Dave Engstrom, Kathy Laur, City Treasurer Tom Niedzwiecki, Attorney Kevin Sandstrom and City Engineer John Parotti

STAFF ABSENT:

OTHERS PRESENT:

1. **CALL TO ORDER:** Mayor McCarthy called the meeting to order at 6:04 pm.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVE AGENDA**

A. Approved Minutes of the City Council Meeting on May 20, 2019.

Mayor McCarthy made a motion to approve the agenda, seconded by Councilmember Bluesky. Motion passed 4-0.

4. **CONSENT AGENDA**

Councilmember Bluesky made a motion to approve the agenda, seconded by Mayor McCarthy. Motion passed 4-0.

5. **OPEN COMMENTS FROM THE PUBLIC**

Cindie Reiter, 16560 17th St. South – City Hall drainage has tubes running out onto street, suggests rain barrels. Wanted to know when the bricks for the Veteran’s Memorial will be placed at the Park?

Ron Carlson, 1241 Quinlan Ave. South – Carlson stated he’s really excited about Councilmember Bluesky’s Helping Hands Crew initiative. He suggested the council should have a thorough write up regarding liability, etc. with regard to the Crew. He also commented that the council never approved a policy for Facebook and he would like to see one adopted.

6. PUBLIC COMMENTS (Agenda Items)

Georgia Schellhaass, 1450 Quasar Ct. South – The house across the street from her is an unfinished project that has been unfinished for two years now. She brought a petition signed by 22 of her neighbors and everyone that signed it wants to see the property maintenance code passed so something can be done about the condition of this property.

Cindie Reiter, 16560 17th St. South – Reiter commented that the Property Maintenance Ordinance Public Hearing comments from the Planning Commission weren't in the minutes. She also commented that there is an ordinance for exterior storage. She is concerned about enforcement language.

Ron Carlson, 1241 Quinlan Ave. South – Is opposed to the Proposed Housing Maintenance Ordinance.

Patrice Nerad, 1771 Racine Ave. South – Is concerned about the enforcement of the Proposed Housing Maintenance Ordinance. She also commented about former employee Brad Peters; she feels all employees should be vetted.

7. PUBLIC SAFETY REPORTS

A. Law Enforcement – 32 calls for LSCB were reported

B. Emergency Response and Fire – 12 calls for LSCB were reported

C. Animal Control – Two dogs were reported lost, none were found

8. CITY STAFF REPORTS

- Deputy City Treasurer, Tom Niedzwiecki
 - a. May Financial Report and Approval of Claims

Councilmember Armstrong made a motion to approve check numbers 17985 and 18397-18425. Direct deposits/auto pays 201906001 to 201906031 for a total of \$35,469.35, seconded by Mayor McCarthy. Motion passed 4-0.

- City Engineer Parotti – Update on 2018 street project, still not complete. Parotti is trying to get the contractor to make corrections but they have not followed through. The city is receiving complaints from residents that the project has not been completed. He has concerns regarding contract fulfillment. The contractor has done an incomplete restoration. They did put topsoil and seeding down. The City Hall parking lot will be striped in the next couple of weeks.

- City Attorney Sandstrom –
 - a. Nothing to report

- City Clerk – Engstrom
 - a. Federal funding for 2019 Flood Damage FEMA –President Trump has opened up the possibility of federal funding at 25% for cities. LSCB has spent slightly over \$12,000 related to the 2019 flood. We've had over \$300,000 in damages to the city in general. Part of shoreland was destroyed by flooding. We may or may not get funds to fix that. Included in the \$300,000 is damage to the streets and

erosion to the beach is significant. Staff will meet with FEMA on Friday, June 21 at 9:00. At that time, we will find out what is reimbursable.

b. Thank you to the volunteers for landscaping around City Hall.

• Deputy Clerk – Laur

a. Playground Equipment Installation – The playground equipment is scheduled to be installed on Monday, June 24. Excavation of the site will be done the week of June 17.

• Building Permit – Seven permits were pulled in May.

9. PROPOSED HOUSING MAINTENANCE ORDINANCE REFERRED FROM PLANNING COMMISSION

a. Background on Ordinance Process – City Attorney – Ordinances come about for several reasons; staff, council, planning commission can all generate a proposed ordinance. The ordinance is drafted and brought to council. If it's a zoning related ordinance, those are brought before the Planning Commission. A public hearing is held, the Planning Commission makes adjustments to the proposed ordinance and makes recommendations to City Council. Council does not have a public hearing on the same ordinance. There are many options at this stage of the proposed ordinance. It can be approved, tabled, or voted down.

Mayor McCarthy made a motion to table the Proposed Housing Maintenance Ordinance until the council has a chance to review it further, seconded by Councilmember Bulera. Motion passed 4-0.

City staff should draft a resolution to deem the property at the Villas hazardous for the next City Council meeting.

b. Planning Commission Recommendation – Their recommendation was to approve the proposed housing maintenance agreement.

10. COUNCIL/STAFF REPORTS

Councilmember Armstrong –

1. Commented that City Council meetings start at 6:00. He apologized to the people who showed up at 7:00 thinking they were going to speak.

2. The Proposed Housing Maintenance Ordinance is important to help make things look nicer. He feels the ordinance is a good thing, but not at this time. He said it seems reactionary. Online (Facebook) and in person there is opposition to the ordinance.

Councilmember Ludwig – Absent

Councilmember Bluesky –

1. Commented that he is moving forward with the Helping Hands Crew. He's asking for people to volunteer to help people who need help with their yards, etc. He requested that city staff check with the League of Minnesota Cities insurance in case those volunteering get hurt. Volunteers can sign a waiver according to City Attorney Sandstrom.
2. Bluesky would like to change the meeting time back to 7:00 pm.

Councilmember Bulera –

1. EAC discussed a community garden and is looking at empty lots the city owns.
2. EAB was discussed and the need to have a plan to address it.
3. Becoming a pollinator friendly city was also discussed.
4. She reported that Heritage Day has a band line up and that donation letters were sent, Valerie Bartl will do follow up calls to potential donors.
5. Bulera questioned why the city doesn't have a contract with the Woodbury Humane Society. Clerk Engstrom responded that the Woodbury Humane Society contract with LSCB was not renewed years ago before current city staff.
6. Clerk Engstrom read two motions from the EAC meeting.

Mayor McCarthy –

1. Parks Commission – New Riverfront Beach and Park sign is up and looks really nice. The flagpole was removed at the park. The Parks Commission cancelled park inspections due to bad weather. The flood took out the No Watercraft signs at the beach but there are new ones in the garage ready to be installed. Residents with boats get a reprieve from putting their boats and docks in the river because of the flooding this spring.
2. Vets Memorial – Two more stanchions were put up at the Memorial. The sidewalk at the Memorial will be added onto in the next couple of weeks.
3. There should only be one meeting per night at City Hall.

ADJOURN

Mayor McCarthy made a motion to adjourn the meeting at 8:01 pm, seconded by Councilmember Armstrong. Motion passed 4-0

The next regular City Council Meeting will be July 15, 2019.
Respectfully submitted by:

Kathy Laur, Deputy City Clerk

6A

Citations for: Lake St. Croix Beach

6/1/2019 To 6/30/2019

Agcy	Date	Citation Number	Badge	Officer Name	Citation Type	Block	Street Name	Str Sfx	Cross Street Name	Cross St Sfx	City	Literal Description	Statute
WCSO	6/9/2019	820030916001	WC115	M. Tellez	Citation	0	ST CROIX TR S		10TH ST S		Lake St. Croix Beach	MOV-Speed-Exceed Limit	169.14.2(a)
WCSO	6/27/2019	820012917801	WC128 0	T. VanSomeren	Written Warning	0	QUINLAN AVE S		20TH ST S		Lake St. Croix Beach	PK-Parking Where Signs Prohibit	169.34.1(a) (15)

LAKE SAINT CROIX BEACH

6/1/2019 9:32:25 PM	WC19022495	Riviera Ave S / 19th St S, LAKE SAINT CROIX BEACH	WELFARE CHECK
6/3/2019 6:21:02 PM	WC19022777	1XXX Racine Ave S, LAKE SAINT CROIX BEACH	WELFARE CHECK
6/5/2019 10:14:00 AM	WC19023021	1XXX RACINE AVE S, LAKE SAINT CROIX BEACH	MEDICAL
6/6/2019 9:24:56 AM	WC19023219	15th St S / Saint Croix Trl S, LAKE SAINT CROIX BEACH	Injured raccoon
6/7/2019 4:00:38 PM	WC19023454	Beach At Lake St Croix Beach Park, LAKE SAINT CROIX BEACH	EXTRA PATROL REQUEST
6/7/2019 4:31:14 PM	WC19023462	19XXX -1999 RAMADA AVE S, LAKE SAINT CROIX BEACH	TRAFFIC STOP-DRUG PARAPHERNALIA
6/7/2019 10:25:25 PM	WC19023524	1XXX Queens Ave S, LAKE SAINT CROIX BEACH	SUSPICIOUS PERSON/ACTIVITY
6/8/2019 4:28:26 AM	WC19023559	2XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	WELFARE CHECK
6/8/2019 1:13:17 PM	WC19023613	XX Saint Croix Beach Park, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
6/8/2019 5:55:00 PM	WC19023666	Upper 19th St S / Riviera Ave S, LAKE SAINT CROIX BEACH	911 ABANDONED/HANGUP/OPEN LINE
6/9/2019 9:30:52 AM	WC19023801	Saint Croix Trl S / 12th St S, LAKE SAINT CROIX BEACH	INCIDENT
6/9/2019 10:24:32 AM	WC19023808	16XXX 13th St S, LAKE SAINT CROIX BEACH	ACCIDENT
6/10/2019 7:15:56 PM	WC19024019	16th St S / Ramada Ave S, LAKE SAINT CROIX BEACH	DOMESTIC-VERBAL ABUSE
6/10/2019 9:40:40 PM	WC19024036	1XXX Racine Ave S, LAKE SAINT CROIX BEACH	DRUGS
6/12/2019 12:00:53 AM	WC19024193	1XXX Quarry Ave S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
6/12/2019 11:18:38 AM	WC19024257	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
6/12/2019 5:26:36 PM	WC19024319	1XXX SAINT CROIX TRL S, LAKE SAINT CROIX BEACH	ANIMAL COMPLAINT
6/13/2019 9:14:09 PM	WC19024516	Saint Croix River - Mnrt10, LAKE SAINT CROIX BEACH	BOAT STOP
6/14/2019 9:33:36 AM	WC19024584	Upper 22nd St S / Quebec Ave S, LAKE SAINT CROIX BEACH	ACCIDENT
6/14/2019 11:19:38 AM	WC19024602	2XXX QUENTIN AVE S, LAKE SAINT CROIX BEACH	ANIMAL COMPLAINT
6/14/2019 2:33:56 PM	WC19024623	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
6/15/2019 4:45:44 PM	WC19024803	1XXX Quinlan Cir S, LAKE SAINT CROIX BEACH	VEHICLE UNLOCK
6/15/2019 11:12:21 PM	WC19024873	1XXX Quinlan Cir S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
6/17/2019 12:44:33 PM	WC19025084	1XXX Quinlan Ave S, LAKE SAINT CROIX BEACH	FRAUD/SCAM
6/17/2019 1:03:21 PM	WC19025088	1XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	CIVIL MATTER/DISPUTE
6/18/2019 3:34:25 PM	WC19025272	Quasar Ct S / 15th St S, LAKE SAINT CROIX BEACH	911 ABANDONED/HANGUP/OPEN LINE
6/19/2019 9:01:58 PM	WC19025536	1XXX Quasar Ct S, LAKE SAINT CROIX BEACH	MEDICAL

6A

6/21/2019 1:14:32 PM	WC19025820	2XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	ACCIDENT
6/21/2019 10:49:29 PM	WC19025938	2XXX Quarry Ave S, LAKE SAINT CROIX BEACH	WELFARE CHECK
6/23/2019 10:14:47 PM	WC19026260	2XXX Saint Croix Trl S, LAKE SAINT CROIX BEACH	SUSPICIOUS PERSON/ACTIVITY
6/26/2019 11:31:08 PM	WC19026762	RIVERA AVE S / 20TH ST S, LAKE SAINT CROIX BEACH	park after hours
6/27/2019 11:24:11 AM	WC19026821	1XXX Quasar Ct S, LAKE SAINT CROIX BEACH	MEDICAL
6/27/2019 12:20:19 PM	WC19026824	1XXX Ramada Ave S, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
6/27/2019 5:22:54 PM	WC19026864	20th St S / Quinlan Ave S, LAKE SAINT CROIX BEACH	PARKING COMPLAINT
6/27/2019 6:45:18 PM	WC19026877	Racine Ave S / 13th St S, LAKE SAINT CROIX BEACH	DISTURBANCE
6/28/2019 5:56:42 PM	WC19027043	Saint Croix River - Mnr'l0, LAKE SAINT CROIX BEACH	ASSIST OTHER AGENCY
6/29/2019 12:50:43 PM	WC19027154	Lake St Croix Beach Stairs 5, LAKE SAINT CROIX BEACH	CITIZEN/PUBLIC ASSIST
6/30/2019 1:44:07 PM	WC19027364	SAINT CROIX RIVER-SCB, LAKE SAINT CROIX BEACH	WATER INCIDENT/VIOLATION
6/30/2019 8:04:27 PM	WC19027405	1XXX QUINLAN AVE S, LAKE SAINT CROIX BEACH	FAMILY ASSIST

ANIMAL CONTROL REPORT
 Humane Animal Control Service
 Kathi Pelnar, VT, ACO
 Wildlife - Domestic - Exotics

Month/Year: June 2019
 City: Lake St. Clair Beach

60

Date	Time	Caller	Location	Description of Animal	Collar / Tag	Dry Run	Overnight	Fee	Milage	Total	
6/1/19		No Calls Out This Month								-	
										-	
										-	
		Warning Letters Sent:	16681-16th St.S.	<u>cat@Large</u>						-	
			16840-20th St.S.	<u>cat@Large</u>						-	
			1722 Ramada & 1441 Quinlan	cat @ large/ neither party owns a cat						-	
		2Dogs/1Cat Reported Lost	2Dogs Reported Found							-	
										-	
										-	
										-	
										-	
										-	
Total											<u>0</u>

Date	Time	Caller	Location	Description of Animal	Collar / Tag	Dry Run	Overnight	Fee	Milage	Total
										-
										-
										-

Kathi Pelnar
 634-6th St. N
 Hudson, WI 54016

8A

City of Lake St. Croix Beach Financial Reports

Meeting Date: July 15, 2019

A. Financial Snapshot: June 2019

B. Statement of Operations: June 2019

C. Claims to be Approved: June 18, 2019 through July 15, 2019

Submitted by Mary Paul, Treasurer

*City of Lake St Croix Beach
Financial Snapshot
June 2019*

Fund #	Fund Description	Balance 12/31/17	Balance 12/31/18	Balance 05/31/19	Revenue Jun-19	Expense Jun-19	Transfers Jun-19	Balance 06/30/19	Jun-19 Net Income	2019 Budgeted Transfers
101	General Fund	\$410,339.00	\$412,856.11	\$233,502.57	\$304,495.27	\$22,412.72	(\$51,489.96)	\$464,095.16	\$230,592.59	(\$172,731.00)
250	Charitable Gaming Fund	\$6,027.28	\$6,040.77	\$6,906.18	\$12.13			\$6,918.31	\$12.13	\$0.00
402	Street Improvement Fund	\$339,381.02	\$142,323.62	\$141,276.89	\$253.61	\$2,918.47	\$11,989.96	\$150,601.99	\$9,325.10	\$110,981.00
404	Pettitt Park Imp Fund	\$1,729.02	\$475.41	\$1,832.36	\$3.16		\$500.00	\$2,335.52	\$503.16	\$1,000.00
405	Playground Imp Fund	\$5,440.20	\$26,834.50	\$6,791.09	\$12.03	\$13,405.27	\$5,000.00	(\$1,602.15)	(\$8,393.24)	\$5,000.00
410	Bluffland Fund	\$67,004.90	\$70,575.54	\$67,500.19	\$119.54		\$1,500.00	\$69,119.73	\$1,619.54	\$3,000.00
415	Building & Land Fund	\$32,571.76	\$326.46	\$329.48	\$0.60		\$2,500.00	\$2,830.08	\$2,500.60	\$5,000.00
450	LT Improvement Fund	\$37,675.76	\$45,917.85	\$9,998.72	\$34.79	\$3,392.21	\$30,000.00	\$36,641.30	\$26,642.58	\$47,750.00
Total Fund Balances		\$900,168.94	\$705,350.26	\$468,137.48	\$304,931.13	\$42,128.67	\$0.00	\$730,939.94	\$262,802.46	\$0.00

Significant Receipts:

Will be discussed as part of Statement of Operations review.

Significant Expenses:

Will be discussed as part of Statement of Operations review.

Detail of LT Improvement Fund	Balance 12/31/17	Balance 12/31/18	Revenue YTD 2019	Expense YTD 2019	Transfers YTD 2019	Balance 06/30/19	YTD 2019 Net Income	2019 Budgeted Transfers
36108 Interest Earnings	\$3.25	\$490.10	\$363.36		(\$500.00)	\$353.46	(\$136.64)	
58021 Water Main Repairs	\$10,000.00	\$20,000.00			\$5,000.00	\$25,000.00	\$5,000.00	\$10,000.00
58022 Vegetative Management	\$0.00	\$5,000.00		\$1,340.00	\$2,500.00	\$6,160.00	\$1,160.00	\$5,000.00
58023 Park Imp - General	\$1,500.00	\$1,375.00		\$1,795.74	\$1,000.00	\$579.26	(\$795.74)	\$1,000.00
58024 Vehicle Replacement	\$0.00	\$0.00		\$12,202.17	\$10,000.00	(\$2,202.17)	(\$2,202.17)	\$4,000.00
58025 Office Equipment	\$0.00	\$0.00			\$250.00	\$250.00	\$250.00	\$250.00
58026 City Hall Improvements	\$4,400.00	\$315.60			\$3,500.00	\$3,815.60	\$3,500.00	\$7,000.00
58027 Comprehensive Plan	\$2,972.51	(\$4,629.00)			\$2,000.00	(\$2,629.00)	\$2,000.00	\$4,000.00
58028 Snow & Ice Reserve	\$0.00	\$0.00			\$500.00	\$500.00	\$500.00	\$1,000.00
58029 Clean Up Day Reserve	\$0.00	\$0.00		\$1,708.12	\$2,000.00	\$291.88	\$291.88	\$8,000.00
58032 Codification	\$5,000.00	\$6,756.47		\$2,301.75	\$500.00	\$4,954.72	(\$1,801.75)	\$1,000.00
58033 Right of Way Maintenance	\$10,000.00	\$9,634.50		\$900.00	\$2,500.00	\$11,234.50	\$1,600.00	\$5,000.00
58034 Tree Program (Park Land)	\$3,800.00	\$6,975.18		\$3,691.06	\$250.00	\$3,534.12	(\$3,441.06)	\$500.00
58035 Audit & Legal Reserve	\$0.00	\$0.00		\$360.00	\$250.00	(\$110.00)	(\$110.00)	\$500.00
58036 MN UI Reserve	\$0.00	\$0.00			\$250.00	\$250.00	\$250.00	\$500.00
58044 2019 Flood	\$0.00	\$0.00		\$15,341.07		(\$15,341.07)	(\$15,341.07)	
	\$0.00	\$0.00				\$0.00	\$0.00	
Total LT Imp Fund as Above	\$37,675.76	\$45,917.85	\$363.36	\$39,639.91	\$30,000.00	\$36,641.30	(\$9,276.55)	\$47,750.00

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City of Lake St. Croix Beach
Statement of Operations
June 2019

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
101 General Fund								
General Fund Revenue								
31000 General Prop Taxes								
31100 Genl Prop Taxes - Curr Yr	469,976	440,210	440,310	229,264.63	229,264.63	446,740.00	51.3%	217,475
31101 Genl Prop Tax - Prior Yr	0	11,870	3,677	5,699.22	5,699.22	0.00		(5,699)
31200 Fiscal Disp Levy - Curr	0	63,102	71,733	38,839.32	38,839.32	75,628.00	51.4%	36,789
31201 Fiscal Disp Levy - Prior	0	383	0	0.00	0.00	0.00		0
Total 31000 General Prop Taxes	469,976	515,564	515,720	273,803.17	273,803.17	522,368.00	52.4%	248,565
31300 Franchise Fees & Taxes								
31301 Cable Commission	9,399	12,927	10,088	0.00	14,202.37	13,000.00	109.2%	(1,202)
Total 31300 Franchise Fees & Taxes	9,399	12,927	10,088	0.00	14,202.37	13,000.00	109.2%	(1,202)
31500 Assessments - Water	0	0	0	0.00	0.00	0.00		0
31700 Fire Stat Debt Levy	0	11,836	12,150	5,963.00	5,963.00	11,926.00	50.0%	5,963
31710 Fire Relief Assn Levy	0	0	0	0.00	0.00	0.00		0
32000 Lic & Permits								
32100 Bus Lic & Permits								
32110 Liquor & Cigarettes	1,592	1,512	1,524	0.00	0.00	1,510.00	0.0%	1,510
32120 Zoning - Business	272	542	1,255	0.00	230.00	500.00	46.0%	270
Total 32100 Bus Lic & Permits	1,864	2,054	2,779	0.00	230.00	2,010.00	11.4%	1,780
32200 Non-Bus Lic & Permits								
32210 Animal Lic & Fees	70	300	240	30.00	130.00	100.00	130.0%	(30)
32215 Bldg Permits	18,158	18,207	20,883	258.00	1,933.00	12,000.00	16.1%	10,067
32220 Zoning - Non-Bus	4,659	13	0	0.00	0.00	1,000.00	0.0%	1,000
Total 32200 Non-Bus Lic & Permits	22,886	18,520	21,123	288.00	2,063.00	13,100.00	15.7%	11,037
Total 32000 Lic & Permits	24,750	20,574	23,902	288.00	2,293.00	15,110.00	15.2%	12,817

B1

**City of Lake Croix Beach
Statement of Operations
June 2019**

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
33000 Intergov't Revenues								
33050 PERA Aid	248	248	248	0.00	0.00	248.00	0.0%	248
33101 Local Govt Aid	73,735	74,260	81,665	11,989.96	11,989.96	82,123.00	14.6%	70,133
33150 Federal Disaster Aid	0	0	0	0.00	0.00	0.00		0
33155 State Disaster Aid	84,169	0	0	0.00	0.00	0.00		0
33160 Oth Disaster Aid/Contrib	0	0	0	0.00	0.00	0.00		0
33200 Recycling Grant/Reimb	3,444	3,428	4,200	3,870.00	3,870.00	4,200.00	92.1%	330
33250 MN Small City Assistance	0	13,858	13,431	0.00	0.00	0.00		0
33260 Local Grants - General	0	7,080	0	0.00	0.00	50.00	0.0%	50
Total 33000 Intergov't Revenues	161,596	98,874	99,544	15,859.96	15,859.96	86,621.00	18.3%	70,761
34000 Chgs for Serv								
34050 General Government								
34051 Newsletter Sponsors	1,575	0	3,015	0.00	250.00	1,800.00	13.9%	1,550
34052 Assessment Searches	0	0	40	0.00	0.00	40.00	0.0%	40
34053 City Hall Rent	0	500	1,400	0.00	675.00	1,500.00	45.0%	825
Total 34050 General Government	1,575	500	4,455	0.00	925.00	3,340.00	27.7%	2,415
34070 Garbage, Recycling & Oth								
34071 Clean Up Day	1,681	0	299	0.00	0.00	0.00		0
Total 34070 Garbage, Recycling & Oth	1,681	0	299	0.00	0.00	0.00		0

B2

**City of Lake Croix Beach
Statement of Operations
June 2019**

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
34100 Parks & Rec								
34105 Park Dedication Fees	0	0	0	0.00	0.00	0.00		0
34107 Park Rental	50	275	445	330.00	490.00	400.00	122.5%	(90)
34110 Beach Parking Permits	34,276	30,718	29,777	7,105.64	8,188.89	30,000.00	27.3%	21,811
34120 Watercraft Permits	6,439	6,208	6,235	5.00	5,640.00	6,200.00	91.0%	560
34130 Other Park Revenue	775	0	0	0.00	0.00	0.00		0
Total 34100 Parks & Rec	41,540	37,201	36,457	7,440.64	14,318.89	36,600.00	39.1%	22,281
34200 Other Service Charges	0	12	0	0.00	0.00	0.00		0
Total 34000 Chgs for Serv	44,796	37,713	41,212	7,440.64	15,243.89	39,940.00	38.2%	24,696
35000 Fines & Forfeits	1,972	2,711	2,334	701.55	1,441.46	2,000.00	72.1%	559
36000 Investment Earnings	857	3,919	6,642	438.95	3,747.81	3,500.00	107.1%	(248)
37000 All Oth Rev								
37010 Insurance Dividends	1,384	2,249	272	0.00	0.00	600.00	0.0%	600
37020 Reimbursements	183	0	0	0.00	0.00	0.00		0
37030 Miscellaneous	557	4,279	189	0.00	0.00	0.00		0
37050 Donations - General City	690	125	0	0.00	0.00	100.00	0.0%	100
Total 37000 All Oth Rev	2,814	6,653	461	0.00	0.00	700.00	0.0%	700
Total General Fund Revenue	716,160	710,772	712,053	304,495.27	332,554.66	695,165.00	47.8%	362,610

City of Lake O Croix Beach
Statement of Operations
June 2019

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
General Fund Expenses								
41000 Genl Govt								
41100 Mayor & Council								
41110 Wages & Benefits	7,071	8,394	8,342	693.45	4,160.57	8,400.00	49.5%	4,239
41120 Other Expenses	300	0	0	0.00	0.00	0.00		0
Total 41100 Mayor & Council	7,370	8,394	8,342	693.45	4,160.57	8,400.00	49.5%	4,239
41200 Admin & Finance								
41210 Clerk/City Administrator	126,313	66,344	85,500	6,629.73	40,069.01	77,539.00	51.7%	37,470
41215 Deputy Clerk	0	1,323	54,778	5,021.96	33,366.57	66,183.00	50.4%	32,816
41220 Treasurer/Accounting	17,025	28,819	19,800	1,500.00	12,150.00	9,400.00	129.3%	(2,750)
41230 Payroll Service	1,783	952	360	30.00	180.00	300.00	60.0%	120
41250 Other/Miscellaneous	728	150	180	15.00	120.00	250.00	48.0%	130
Total 41200 Admin & Finance	145,848	97,588	160,618	13,196.69	85,885.58	153,672.00	55.9%	67,786
41300 Oth Genl Govt								
41301 Meeting Per Diem & Exp	1,594	4,914	2,245	0.00	69.60	3,000.00	2.3%	2,930
41303 Banking Fees & Charges	1,159	204	439	15.75	82.25	200.00	41.1%	118
41305 Misc/Other Expense	2,151	273	1,139	0.00	504.28	500.00	100.9%	(4)
41310 Financial Audit	6,515	8,078	4,630	0.00	4,940.00	4,500.00	109.8%	(440)
41315 Elections	2,755	1,310	2,987	0.00	830.00	1,000.00	83.0%	170
41320 Printing & Publishing	6,814	647	1,005	16.20	299.02	1,200.00	24.9%	901
41325 Assessment Services	7,168	7,493	7,968	0.00	8,178.10	8,240.00	99.2%	62
41330 Legal Services	14,047	25,441	14,251	0.00	6,102.45	18,000.00	33.9%	11,898
41335 Office Equip & Supplies	12,961	7,237	9,521	558.18	2,910.64	6,000.00	48.5%	3,089
41340 Comm Equip & Service	3,740	3,601	4,980	520.84	2,915.74	3,500.00	83.3%	584
41345 Transportation & Mileage	0	28	2,447	530.64	1,603.60	1,000.00	160.4%	(604)
41350 Dues & Subscriptions	12,156	1,891	2,749	18.00	1,118.00	3,000.00	37.3%	1,882
41355 Newsletter	0	2,861	9,640	0.00	4,729.11	10,000.00	47.3%	5,271
41360 Training & Education	2,535	870	2,946	0.00	2,395.33	2,400.00	99.8%	5
41390 Grants & Contributions	0	450	0	0.00	0.00	450.00	0.0%	450
Total 41300 Oth Genl Govt	73,595	65,297	66,948	1,659.61	36,678.12	62,990.00	58.2%	26,312

B4

City of Lake Croix Beach
Statement of Operations
June 2019

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
41500 City Bldgs & Plant								
41507 City Hall Maint & Util	10,640	8,692	22,756	704.38	6,320.38	10,000.00	63.2%	3,680
41509 City Hall Imp	0	565	5,820	0.00	492.73	0.00		(493)
Total 41500 City Bldgs & Plant	10,640	9,257	28,576	704.38	6,813.11	10,000.00	68.1%	3,187
Total 41000 Genl Govt	237,454	180,537	264,485	16,254.13	133,537.38	235,062.00	56.8%	101,525
42000 Public Safety								
42103 Law Enforcement	61,822	98,047	67,939	0.00	0.00	70,000.00	0.0%	70,000
42105 Fire & Emergency Response	55,150	57,786	60,811	0.00	31,277.00	62,554.00	50.0%	31,277
42107 Animal Control	300	1,714	1,256	0.00	575.57	1,800.00	32.0%	1,224
42109 Building Inspection Serv	22,841	17,904	13,755	510.00	1,707.50	8,400.00	20.3%	6,693
42111 Oth Public Safety	0	0	0	0.00	0.00	0.00		0
42113 Fire Relief Association	0	0	0	0.00	0.00	0.00		0
42150 Erosion & Flood Control	0	11,812	5,896	0.00	2,029.70	8,000.00	25.4%	5,970
42160 Public Safety Grants	0	0	0	0.00	0.00	0.00		0
42203 Fire Hall Debt Serv	11,799	11,836	12,150	0.00	0.00	11,926.00	0.0%	11,926
Total 42000 Public Safety	151,912	199,098	161,807	510.00	35,589.77	162,680.00	21.9%	127,090
43000 Public Works								
43100 Streets								
43103 Street Maintenance	54,421	5,853	6,947	0.00	4,364.00	24,000.00	18.2%	19,636
43105 Snow & Ice Removal	4,226	22,282	21,787	0.00	18,232.95	14,000.00	130.2%	(4,233)
43107 Engineering Services	32,152	14,034	24,471	863.57	3,714.17	12,000.00	31.0%	8,286
43109 Traffic Signs & Control	4,988	5,516	1,234	588.18	2,414.76	2,000.00	120.7%	(415)
43110 Right of Way Maint	0	0	5,000	0.00	0.00	0.00		0
43111 Street Lighting	7,952	7,583	8,316	739.45	4,295.95	8,500.00	50.5%	4,204
43113 Street Drainage/Flooding	12,081	129	3,200	0.00	0.00	2,700.00	0.0%	2,700
43115 Weed Control	0	0	0	0.00	0.00	1,000.00	0.0%	1,000
43116 Tree Program	16,959	1,110	5,085	0.00	0.00	0.00		0
Total 43100 Streets	132,779	56,506	76,041	2,191.20	33,021.83	64,200.00	51.4%	31,178

B5

**City of Lake St. Croix Beach
Statement of Operations
June 2019**

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
43200 Sanitation								
43203 Recycling Services	24,597	26,062	22,529	177.00	9,347.21	22,000.00	42.5%	12,653
43205 City Clean Up Day	3,705	1,525	8,909	0.00	0.00	0.00		0
43207 Garbage/Refuse Removal	0	371	602	31.51	166.67	0.00		(167)
Total 43200 Sanitation	28,302	27,958	32,041	208.51	9,513.88	22,000.00	43.2%	12,486
43300 Water Facilities								
43305 Water Main Repairs	0	0	0	0.00	0.00	0.00		0
Total 43300 Water Facilities	0	0	0	0.00	0.00	0.00		0
Total 43000 Public Works	161,081	84,464	108,081	2,399.71	42,535.71	86,200.00	49.3%	43,664
45000 Parks & Rec								
45100 Park Wages & Benefits	3,684	4,727	10,638	2,009.37	2,776.14	9,000.00	30.8%	6,224
45103 Mowing & Lawn Maint	16,668	15,225	17,756	0.00	0.00	18,000.00	0.0%	18,000
45105 Park Mnt, Supplies & Util	25,175	8,230	9,219	1,331.51	4,407.52	10,000.00	44.1%	5,592
45110 Bluffland Maintenance	10,572	0	3,000	0.00	0.00	0.00		0
45200 Park Imp - General	658	3,599	1,000	0.00	0.00	0.00		0
Total 45000 Parks & Rec	56,757	31,781	41,613	3,340.88	7,183.66	37,000.00	19.4%	29,816
46500 Econ Dev								
46505 Water Mgmt Org	0	10,371	5,194	0.00	2,597.13	6,000.00	43.3%	3,403
46510 Codification	0	0	5,000	0.00	0.00	0.00		0
46525 Easement & Land Acq	0	0	501	0.00	0.00	0.00		0
46530 City Dev - Heritage Day	570	368	910	(225.00)	132.00	600.00	22.0%	468
Total 46500 Econ Dev	570	10,738	11,605	(225.00)	2,729.13	6,600.00	41.4%	3,871

B6

**City of Lake ... Croix Beach
Statement of Operations
June 2019**

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
49000 Miscellaneous								
49240 Insurance - Prop & Liab	0	6,866	6,587	0.00	6,878.00	7,500.00	91.7%	622
49250 Insurance - Workers Comp	0	824	761	133.00	1,372.00	1,250.00	109.8%	(122)
Total 49000 Miscellaneous	0	7,690	7,348	133.00	8,250.00	8,750.00	94.3%	500
49300 Oth Financing Uses/Trfs								
49305 Trf to Street Imp Fd (LGA)	0	147,995	81,665	11,989.96	11,989.96	82,123.00	14.6%	70,133
49306 Trf to Street Imp Fd (SCA)	0	13,858	13,431	0.00	0.00	0.00		0
49307 Trf to Pettitt Park Fd	0	775	4,500	500.00	500.00	1,000.00	50.0%	500
49309 Trf to Playground Fd	0	0	0	5,000.00	5,000.00	5,000.00	100.0%	0
49310 Trf to Bluffland Fd	0	3,000	0	1,500.00	1,500.00	3,000.00	50.0%	1,500
49315 Trf to Bldg & Land Fd 39315	0	0	0	2,500.00	2,500.00	5,000.00	50.0%	2,500
49319 Trf to Street Imp Fd - Other 39319	0	24,000	0	0.00	0.00	15,000.00	0.0%	15,000
49320 Trf to LT Imp Fd - Water Main	0	0	0	5,000.00	5,000.00	10,000.00	50.0%	5,000
49320 Trf to LT Imp Fd - Veg Mgmt 5802	0	0	0	2,500.00	2,500.00	5,000.00	50.0%	2,500
49320 Trf to LT Imp Fd - Parks Genl 5802	0	0	0	500.00	500.00	1,000.00	50.0%	500
49320 Trf to LT Imp Fd - Vehicles 58024	0	0	0	4,000.00	4,000.00	4,000.00	100.0%	0
49320 Trf to LT Imp Fd - Office Equip 580	0	0	0	250.00	250.00	250.00	100.0%	0
49320 Trf to LT Imp Fd - City Hall Imp 580	0	0	0	3,500.00	3,500.00	7,000.00	50.0%	3,500
49320 Trf to LT Imp Fd - Comp Plan 5802	0	0	0	2,000.00	2,000.00	4,000.00	50.0%	2,000
49320 Trf to LT Imp Fd - Snow Ice Reserv	0	0	0	500.00	500.00	1,000.00	50.0%	500
49320 Trf to LT Imp Fd - Clean Up Day 58	0	0	0	8,000.00	8,000.00	8,000.00	100.0%	0
49320 Trf to LT Imp Fd - Codification 580	0	0	0	500.00	500.00	1,000.00	50.0%	500
49320 Trf to LT Imp Fd - ROW 58033	0	0	0	2,500.00	2,500.00	5,000.00	50.0%	2,500
49320 Trf to LT Imp Fd - Tree Prog 58034	0	0	0	250.00	250.00	500.00	50.0%	250
49320 Trf to LT Imp Fd - Audit Legal 5803	0	0	0	250.00	250.00	500.00	50.0%	250
49320 Trf to LT Imp Fd - MN UI 58036	0	0	0	250.00	250.00	500.00	50.0%	250
49320 Trf to LT Imp Fd (Various)	0	39,700	15,000	0.00	0.00	0.00		0
Total 49300 Oth Financing Uses/Trfs	0	229,328	114,596	51,489.96	51,489.96	158,873.00	32.4%	107,383
Total General Fund Expense	607,774	743,637	709,536	73,902.68	281,315.61	695,165.00	40.5%	413,849
Total 101 General Fund	108,386	(32,864)	2,517	230,592.59	51,239.05	0.00		(51,239)

37

**City of Lake St. Croix Beach
Statement of Operations
June 2019**

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
250 Charitable Gaming Fd								
31820 Charitable Gaming Rev	2,623	1,950	2,897	0.00	1,557.85	0.00		
36102 Investment Earnings	0	13	117	12.13	69.69	0.00		
45820 Charitable Gaming Exp	0	0	(3,000)	0.00	(750.00)	0.00		
Total 250 Charitable Gaming Fd	2,623	1,962	13	12.13	877.54	0.00		
402 Street Imp Fd								
36103 Investment Earnings	0	609	5,389	253.61	1,439.75	0.00		
39305 Trf fr Gen'l Fd (LGA)	0	147,995	81,665	11,989.96	11,989.96	82,123.00	14.6%	
39306 Trf fr Gen'l Fd (SCA)	0	13,858	13,431	0.00	0.00	0.00		
39310 Trf fr Gen'l Fd (Other)	0	24,000	15,000	0.00	0.00	15,000.00	0.0%	
43407 Engineering - Street Imp	0	(4,289)	(64,133)	(2,918.47)	(5,151.34)	0.00		
43415 Street Improvements	0	0	(248,410)	0.00	0.00	0.00		
Total 402 Street Imp Fd	0	182,173	(197,057)	9,325.10	8,278.37	97,123.00	8.5%	
404 Pettit Park Imp Fd								
34810 Pettit Park Banner Fees	0	950	1,550	0.00	1,350.00	0.00		
34811 Pettitt Park Rental Fees	0	0	0	0.00	0.00	0.00		
36104 Investment Earnings	0	4	50	3.16	10.11	0.00		
36836 Grants & Donations	0	0	2,136	0.00	0.00	0.00		
39307 Trf fr Genl (Pettit Park)	0	775	4,500	500.00	500.00	1,000.00	50.0%	
45810 Pettit Park Imp	0	0	(9,489)	0.00	0.00	0.00		
Total 404 Pettit Park Imp Fd	0	1,729	(1,254)	503.16	1,860.11	1,000.00	186.0%	
405 Playground Imp Fd								
33270 Local Grants - Playground	4,848	0	0	0.00	0.00	0.00		
36105 Investment Earnings	0	12	144	12.03	173.06	5,000.00	3.5%	
36835 Donations - Playground Imp	0	580	6,250	0.00	0.00	0.00		
39309 Trf fr Genl (Playground)	0	0	12,000	5,000.00	5,000.00	0.00		
39329 Trf fr Charitable (Playground)	0	0	3,000	0.00	0.00	0.00		
45815 Playground Improvements	0	0	0	(13,405.27)	(33,609.71)	0.00		
Total 405 Playground Imp Fd	4,848	592	21,394	(8,393.24)	(28,436.65)	5,000.00	-568.7%	

B8

**City of Lake ... Croix Beach
Statement of Operations
June 2019**

Fund and Account Numbers/Description	2016 Full Year Actual	2017 Full Year Actual	2018 Full Year Actual	2019 Actual		2019 Annual Budget	YTD % Annual Budget	Remaining Budget
				Current Month	Year to Date			
410 Bluffland								
33265 Grant - SCRA Shoreline Stabilization	0	26,963	0	0.00	0.00	0.00		
36106 Investment Earnings	0	142	1,127	119.54	749.97	0.00		
43805 Bluff Maint, Suppl & Util	0	3,000	2,444	1,500.00	1,500.00	3,000.00	50.0%	
43807 Eng'g - Bluffland/Levee	0	0	0	0.00	(3,705.78)	0.00		
43815 SCRA Shoreline Stabil Proj	0	(3,100)	0	0.00	0.00	0.00		
Total 410 Bluffland	0	27,005	3,571	1,619.54	(1,455.81)	3,000.00	-48.5%	
415 Bldg & Land Fd								
36107 Investment Earnings	0	72	342	0.60	3.62	0.00		
39315 Trf fr Genl (Bldg & Land)	0	0	0	2,500.00	2,500.00	5,000.00	50.0%	
41709 City Hall Imp	0	0	(32,588)	0.00	0.00	0.00		
41790 Other Bldg & Land Exp	0	0	0	0.00	0.00	0.00		
Total 415 Bldg & Land	0	72	(32,245)	2,500.60	2,503.62	5,000.00	50.1%	
450 LT Imp Fd								
36108 Investment Earnings	0	3	487	34.79	(136.64)	0.00		
58021 Water Main Repairs	0	10,000	10,000	5,000.00	5,000.00	10,000.00	50.0%	
58022 Vegetative Management	0	0	5,000	2,500.00	1,160.00	5,000.00	23.2%	
58023 Park Imp - General	0	1,500	(125)	500.00	(795.74)	1,000.00	-79.6%	
58024 Vehicle Replacement	0	0	0	4,000.00	(2,202.17)	4,000.00	-55.1%	
58025 Office Equipment	0	0	0	250.00	250.00	250.00	100.0%	
58026 City Hall Imp	0	4,400	(4,084)	3,500.00	3,500.00	7,000.00	50.0%	
58027 Comprehensive Plan	0	2,973	(7,602)	2,000.00	2,000.00	4,000.00	50.0%	
58028 Snow & Ice Reserve	0	0	0	500.00	500.00	1,000.00	50.0%	
58029 Clean Up Day Reserve	0	0	0	8,000.00	291.88	8,000.00	3.6%	
58032 Codification	0	5,000	1,756	500.00	(1,801.75)	1,000.00	-180.2%	
58033 Right of Way Maint	0	10,000	(366)	2,250.00	1,600.00	5,000.00	32.0%	
58034 Tree Program (Park Land)	0	3,800	3,175	250.00	(3,441.06)	500.00	-688.2%	
58035 Audit & Legal Reserve	0	0	0	250.00	(204.60)	500.00	-40.9%	
58044 2019 Flood	0	0	0	(3,142.21)	(15,246.47)	0.00		
Total 450 LT Imp Fd	0	37,676	8,242	26,642.58	(9,276.55)	47,250.00	-19.6%	
TOTAL	115,857	218,345	(194,819)	262,802.46	25,589.68			

B9

*City of Lake St Croix Beach
 Claims to be Approved
 June 18, 2019
 through July 15, 2019*

Checks Numbered		Description	Amount
From	To		
18426		LSCVFD 2nd Quarter 2019	\$15,638.50
18427		MN/WI Playground	\$11,593.00
18428	18431	Vendor Bills: Significant by Size or Nature	\$10,281.52
18432	18440	Vendor Bills: Routine	\$1,665.68
201907001	201907012	EFT/DD: Copier Lease, Phone, Utilities, Parking Lot Authnet	\$1,628.57
201907013		MN Sales Tax for Beach Parking	\$530.00
201907014	201907020	EFT/DD: '06/30/19 Staff Payroll, PERA, Payroll Taxes	\$7,245.80
Total Claims to Be Approved			<u><u>\$48,583.07</u></u>

Checks: (18426 thru 18440)
 EFT/Direct Deposits: 201907 (001 to 020)

Mary Paul
 Submitted by Mary Paul, Treasurer

C

07/08/19

City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date
June 18 through July 15, 2019

Type	Date	Num	Name	Memo	Class	Paid Amount
Bill Pmt -C...	07/15/2019	18426	LSCVFD (Regular Servs)			
Bill	07/15/2019			Fire Protection Services - 3rd Qtr. 2019	101 Gen'l Fd:2 Exp:42000 Public Safety:42105 Fire & Emergency Response	-15,638.50
TOTAL						-15,638.50
Bill Pmt -C...	07/15/2019	18427	MN/WI Playground			
Bill	06/27/2019	2019231		Wood Fiber & Installation for Riverfront Park	405 Playground Imp Fd:45815 Playground Improvements	-11,593.00
TOTAL						-11,593.00
Bill Pmt -C...	07/15/2019	18428	SEH	Cust# 1383		
Bill	06/30/2019	145436		City Council meeting Flood 2018 Street Improvements Water Service Complaint/Records Playground Grading Permit	101 Gen'l Fd:2 Exp:43000 Public Works:43100 Streets:43107 Engineering... 450 LT Imp Fd:58044 2019 Flood 402 Street Imp Fd:43407 Engineering - Street Imp 101 Gen'l Fd:2 Exp:43000 Public Works:43100 Streets:43107 Engineering... 405 Playground Imp Fd:45815 Playground Improvements	-387.67 -2,031.21 -2,918.47 -475.90 -1,812.27
TOTAL						-7,625.52
Bill Pmt -C...	07/15/2019	18429	RiverBluff Accounting, Inc.			
Bill	06/30/2019			June 2019	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41220 Trea...	-300.00
TOTAL						-300.00
Bill Pmt -C...	07/15/2019	18430	Niedzwiecki, Thomas H	Treasurer Services		
Bill	06/30/2019			Deputy Treasurer Services: 20 hrs @ \$60 Monthly charge for Quickbooks Pro software inclu... Mailing envelopes, copies of invoices, misc posta...	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41220 Trea... 101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41230 Payr... 101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41250 Othe...	-1,200.00 -30.00 -15.00
TOTAL						-1,245.00
Bill Pmt -C...	07/15/2019	18431	McCarthy, Thomas (1099)			
Bill	06/30/2019			3/7/19-4/25/19 39hours @\$25 68 miles @ \$2.00	450 LT Imp Fd:58044 2019 Flood 450 LT Imp Fd:58044 2019 Flood	-975.00 -136.00
TOTAL						-1,111.00
Bill Pmt -C...	07/15/2019	18432	Advantage Signs & Graphi...			
Bill	06/30/2019	38757		Slow Chkildren Playing	101 Gen'l Fd:2 Exp:43000 Public Works:43100 Streets:43109 Traffic Sign...	-31.20
TOTAL						-31.20

07/08/19

City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date
June 18 through July 15, 2019

Type	Date	Num	Name	Memo	Class	Paid Amount
Bill Pmt -C...	07/15/2019	18433	City of St Mary's Point			
Bill	06/30/2019	2019-JPBLSCB		June 2019 Recycling	101 Gen'l Fd:2 Exp:43000 Public Works:43200 Sanitation:43203 Recyclin...	-177.00
TOTAL						-177.00
Bill Pmt -C...	07/15/2019	18434	Highland Sanitation & Rec...	Acct No. 008390		
Bill	06/30/2019	0000606251		weekly trash service 16779 20th St S	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41500 City Bldgs & Plant:41507 City ...	-245.67
TOTAL						-245.67
Bill Pmt -C...	07/15/2019	18435	Maroneys (Trash Pickup)	Acct# 1431		
Bill	06/30/2019	0000782614		garbage pick-up	101 Gen'l Fd:2 Exp:43000 Public Works:43200 Sanitation:43207 Garbage/...	-31.51
TOTAL						-31.51
Bill Pmt -C...	07/15/2019	18436	Menards			
Bill	06/30/2019	1882		BS Mat'l for Park Sign	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-37.86
Bill	06/30/2019	1515		DE: 30 gal trash bags	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41500 City Bldgs & Plant:41507 City ...	-12.69
Bill	06/30/2019	1717		BS Mat'l for park sign	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-46.82
Bill	06/30/2019	1902		DE City Hall Maintenance	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41500 City Bldgs & Plant:41507 City ...	-57.17
Bill	06/30/2019	2129		BS Water craft sign \$90.94	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-110.18
TOTAL						-264.72
Bill Pmt -C...	07/15/2019	18437	Metro Sales Inc.	Account No. SC33		
Bill	06/30/2019	Inv1365544		Photocopier	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41300 Oth Gen'l Govt:41335 Office E...	-348.38
TOTAL						-348.38
Bill Pmt -C...	07/15/2019	18438	On Site Sanitation			
Bill	06/30/2019	0000772899		portable restroom - Beach	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-206.25
Bill	06/30/2019	0000772900		portable restroom - Pettit Park	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-154.00
TOTAL						-360.25
Bill Pmt -C...	07/15/2019	18439	Paper Roll Products			
Bill	06/30/2019	89247		4 rolls thermal paper	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-87.80
TOTAL						-87.80

C2

07/08/19

City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date
 June 18 through July 15, 2019

Type	Date	Num	Name	Memo	Class	Paid Amount
Bill Pmt -C...	06/30/2019	18440	Advantage Signs & Graphi...			
Bill	06/30/2019	37569		6 No Parking signs	101 Gen'l Fd:2 Exp:43000 Public Works:43100 Streets:43109 Traffic Sign...	-119.15
TOTAL						-119.15
Bill Pmt -C...	06/30/2019	201907001	Comcast {EFT} Internet 87...	Account # 8772 10 570 0008770		
Bill	06/30/2019			Business Internet 8772 10 570 0008770	101 Gen'l Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41340 Comm ...	-165.97
TOTAL						-165.97
Bill Pmt -C...	06/30/2019	201907002	Comcast {EFT} Voice 8772...	Comcast Voice 8772105 12269		
Bill	06/30/2019			Comcast Voice 8772105 12269	101 Gen'l Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41340 Comm ...	-239.87
TOTAL						-239.87
Bill Pmt -C...	06/30/2019	201907003	CP Energy 7711653 {EFT}	7711653-1		
Bill	06/30/2019			16455 20th St S	101 Gen'l Fd:2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City ...	-16.07
TOTAL						-16.07
Bill Pmt -C...	06/30/2019	201907004	CP Energy 7711657 {EFT}	7711657-2		
Bill	06/30/2019			16455 20th St S M20011255582	101 Gen'l Fd:2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City ...	-17.29
TOTAL						-17.29
Bill Pmt -C...	06/30/2019	201907005	CP Energy 7711658 {EFT}	7711653-1		
Bill	06/30/2019			16455 20th St S M20011231614	101 Gen'l Fd:2 Exp:41000 Genl Govt:41500 City Bldgs & Plant:41507 City ...	-18.50
TOTAL						-18.50
Bill Pmt -C...	06/30/2019	201907006	US Bank Authnet Gateway...	Beach Parking Fees		
Bill	06/30/2019			Beach Parking Fees	101 Gen'l Fd:1 Rev:34000 Chgs for Serv:34100 Parks & Rec:34110 Beac...	-31.77
TOTAL						-31.77
Bill Pmt -C...	06/30/2019	201907007	US Bank Equip Finance {E...			
Bill	06/30/2019			Ricoh copier ID 86838	101 Gen'l Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41335 Office E...	-180.00
TOTAL						-180.00

C3

07/08/19

City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date
June 18 through July 15, 2019

Type	Date	Num	Name	Memo	Class	Paid Amount
Bill Pmt -C...	06/30/2019	201907008	Xcel Energy 4267 {EFT}	Acct No. 51-5580426-7		
Bill	06/30/2019			Street Lighting: Installs 163992, 163991, 223803, ...	101 Gen'l Fd:2 Exp:43000 Public Works:43100 Streets:43111 Street Lighti...	-739.45
TOTAL						-739.45
Bill Pmt -C...	06/30/2019	201907009	Xcel Energy 5536 {EFT}	Acct No. 51-6544553-6		
Bill	06/30/2019			Beach 16763 20th St S Premises 302451496 Met...	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-14.19
TOTAL						-14.19
Bill Pmt -C...	06/30/2019	201907010	Xcel Energy 5987 {EFT}	51-0011704598-7		
Bill	06/30/2019			Premises 303281737 16455 20th St S Meter 347...	101 Gen'l Fd:2 Exp:41000 Gen'l Govt:41500 City Bldgs & Plant:41507 City ...	-181.36
TOTAL						-181.36
Bill Pmt -C...	06/30/2019	201907011	Xcel Energy 6284 {EFT}	51-0011704628-4		
Bill	06/30/2019			Premise 303864763 1910 Riviera Ave S Meter 89...	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-11.98
TOTAL						-11.98
Bill Pmt -C...	06/30/2019	201907012	Xcel Energy 8596 {EFT}	Acct No. 51-0011291859-6		
Bill	06/30/2019			Rectifier Stat: 2039 Riviera Av S: Meter 7963724...	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-12.12
TOTAL						-12.12
Bill Pmt -C...	07/15/2019	201907013	MN Sales Tax {EFT}	MN Tax ID 9008030: Sales Tax on Parking		
Bill	06/30/2019	2nd Qtr Sales T...		Sales Tax on Parking 2nd Qtr 2019	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45105 Park Mnt, Supplies & Util	-530.00
TOTAL						-530.00
Paycheck	06/28/2019	201907014	Shearer, Robert A	Direct Deposit		
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	-795.00
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	51.68
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	-59.63
				Direct Deposit		59.63
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	65.00
				Direct Deposit		-49.29
				Direct Deposit		49.29
				Direct Deposit	101 Gen'l Fd:2 Exp:45000 Parks & Rec:45100 Park Wages & Benefits	49.29
				Direct Deposit		-11.52
				Direct Deposit		11.52
				Direct Deposit		11.52

C4

07/08/19

City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date
June 18 through July 15, 2019

Type	Date	Num	Name	Memo	Class	Paid Amount
				Direct Deposit		20.00
				Direct Deposit		597.51
TOTAL						0.00
Paycheck	06/28/2019	201907015	Engstrom, Dorcey David	Direct Deposit		
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk...	-2,500.00
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk...	162.50
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk...	-187.50
				Direct Deposit		187.50
				Direct Deposit		-253.46
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk...	163.00
				Direct Deposit		-155.00
				Direct Deposit		155.00
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41210 Clerk...	155.00
				Direct Deposit		-36.25
				Direct Deposit		36.25
				Direct Deposit		36.25
				Direct Deposit		86.00
TOTAL						2,150.71
						0.00
Paycheck	06/28/2019	201907016	Laur, Kathy A	Direct Deposit		
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Depu...	-1,880.78
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Depu...	-141.06
				Direct Deposit		141.06
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Depu...	122.25
				Direct Deposit		-277.18
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Depu...	-750.00
				Direct Deposit		163.00
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Depu...	-116.61
				Direct Deposit		116.61
				Direct Deposit		116.61
				Direct Deposit	101 Gen'l Fd:2 Exp:41000 Genl Govt:41200 Admin & Finance:41215 Depu...	-27.27
				Direct Deposit		27.27
				Direct Deposit		27.27
				Direct Deposit		86.00
TOTAL						2,392.83
						0.00
Liability Ch...	06/27/2019	201907017	QuickBooks Payroll Service	Created by Payroll Service on 06/26/2019		
			QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$1.75 each Created by Payroll Service on 06/26/2019	101 Gen'l Fd:2 Exp:41000 Genl Govt:41300 Oth Genl Govt:41303 Banking...	-5.25
TOTAL						-5,141.05
						-5,146.30

C5

07/08/19

City of Lake St Croix Beach
Claims to be Approved thru CC Mtg Date
June 18 through July 15, 2019

Type	Date	Num	Name	Memo	Class	Paid Amount
Liability Ch...	06/30/2019	201907018	IRS (Form 941 Payroll Tax...	41-6008939		
				41-6008939		-391.00
				41-6008939		-75.04
				41-6008939		-75.04
				41-6008939		-320.90
				41-6008939		-320.90
TOTAL						-1,182.88
Liability Ch...	06/30/2019	201907019	MN Dept of Revenue	9008030		
				9008030		-192.00
TOTAL						-192.00
Liability Ch...	06/30/2019	201907020	PERA (Staff)	571500		
				571500		-336.43
				571500		-388.19
TOTAL						-724.62

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80

MICHAEL W. POFAHL
Certified Public Accountant
10780 North Avenue, 14E
Chisago City, Minnesota, 55013
(651) 213-6632

June 3, 2019

Mayor and City Council
City of Lake St. Croix Beach

RE: Proposal for December 31, 2019 Audit

I will perform an audit of the financial statements for the various funds and accounting groups of the City of Lake St. Croix Beach for the year ending December 31, 2019. My examination will be in accordance with generally accepted auditing standards and will include such tests of the accounting records and such other auditing procedures, as I consider necessary in the circumstances. The financial statements are prepared on the cash basis method.

The audit would also include certain procedures designed to disclose defalcations and illegal and, actions and, should either of these types of findings be discovered, the normal scope of the audit may have to be expanded. If these types of findings were discovered, the City Council would be immediately advised before the audit would continue.

As part of the financial audit, my work will include an evaluation of the city's structure of internal control for the purpose of planning the audit and assessing control risk.

My examination of compliance with Minnesota statutes will be made in accordance with generally accepted accounting standards and the provisions of the Legal Compliance Audit Guide promulgated by the Legal Compliance Task Force pursuant to Minnesota Statutes 6.65.

My fee for the above audits shall not exceed \$4000.00

Sincerely,


Michael W. Pofahl C.P.A.

Signature of approval for audit services:

Title: _____ Date: _____